

UNDERGRADUATE STUDENTS ASSOCIATION  
COUNCIL

Tuesday June 3, 2003  
417 Kerckhoff Hall  
7:00pm

MINUTES

PRESENT: Chen, Chiang, Eastman, Grace, Husse-Jerome, Kaczmarek, Kozak, Lam, Lawson, McKesey, McLaren, Nguyen, Nelson, Palma/Saracho, Saldaña, Schreiber, Tuttle, Wynn

ABSENT: Gaulton

GUESTS: Menaka Fernando, Justin Levi, Amy Lucas, Christine Sol, Zara Bukirin, Emerson Lego, T.J. Cordero, Paul Marian

I. A. Call to Order  
-McKesey called the meeting to order at 7:10pm.

B. Signing of the Attendance Sheet  
-Chen passed the Attendance Sheet around.

II. Approval of the Agenda  
-Kaczmarek asked that an action item be added to New Business entitled Appointment of the BRC.  
-Nguyen, DerManuelian and Chiang asked to be added to the Officer and Member Report section.  
-McKesey said that there would be a special presentation by Karen Noh.  
-Palma/Saracho said that there would be no Campus Programming Committee or Community Activities Committee appointments at this meeting.  
-Wynn moved and Saldaña seconded to approve the Agenda, as amended.  
-McKesey asked if there was any discussion. There being none, Council voted to approve the motion with 11 votes in favor, 0 against and 0 abstentions.

III. Approval of the Minutes  
-There were no Minutes this week.

IV. Special Presentations

**Student Services Event Coordinator - Karen Noh**

-Noh said that there would be a major film shoot coming to campus soon. She said that it will have an impact on several offices in Kerckhoff. She said that it will be a two week long shoot and the occupants of any office used will be paid. She asked that Council Members inform her of any dates during the shooting period when they must have access to their offices. She said that alternate meeting space can be provided for those affected by this shoot, if it is needed. She said that Council Members will always be asked for permission before their office is entered and used, and that all film crew workers will be accompanied by an ASUCLA employee.

-Eastman asked if the shooting could be done on contiguous days.

-Noh said that the shooting will be somewhat sporadic but that there would be an impact to the offices even on days when no shooting is taking place. She said that props and equipment will be stored in the offices and that the occupants would be paid for that as well. She said that the dates of greatest impact would be June 16<sup>th</sup> to the 30<sup>th</sup> and July 23<sup>rd</sup> and 24<sup>th</sup>.

-Kozak asked if Council Members are allowed to be in their offices while the film crew is there.

- Noh said that they are. She said that they are Council's offices and that this is not a demand.
- Chiang asked when they would know what offices will be affected.
- Noh said it was too soon to be certain, but that every office that has windows facing on Bruin Walk will definitely be affected.

V. Appointments

**\*ASUCLA Board of Directors, ASUCLA Communications Board, Student Fee Advisory Committee**

- Palma/Saracho said that the ARC had held two interviews. He said that two people were interviewed for the Board of Directors. He said that one later asked to be removed from the process. He said that the remaining applicant was Yousef Tajsar. He said that Tajsar was a well rounded applicant and had a strong background in student advocacy.
- Palma/Saracho moved and Wynn seconded to appoint Yousef Tajsar to the ASUCLA Board of Directors.
- McKesey asked if there was any discussion. There being none, Council voted to approve the motion with 11 votes in favor, 0 against and 0 abstentions.
- Palma/Saracho said that they next interviewed Karen Salazar for the Student Fee Advisory Committee. He said that she is very knowledgeable of the position and has a lot of experience working on fee related issues. He said that her priorities are maintaining student services and outreach programs. He said that the ARC approved her unanimously. He said that the other applicant for an SFAC position was Leilani Downing. He said that she had an outstanding interview. He said that she was very knowledgeable and has experience working with the administration.
- Wynn moved and Lam seconded to appoint Karen Salazar to the Student Fee Advisory Committee.
- McKesey asked if there was any discussion. There being none, Council voted to approve the motion with 11 votes in favor, 0 against and 0 abstentions.
- Wynn moved and Saldaña seconded to appoint Leilani Downing to the Student Fee Advisory Committee.
- McKesey asked if there was any discussion.
- Lawson said that he wanted to mention that Downing was a very strong applicant and seemed very capable.
- There being no further discussion, Council voted to approve the motion with 11 votes in favor, 0 against and 0 abstentions.
- Palma/Saracho said that the next applicant was Khattaab Khan for the ASUCLA Communications Board. He said that he is knowledgeable, has the ability to compromise and has a commitment to improving the news magazines.
- Palma/Saracho moved and Wynn seconded to appoint Khattaab Khan to the ASUCLA Communications Board.
- McKesey asked if there was any discussion. There being none, Council voted to approve the motion with 11 votes in favor, 0 against and 0 abstentions.
- Palma/Saracho said that the final interview that they held was for the Budget Review Director. He said that Lawson could not attend but that they did have quorum. He said that the scheduling of the interview was rushed but that it is an important position. He said that the applicant was Zara Bukirin and that she had a very holistic understanding of the position. He said that she has many great ideas and plans to work along with the Finance Committee Chair to help serve the students better. He said that she served as the vice chair of the finance committee two years ago. He said that the ARC voted to recommend that Council approve her appointment.
- Wynn moved and Kozak seconded to appoint Zara Bukirin as the Budget Review Director.
- McKesey asked if there was any discussion.
- Levi said that he understood the importance of this position as well as anyone but that he thought it was a mistake to rush the decision in the way that they have. He said that it is irresponsible to approve a person to a position the same day that they are interviewed. He

