

Undergraduate Student Association Council Surplus Application Guidelines

Deadline: Week 7 Friday 11:59 pm

By Sunday email sent our selecting your 3 preferred hearing times. Due by
Week 8 Hearings Monday - Friday 10am- 4pm

Eligibility: To qualify for the USAC Surplus Fund, you must be an undergraduate student associated with a registered campus organization with the SOLE Office.

Guidelines:

- This funding application is not a substitute for Contingency, BOD, CPC, CAC, Campus Life or EDI.
- This funding resource will fund programmatic expenses for undergraduate students: retreats, conferences, programming and cultural events, project.
 - Funding items include facilities, food, supplies, graphics, t-shirts, honorarium,
 - To Receive Full Consideration: All proposals must be complete and turned in on time. All proposals should also include estimates/quotes for each line item for which funding is requested. Only proposals that meet such criteria will be given full consideration. If you do not submit documentation, you will not get funding.
 - Items that may not be purchased with Student Fees: Trophies; Charms; Cameras; Flowers and plants, Candles; Decorations; Picture Frames; Personal Gifts; Compact Discs (including DVDs); IM Sports Fees; Plaques and Engraving; Parking Citations; and Personal reimbursements of Honorarium payments made to (an) individuals(s). (Final discretion up to the Finance Committee Chair.)
- Upon completion, applicants will be instructed to sign up for a USAC Surplus Fund Hearing to discuss their application with the Council. Each application will be allocated 10 minutes; 5 minutes will be allotted for presentation followed by 5 minutes for Q&A.