

UNDERGRADUATE STUDENTS ASSOCIATION
COUNCIL

Tuesday June 1, 2004
417 Kerckhoff Hall
7:00pm

MINUTES

- PRESENT: Avila, Bhuiyan, Chan, Chen, Gruenberg, Lee, Martinez, McLaren, Palma/Saracho, Tripathi, Tseng, Tuttle, Villarín, Vu, Williams, Wood
- ABSENT: Gaulton, Kurita, Nelson
- GUESTS: Janina Montero, Roy Samaan, Farheem Malik, Tiffany Edwards, Sara Taylor, Pedro Gomez, Brian Neesby, Tracy Ohara
- I. A. Call to Order
-Palma/Saracho called the meeting to order at 7:07pm.
- B. Signing of the Attendance Sheet
-Chen passed the Attendance Sheet around.
- II. Approval of the Agenda
-Samaan asked to be added to the officer and member reports.
-Lee moved and Gruenberg seconded to approve the Agenda, as amended.
-Palma/Saracho asked if there was any discussion. There being none, Palma/Saracho asked if there were any objections to approval of the agenda, as amended, by consent. There being none, the motion was approved.
- III. Approval of the Minutes
-Martinez moved and Gruenberg seconded to approve the Minutes for March 25.
-Palma/Saracho asked if there was any discussion. There being none, Palma/Saracho asked if there were any objections to approval by consent. There being none, the March 25 Minutes were approved, as submitted.
- IV. Special Presentations
-Proposal for SEIzE's Inclusion as an Academic Affairs Commission Related Group
-Brought to council by *Students Empowered to Initiate their own Education (SEIzE)*. Copies of the proposal were included in the agenda packet and SEIzE brochures were passed out.
-Tiffany Edwards spoke on behalf of SEIzE
-SEIzE would like to establish an experimental college at UCLA. The UC Constitution allows for students to teach classes at universities under the supervision of a professor. All students come from different backgrounds and each has something to offer to the rest of the community. This is an opportunity that may help attract new demographics of students, in keeping with recent diversity requirement initiatives in admissions. UC Berkeley has had something like this and it has been very successful. The education for the student teaching the class would act somewhat like an SRP. In the process, the student proposes a class, backed by a professor, and he or she would then be able to teach it pending approval. Compensation for teaching this would be commission related. The proposal is supported by the Academic Affairs Commission. Tiffany asked for questions.
-Palma/Saracho asked about the progress so far.

- Tiffany Edwards said that one class had been done thus far, as an experiment, and more could follow once the structure has been established and the program is advertised.
- Martinez added that hopefully, by Winter Quarter, the College of Letters and Science will officially adopt these courses under course numbers 188z and 190z. Classes would be two units, taken pass/no pass.
- Tripathi asked what would happen once it was commission related.
- Martinez replied that once this happened, the structure would be different and the program would be aided by faculty.
- Tuttle commented that he thought this was a great idea and that the council should help build this experimental college and “go for it”.
- Chen asked how the advisory board for the experimental college would be selected.
- Martinez replied that this was not yet certain, but that it would be decided over the summer.
- Lee asked if the advisory board was supported by student funding, or basically just how funding worked.
- Martinez explained that this too is still being figured out.
- Gruenberg asked if there were any costs to the university or to USAC.
- Martinez explained that the only cost would be for the workshops needed to train the students teaching the courses.

V. Appointments

Appointments Review Committee (ARC)