said that Council only received her application today and that the interview was so rushed that one of the ARC members could not attend. He said that he is not questioning Bukirin's qualifications in any way but, instead, the process that has been carried out with regard to this position.

- Lawson said that it would reflect poorly on the appointment process to approve someone to a major position in this way. He said that he got a phone call at 10:30pm the night before the ARC meeting telling him about the interview. He said that he spoke with Palma/Saracho at the time and Palma/Saracho had not even received the application yet. He said that in the Bylaws the ARC has an obligation to inform the Council of its meetings. He said that more precautions need to be taken to ensure that things like this don't happen in the future. He said in accordance with the Bylaws any application for an appointment must be given to the IVP by no later than noon two days before the interview. He said that this is one of the biggest appointments USAC makes and if they approve Bukirin in this way they will be violating the guiding documents that USAC is supposed to uphold.
- Nguyen said that she has faith that the ARC represented Council as it is supposed to.
- DerManuelian asked why the application was forwarded so late.
- McKesey said that there were not many applications initially. She said that she called several of the applicants and many of them did not respond. She said that she was finally able to contact Bukirin and she forwarded the application immediately.
- Chen said that Bukirin is a very qualified applicant. She said that it was unfortunate that Lawson could not be there to see that.
- Kaczmarek said that the ARC is meant to be a check on the presidents. He said that the candidate is here for questions. He said that the Bylaw question was moot after the item was added to the agenda.
- Tuttle asked if Council was not notified.
- Lawson said that they were not, to his knowledge.
- Tuttle said that notification is an important part of the process. He asked Palma/Saracho if any notification was made.
- Palma/Saracho said that he did not send an email.
- Tuttle asked what has been done in the past.
- Palma/Saracho said that they do things on a case by case basis.
- Tuttle said that his recommendation would be that the Chair make a ruling on whether or not this matter goes forward. He said that there could be a motion to table the matter. He said that there may be some exposure to a Judicial Board case here.
- Levi said that the Base Budget Process was delayed by two months last year. He said that a delay would be bad but manageable. He said that it is worth it to wait so as not to bring the appointment process into question.
- DerManuelian said that Council could take an advisory vote now just so that it is clear that the applicant will most likely be approved. He said that Council could then wait until the next meeting to take the actual vote. He said if Council did that, Bukirin could begin working as the Budget Review Director and Council could go about handling the process in the correct manner.
- Lawson said that he is not debating Bukirin's qualifications. He said that he is only pointing out that USAC needs to take steps to remain credible. He said that this vote could affect Council's image.
- Kaczmarek said that he agrees that Council should remain transparent. He said that that is the reason that the candidate is here. He said that Council needs someone in this position now so that the Base Budget process is not delayed unnecessarily.
- Levi said that the calendar for Base Budgets is still tentative, and is not yet official.
- Cordero said that he also understands Lawson's concerns. He said, however, that he thought it would be wise to try to meet the tentative dates this year in order to best serve all the student groups.
- Husse-Jerome said that she supports the idea of an advisory vote. She said that she has no problem with the candidate but wants to make sure that Council upholds the Bylaws.

