

UNDERGRADUATE STUDENTS ASSOCIATION
COUNCIL

Tuesday May 20, 2003
417 Kerckhoff Hall
9:00pm

MINUTES

PRESENT: Chiang, DerManuelian, Eastman, Gaulton, Husse-Jerome, Kaczmarek, Kozak, Lam, Lawson, McKesey, McLaren, Nguyen, Nelson, Palma/Saracho, Saldaña, Schreiber, Tuttle, Wynn

ABSENT: Grace

GUESTS: Menaka Fernando, Justin Levi, Amy Lucas, Terrance Cordero, Chris Diaz, Robbie Clark, Adam Pearlman, David Dahle, Joseph Vardner

- I.
 - A. Call to Order
 - McKesey called the meeting to order at 9:04 pm.
 - B. Signing of the Attendance Sheet
 - DerManuelian passed the Attendance Sheet around.
- II. Approval of the Agenda
 - Kaczmarek moved and Kozak seconded to approve the Agenda.
 - McKesey asked if there was any discussion. There being none, Council voted to approve the motion with 12 votes in favor, 0 against and 0 abstentions.
- III. Approval of the Minutes
 - There were no Minutes this week.
- IV. Special Presentations
 - Information on the Base Budget Process for 2003-2004, Justin Levi**
 - Levi introduced himself as the outgoing Budget Review Director. He said that there would be mandatory meetings on the 28th and 29th for groups interested in the process. He said that they would only have to attend one of the two meetings. He said that applications are available in his office or on line. He said that the application will be clarified and made easier to understand.
- V. Appointments
 - *Appointments Review Committee (ARC)**
 - McKesey said that today was the deadline for appointment applications. She said that the ARC will be responsible for interviewing the applicants that she forwards. She said that her first nomination is Palma/Saracho, who in accordance with the Bylaws, will be ARC chairperson. She said that her other appointments to the ARC were Kaczmarek and Lawson. She said that the Finance Committee chairperson will sit on ARC as an Ex-Officio member as soon as he or she is appointed. She said that DerManuelian, as the current Finance Committee chairperson, will participate in on the ARC meetings until a new FiCom chair is appointed.
 - Wynn moved and Palma/Saracho seconded to appoint Allende Palma/Saracho, Matt Kaczmarek and Josh Lawson to the Appointments Review Committee.
 - McKesey asked if there was any discussion.
 - Tuttle asked if Council could vote on the appointments one by one rather than in a block vote.

- McLaren said that the USAC Bylaws specifically state that the Internal Vice President serves as the Chairperson of the Appointments Review Committee (ARC), and that the Finance Committee Chairperson is an Ex-Officio member of the ARC. For that reason, she said she believes that Council needs to take action only on the two remaining positions on ARC.
- Wynn withdrew her motion.
- Wynn moved and Lawson seconded to appoint Matt Kaczmarek to the Appointments Review Committee.
- McKesey asked if there was any discussion. There being none, Council voted to approve the motion with 12 votes in favor, 0 against and 0 abstentions.
- Wynn moved and Schreiber seconded to appoint Josh Lawson to the Appointments Review Committee.
- McKesey asked if there was any discussion. There being none, Council voted to approve the motion with 12 votes in favor, 0 against and 0 abstentions.

VI. Fund Allocations

- There were no Fund Allocations this week.

VII. Officer and Member Reports

President

- McKesey said that Council has a lot to do in the near future. She said that she would like to have one-on-ones with all of the Council members. She said that she wants to address everyone's expectations. She said that a Student Leadership Luncheon was held at the John Wooden Center on Friday. She said she would like Council members to attend more of those types of things in the future, and asked that anyone who knows of such events notify Council about them.

External Vice President

- Kaczmarek said that he went to the UCSA board meeting. He said that they approved a budget for next year and addressed many of the questions that last year's Council had raised. He said that USSA's final Board of Directors meeting is coming up. He said that students shut down the Regents meeting last week for the first time in 7 or 8 years. He said that on Thursday they passed a resolution against CRECNO, formerly CRENO and RPI.

Administrative Representative – Berky Nelson

- Nelson said that he and the rest of the Administrative and ASUCLA Representatives are there to serve at the behest of Council. He said that any of the Council members could come to them with questions or concerns. He said that he is looking forwards to working with everyone on this Council.

Administrative Representative – Rick Tuttle

- Tuttle introduced himself as the Executive Director of the Dashew International Center for Students and Scholars. He said that he will occasionally make announcements about what is going on there. He said that this is the point of the greatest academic risk for the new Council. He said that they will need to readjust to their new positions. He said that at the end of their day their chief enterprise should be their academic work. He said that academics should be their first priority. He said that they are highly accomplished people and that they should maintain their high standards.

ASUCLA Representative – Pat Eastman

- Eastman congratulated and welcomed each of the new Council members, and said that she was available to help them when the need arose.