- Chan spoke on behalf of the ARC. Both the criteria for candidate selection and the two resumes of the candidates selected for appointment were included in the agenda packet. Chan asked if it made sense to approve the criteria before moving on to appoint the candidates selected using those criteria.
- Palma/Saracho agreed and asked if there was a motion on the table to approve the criteria.
- Tseng moved and Martinez seconded to approve ARC's criteria.
- Palma/Saracho asked if there was any discussion. There being none, Palma/Saracho asked if there were any objections to approval of the motion by consent. There being none, the motion was approved.
- Chan continued with the appointments and said that the ARC had looked at the Finance Committee Chair and the Budget Review Director. The ARC liked both of the candidates, whose applications and essays had been included in the Agenda Packet for council to read. Chan said that the first person to be approved was Pedro Gomez for the position of Finance Committee Chair. Chan spoke of Gomez's qualifications as seen in the application and in the interview.
- Tripathi moved and Martinez seconded to approve the appointment of Pedro Gomez to the position of Finance Committee Chair.
- Palma/Saracho asked if there was any discussion.
 - Gruenberg asked how many applicants there were for each position.
 - Palma/Saracho replied that there were five or so.
 - Gruenberg asked how many of these were given to the ARC.
 - Palma/Saracho replied that only one for each position was given to the ARC.
 - McLaren explained that these appointments are to be made by USA President, and that it is his prerogative to select the nominees to be forwarded to the ARC for review.
 - Chen spoke on Gomez's behalf, saying that he was *very* qualified and referencing several of his related accomplishments.
 - Martinez also spoke on Gomez's behalf, saying that Gomez cleaned up the SIOC, making it much better and more efficiently run.
- Palma/Saracho asked if there were any objections at this point to approving the appointment of Pedro Gomez as Finance Committee Chair. There being none, Gomez was appointed.
- Chan then moved on to the appointment of the Budget Review Director. Tracy Ohara was the person recommended to the ARC by Palma/Saracho. Chan said she had a good concept

of the amount of time required by the job, had been the president of NSU and their culture night director. Chan further elaborated on some of Ohara's qualifications.

-Ohara asked if anyone had any questions for her.

-Martinez asked why only 2 votes had been given to her by the ARC.

-Chan explained that only two voting members of ARC could be present at the time.

-Palma/Saracho said that ARC needs only three of its four members for quorum, but that one of the four members does not have a vote.

-Lee moved and Martinez seconded to approve the appointment of Tracy Ohara to the position of Budget Review Director.

-Palma/Saracho asked if there was any discussion. There being none, Palma/Saracho asked if there were any objections to approval of the appointment by consent. There being none, Ohara was appointed.

VI. Fund Allocations

*Approval of Contingency Fund Allocations

-Chen said that many proposals were being received as the year was drawing to a close. Today was the deadline for spring allocations. In item 5, submitted by UCLA Panhellenic Council, Interfraternity Council, National Panhellenic Council & Asian Greek of Los Angeles, all the funds requested were granted, except for money intended for scholarships. Items one and two were discretionary allocations. Chen then asked if anyone had any questions.

-Tripathi asked what contingency funding was.

-Chen explanation that it was a pool of funds available to student groups for unanticipated events and program expenses.

-Dr. Tuttle supplemented this with further explanation.

-Wood moved and Villarin seconded to approve the Contingency Fund Allocations.

-Palma/Saracho asked if there was any discussion. There being none, Palma/Saracho asked if there were any objections to approval of the motion by consent. There being none, the motion was approved.

Alpha Omega Alpha

Requested: \$550.00

Recommended: \$100.00

Chen authorized the allocation of \$100.00 for the cost of facilities for the Annual Executive Retreat held on May 29th-May 31 in compliance with the 2003-2004 Finance Committee Guidelines.

United Arab Society

Requested: \$600.00

Recommended: \$150.00

Chen authorized the allocation of \$150.00 for the cost of facilities for the Night of Culture held on May 18 in compliance with the 2003-2004 Finance Committee Guidelines.

Cultural Affairs Commission

Requested: \$37,980.88

Recommended: \$ 2,700.00

FiCom recommended the allocation of \$2,700.00 towards Honorarium for the Hip Hop Explosion to be held on June 5.

MEChA of UCLA

Requested: \$688.00

Recommended: \$344.00

FiCom recommended the allocation of \$344.00 for partial cost of transportation for the Chicano Retreat to be held on June 5th-June 6th.

UCLA Panhellenic Council, Interfraternity Council, National Panhellenic Council, & Asian Greek of Los Angeles

Requested: \$4,579.31

Recommended: \$1,555.31

FiCom recommended the allocation of \$1,555.31 to cover the expenses of graphics, advertising, facilities, and supplies for the Scholarship Banquet to be held on June 10th.