- Palma/Saracho said that he believes that the credibility of the ARC is important. He said, however, that there are many positions to fill and that it is hard to get everyone together for a single interview time. He said that he feels that the interview for the BRD has been completed and that pushing back the vote now would be a moot point.
- Chiang said that it seems from Bukirin's application that she was more interested in other positions. She asked why Bukirin was chosen for this one.
- McKesey said that she had already made a Finance Committee Appointment and she felt that Bukirin was a good applicant for the Budget Review Director position.
- Chiang asked Bukirin how she would make sure that groups are funded fairly. She also asked how Bukirin would deal with groups that she is involved in that apply for funding.
- Bukirin said that she would look at the size and need of groups along with other factors. She said that she would recuse herself from voting on any application for a group she is involved in. She said that she would add her input to the discussion on that group but that she would not vote.
- Schreiber said that there is more money available for Base Budgets this year. He asked Bukirin if she plans to give extra funding to groups that have not gotten much money in the past.
- Bukirin said that she would consider groups on a group-by-group basis, but said she would help the groups that received less funding in the past through the process.
- Lawson asked Bukirin how she would use size and scope as criteria for the Base Budget process.
- Bukirin said that the number of students that are involved in a group and the number of students that participate in a group's event are important criteria.
- Lawson asked if two groups applied with the same type of an event, one being an ORSO and the other an independent group, who she would favor.
- Bukirin said that she would have to take the criteria into account. She would want to ensure that the independent group is held accountable.
- Wynn moved to call the question, seconded by Kozak.
- Council voted to approve the motion to call the question with 9 votes in favor, 2 against and 0 abstentions.
- There being no further discussion, Council voted to appoint Zara Bukirin as the Budget Review Director with 9 votes in favor, 2 against and 0 abstentions.
- McKesey said that she would like to apologize for forwarding Bukirin's application to the ARC so late. She said that there are still many more important appointments to be made.
- Eastman asked if McKesey could designate someone, preferably the person she plans to forward to the ARC for the remaining undergraduate position on the ASUCLA Board of Directors, to attend the Board retreat and orientation. She said that would definitely assist the person in their role on the BOD if they were subsequently appointed.
- McKesey said that she will forward an applicant to the ARC and if that applicant is approved by the ARC they will be asked to go to the retreat and orientation.
- Palma/Saracho said that USAC could also hold a special meeting to appoint someone to the BOD.
- Tuttle said that he would recommend saving special meetings only for emergency situations.
- Husse-Jerome said that Council would most likely approve the applicant approved by the ARC anyhow.
- McKesey said that Council has two options then.
- Wynn recommended that Council take a straw pole.
- By a straw vote, Council voted 11-0-0 that they would prefer to have an applicant approved by the ARC who would attend the Board of Directors' retreat and orientation as a guest, and that the applicant be voted on by Council at the next regular meeting.

## VI. Fund Allocations

- There were no Fund Allocations this week.

## VII. Officer and Member Reports **President**

- McKesey said that she attended the BOD meeting and gained several ideas for use at the Council table. She said that the BOD approved a budget at their meeting that is based on the passage of a referendum during the next year. She said that there is a contingency plan but that it would require many cuts. She said that this is one of many issues that Council should keep informed about. She said that she would really like to see BOD representatives attend the Council meetings in the future. She reported that a delegation of students and workers tried to meet with the Chancellor last Friday. She said that on Thursday there would be a Student Media Banquet at the L.A. Tennis Center Club House. She also notified Council of a BOD Leadership Committee meeting that would be held at noon on Thursday in the Kerckhoff Grand Salon.
- Kozak asked what would be taking place at the meeting.
- McKesey said that they would be informing students of the operations of the Student Union.
- Eastman said that last year the BOD created a plan to improve the Student Union. She said that part of that plan was the formation of a committee meant to bring together all of the entities of ASUCLA for the purpose of developing leadership skills and techniques. She said that the committee focuses on that goal and that it is an excellent networking opportunity.

#### **Internal Vice President**

- Palma/Saracho said that the ARC will be continuing to meet to review the appointees that the President forwards. He said that he had attended a rally in support of UCLA workers, and that Kaczmarek and Lam were also there. He said he was asked to have USAC's help in setting up a meeting between these workers and Chancellor Carnesale.

#### **External Vice President**

- Kaczmarek said that he was at the workers' rally on Friday, and said that he thought that the fact that the Chancellor shut his door on the workers says a lot. He said that CRECNO is still a problem as usual. He said that UCSA is hiring a new Executive Director and that three of the applicants are UCLA alumni. He said that he has a brochure for the Immigrant Workers Freedom Ride. He said that it is a large action that will be going to New York and Washington DC to fight for a living wage.