ASUCLA Representative – Pat McLaren

- McLaren passed around a form on which each of the newly elected officers was to provide a sample signature. She said that USAC email accounts would be set up for the new Council Members, and asked them to consider carefully which email account they wanted to designate for their Council-related message. She explained that the office-specific email addresses were what you might call “dummy” accounts. In other words, messages sent to a “dummy” account are immediately redirected to another account which is chosen by each Council member. She said that Council Members usually receive a high volume of messages, and she suggested that each member set up a special office-related account rather than having their emails redirected to their BOL account.
- Eastman said that that they should also be sure that they designate an account that they check on a regular basis.

SGA Representative – Debbie Simmons

- Simmons introduced herself as the Student Government Accounting manager. She told Council members where her office was located, and invited them to stop by any time they had questions that she and her staff could help them with.

VIII. Old Business

- There was no Old Business this week.

IX. New Business

Discussion of Plans for the Installation Ceremony on May 31

- McKesey said that the Installation Ceremony will be on May 31st at noon.
- McLaren asked that Council try to be there a little early so they don't keep their friend and family waiting, and so that the ceremony can begin on time.

Discussion of Date for USAC Retreat

- McKesey said that Council needs to have a retreat to help them plan collectively for the coming year. She said that they need to decide on a date, and asked if Council would prefer to have the retreat early in the summer or late in the summer.
- Chiang asked how long the retreat would be.
- McKesey said that it would be for a weekend.
- Gaulton said that he won't have any free weekdays and that he will be busy for three weekends. He said that he can let Council know later which weekends he will be unavailable. Gaulton said that he has no preference as to early or late in the summer.
- Schreiber said that he will be busy with his own staff retreat on Friday, June 20th. He said that he will also be gone on July 11th and July 25th. He said that he would prefer to have the retreat early in the summer.
- Lam said that she will not be available from July 25th to the 29th.
- Nguyen said that she will be out of the country for 4 weeks, but was not sure of the exact dates. She said she would notify Council of the dates as soon as she confirmed them.
- Palma/Saracho said that he would prefer an early retreat or a very late retreat. He said that he will also be abroad.
- Kaczmarek said that he would prefer having it early in the summer.
- Wynn said she'd prefer an early retreat.
- Tuttle said that earlier retreats are generally better. He said that any weekend should be fine for him.
- Chiang said that she may be gone during July. She said that she would prefer either a very early or a late retreat.
- Nelson said that he will be out from June 19th through the 29th. He said that he would also be out of town during the first weekend of August and the 20th and 28th of September.
- Lawson said that earlier would be better for him but that any weekend would be fine.

- Husse-Jerome said that she may be busy on July 11th. She said she would prefer an early retreat.
- Kozak said that she would prefer to have it earlier in the summer. She said that she will be free most of the time except for the first weekend in June.
- Saldaña said that he will be busy on June 20th. He said that he will have to look at his schedule and get back to Council about the rest of the summer. He said that he is going to Japan two weekends before school starts in the Fall.
- McLaren said that Eastman had to leave the meeting early, but had asked McLaren to inform Council she will try to make herself available whenever they decide to hold the retreat.
- Palma/Saracho said that he would send out an email to everyone to finalize a date.

X. Announcements

- McKesity said that she is still the chair of African Student Union. She said that they're having the Save Our Youth Conference this Friday. She said that Raza Youth Conference is coming up as well. She said that they need volunteers to help at the events. She said that on May 31st there will be a 10 year commemoration of the hunger strike that established the The César E. Chávez Center for Chicana and Chicano Studies at UCLA .
- Cordero said that Art of War gallery is being displayed right now.
- Nelson said that on May 31st and June 1st the Jackie Joyner Smith Track Meet would be coming to UCLA. He said that it is an excellent event. He said that it gives young students a chance to come to a large university and gain an interest in coming to college. He said that he would like to invite members of USAC to come help with it.
- DerManuelian asked if they could come back to Council to make another presentation.
- Nelson said that he would ask them.
- Lam said that Asian Pacific Council is putting on a program in DeNeve Plaza dealing with different Asian cultures.
- McLaren said that the next USAC meeting will be Tuesday, May 27. She said that the Agendas will be distributed to Council on Friday and that any items that Council members want to have on the agenda need to be in no later than 5:00 pm on the Thursday before the meeting. She said that if they want to have an action item on the agenda, the supporting documents should be included in the agenda packet. McLaren said that, if the next meeting is Council's last meeting for Spring Quarter, they will have to set their Summer Quorum at that time.

XI. Signing of the Attendance Sheet

- DerManuelian passed around the Attendance Sheet.

XII. Adjournment

- Lam moved and Schreiber seconded to adjourn the meeting. There being no objection, the motion was approved with 12 votes in favor, 0 against and 0 abstentions and the meeting was adjourned at 9:57 pm.

XIII. Good and Welfare

Respectfully Submitted,

Stephen Araiza
USAC Minutes Taker