#### **Facilities Commissioner**

- Nguyen said that she met with some people from Transportation Services about the Bruin GO! program. She said that they seem to be totally unwilling to consider any option except the 25-cent co-payment. She said that the only other option they have given is a referendum. He said that they have not met with the Transportation Services Advisory Board yet, and she's concerned about that.
- Amy Lucas said that this is a very important matter to the OCHC. She said that they would definitely be interested in working with Council to resolve the Bruin GO! satisfactorily for students.

#### **Finance Committee Chairperson**

- DerManuelian said that he went to the CSC banquet and had a great time. He said that his idea for the online Contingency application may be pushed back until mid-to-late July.

#### **Student Welfare Commissioner**

- Chiang said that the SWC has been very active lately. She said that Run Walk took place on May 18<sup>th</sup> and raised somewhere between \$24,000 and \$25,000. She said that the SWC had their banquet last week and that it went well. She said that they are putting together final survival kits which will include milk, cookies, pencils and other test taking accessories.

#### **ASUCLA Representative**

- McLaren said that, for the past five years, USAC has run a full-page advertisement in the Mortar Board Calendar. She said it's usually not dealt with until late in June, but the process has been stepped up this year. She said that the price has increased, but Mortar Board leaders are willing to negotiate. She said further that the Mortar Board staff is holding a page for USAC, pending a decision. She showed Council a sample of the ad, and asked if they wanted to place it this year. She pointed out that it's a contact list for all the officers and the major USAC-sponsored groups.
- DerManuelian asked if Chen's name and contact information could be added to the list.
- McLaren said that could be done if Council chooses.
- Kaczmarek said that, according to an unofficial survey, Mortar Board is the number one reference for new students looking for contact information.
- Kaczmarek moved and Wynn seconded to approve the placement of an advertisement in the UCLA Mortar Board Calendar at no more than the maximum amount allowable through the Contingency Fund.
- McKesey asked if there was any discussion.
- Lam asked why the groups on this advertisement are the only ones listed.
- McLaren said that these are the groups that have been historically included in the advertisement. She said that no new groups have been added because there is not enough space on the advertisement.
- McKesey said she'd like to have the Finance Committee Chairperson added to the list as an Ex-Officio member of Council.
- Kaczmarek amended his motion and Wynn accepted to include the Finance Committee Chairperson as an Ex-Officio member of Council on the advertisement.
- DerManuelian asked if Kaczmarek would accept a friendly amendment to remove the groups listed from the advertisement to be replaced with some other information.
- Kaczmarek said that he would not accept such an amendment.
- Lawson made a friendly amendment, which Kaczmarek accepted, to add Kerckhoff Hall as the location of the Council's offices to the advertisement.
- McLaren said that if the groups were removed from the advertisement there would be more room to include information about Council.
- McKesey said that information on the USAC funding sources, such as Contingency and the Programming Fund, could also be added.
- Kaczmarek moved to call the question.
- Council voted to approve the motion to call the question with 11 votes in favor, 0 against and 0 abstentions.
- There being no further discussion, Council voted to approve the motion, as amended, with 11 votes in favor, 0 against and 0 abstentions.

#### VIII. Old Business

##### **\*Decision on the Date of the USAC Retreat**

- McKesey said that there are two options open to Council for the retreat date. She said that the first is July 25<sup>th</sup> to the 27<sup>th</sup> and the second is the July 4<sup>th</sup> weekend.
- Kaczmarek moved and Wynn seconded to hold the USAC Retreat from July 25<sup>th</sup> to the 27<sup>th</sup>.
- McKesey asked if there was any discussion.
- Husse-Jerome asked what time the retreat would end.
- McKesey said that it would end at 7 or 8 pm.
- Saldaña said that he would have to come late. He said that he has a training session until 8 o'clock on the 25<sup>th</sup>.
- Lawson asked where the retreat would be held.
- McKesey said that they are still searching for a location.
- There being no further discussion, Council voted to approve the motion to hold the USAC Retreat from July 25 – 27, with 11 votes in favor, 0 against and 0 abstentions.

#### IX. New Business

**Discussion of the USAC Summer Presentation to the Orientation Program and Office of Residential Life Training**

- Wynn said that in the past there have been attempts to strengthen Council's relations with students living on campus. She said that Council may have a chance to strengthen that relationship now by training the ORL staff to answer questions on the functions of USAC. She said that she is working on this project with Saldaña.
- Husse-Jerome said that she would love to help.
- Saldaña said that there is always an organization fair at Orientation and that it may be nice for USAC to attend.
- Kaczmarek said that it would also be nice for USAC to have a brochure when they are tabling.
- Wynn said that she would like to put together a sub-committee on this issue.
- McKesey said that that would be great.

**\*Setting of Summer Quorum**

- McKesey said that Summer Quorum is normally seven Council Members.
- Nguyen moved and Lam seconded to require the presence of seven Council Members for Summer Quorum.
- McKesey asked if there was any discussion.
- McKesey asked if everyone would be here over the summer.
- Chiang said that she would be gone for a few weeks.
- Saldaña said that he would also be away for a couple weeks during summer.
- Husse-Jerome said that she will have duty as an RA starting at 8 pm over the summer.
- McKesey said that it may be smart to discuss the Summer Meeting time at this point before voting on quorum. She said that she would propose Wednesdays at 6 pm.
- Schreiber said that he has class in Irvine on Wednesdays until 3 pm and will have to commute.
- McKesey said that Gaulton will be having staff meetings on Tuesdays at 6 pm.
- Wynn asked if those staff meetings could be changed.
- McKesey said that she didn't ask.
- Grace said that he doesn't think that Council should plan their meetings around one person's schedule.
- Tuttle said that it would be a good idea, for the sake of consistency, to keep the meetings on Tuesdays.
- Kaczmarek made a friendly amendment, which Nguyen accepted, that Summer Quorum be set at seven Council Members, and that Summer meetings be held at 6 pm on Tuesday nights, biweekly, beginning on June 17<sup>th</sup>.
- McKesey asked if there was any further discussion. There being none, Council voted to approve the motion, as amended, with 11 votes in favor, 0 against and 0 abstentions.

**\*Appointment of the Budget Review Committee**

- McKesey said that she was forwarding Lam, Nguyen, Schreiber, Chen and Bukirin to Council as the members of the Budget Review Committee.
- McLaren pointed out that Council needed to approve only the three elected officers being designated by McKesey because Council had already appointed Bukirin as the Budget Review Director. McLaren said further that Chen serves on the Budget Review Committee as an ex-officio member by virtue of her position as Finance Committee Chairperson.
- Wynn moved and Kozak seconded to approve Linda Lam to the Budget Review Committee.
- McKesey asked if there was any discussion.
- Husse-Jerome said that she would have liked to have been considered for this Committee.
- Lawson said that he had no idea that this item would even be on the agenda. He said that he also thought that Husse-Jerome should be on the committee because that would be fair.
- McKesey said that she mentioned the BRC appointments at the ARC appointment meeting.
- Chiang asked if one of the appointees would have to be voted down to make room on the BRC for Husse-Jerome.
- McKesey said that one would have to be voted down.

- Lawson said that he just wanted to give his opinion. He said that he thought that the BRC would be more representative of Council if Husse-Jerome were included.
- There being no further discussion, Council voted to appoint Linda Lam to the Budget Review Committee, with 9 votes in favor, 0 against and 2 abstentions.
- Palma/Saracho moved and Wynn seconded to approve Tutram Nguyen to the Budget Review Committee.
- McKesity asked if there was any discussion. There being none, Council voted to appoint Tutram Nguyen to the Budget Review Committee, with 9 votes in favor, 0 against and 2 abstentions.
- Lawson moved and Nguyen seconded to approve Justin Schreiber to the Budget Review Committee.
- McKesity asked if there was any discussion. There being none, Council voted to appoint Justin Schreiber to the Budget Review Committee, with 10 votes in favor, 0 against and 1 abstention.

## X. Announcements

- Wynn said that the Cultural Affairs Commission has staff applications available, and that they are due in by Monday.
- McKesity said that she still has some one-on-ones to hold with Council Members.
- Nguyen said that VSU's end of the year banquet will be held this Saturday.
- McLaren said that the USAC email accounts will be functioning soon.

## XI. Signing of the Attendance Sheet

- Chen passed around the Attendance Sheet.

## XII. Adjournment

- Nguyen moved and Lawson seconded to adjourn the meeting. There being no objection, the motion was approved with 11 votes in favor, 0 against and 0 abstentions, and the meeting was adjourned at 9:52 pm.

## XIII. Good and Welfare

Respectfully Submitted,

Stephen Araiza  
USAC Minutes Taker