Student Welfare Commission

Requested: \$500.00

Recommended: \$350.00

FiCom recommended the allocation of \$350 to cover the cost of supplies for the CRC – Study Hall Finals Week to be held from June 14th–June 18th.

Women’s Studies Student Council

Requested: \$3,229.93

Recommended: \$1,000.00

FiCom recommended the allocation of \$1,000.00 to cover the full cost of facilities and the partial cost of graphics for the Women’s Studies Commencement Celebration to be held on June 19th.

Asian Pacific Coalition

Requested: \$3,265.68

Recommended: \$1,902.78

FiCom recommended the allocation of \$1,902.78 to cover the full cost of graphics and supplies, and the partial cost of advertising for the Asian Pacific Islander Graduation to be held on June 20th.

Information on Summer Contingency

- Chen said that summer contingency will begin along with the new budget as established by the newly appointed Finance Committee Chairperson, Pedro Gomez. The deadline for all final requisitions for fiscal year 2003-2004 will be June 18 at the absolute latest. Chen asked if there were any questions.
- Palma/Saracho asked what happens with any money left over.
 - Chen replied that it is absorbed into the new budget.
- Lee asked for an estimate of when the Summer Contingency Fund would be open.
 - Chen estimated that it would be ready by late June.

VII. Officer and Member Reports

Election Committee Chair

- Roy Samaan said that the Election Board is essentially finished with its work. He added that a Judicial Board case was pending with regard to the elections, and that the J-Board would be meeting on Wednesday, June 2 to decide whether to hold hearings on the petition. He said that E-Board has submitted their official position, and everyone should rest assured that the elections will not be overturned. Samaan said that he would continue to keep council informed. He then asked for questions.
- Dr. Tuttle asked what kind of relief the petitioner was seeking.
- Samaan replied that nothing particular was sought by the petitioner, and that the outcome would be at J-Board’s discretion.

External Vice President

- Vu said that this weekend he attended the last meeting of the year for the United States Students Association (USSA) in Colorado. There a new congress was held and new officers were elected. The next conference will be held on July 31 in Pennsylvania. On June 2 Vu will be going to NCOR in Miami, Florida for a conference on race and ethnicity. On June 18 Vu

will be at another conference in San Francisco. Vu said he plans on getting an itinerary out to council as soon as possible.

Internal Vice President

-Chan thanked the ARC for working so hard on the three-day weekend to get the two appointments done.

President

-Palma/Saracho announced that the Town Hall with the Chancellor would be held on Friday, June 4 from 12:00-2:00 P.M. in the Student Activities Center Conference Room 2. This event will be co-sponsored by Student Affairs, with Janina Montero present. The Town Hall will effectively serve as a form of Question and Answer Session.

-Tripathi asked what the dress code would be for this event.

-Palma/Saracho said that it was whatever Tripathi wanted.

-Palma/Saracho continued by addressing the ARC and saying that the rest of the appointments need to be dealt with very soon, particularly the BOD and the Student Fee Advisory Committee which are all needed before summer begins. Palma/Saracho asked when the agenda items were due to Chan.

-Chan replied that 5:00pm on Thursdays would be the latest possible time to guarantee an item's listing on the agenda.

-McLaren asked that items also be copied to Dr. Tuttle.

-Palma/Saracho finished by saying that he had held one-on-ones with some USAC officers, but not all of them. He requested the availability of those who had not met with him so that they could set up a time to meet.

VIII. Old Business

-There was no Old Business this week.

IX. New Business

Discussion about the date for the Summer USAC Retreat

-Palma/Saracho said that the summer retreat needed to be held, and that he had many available dates to offer to council. He proposed dates and those who would not be able to attend acknowledged themselves.

-July 16-18: Tripathi, Chan, Tseng, Lee, and Avila would not be able to attend.

-July 23-25: Tripathi, and Tseng would not be able to attend.

-August 20-22: Tripathi, Tseng, Villarin, and Bhuiyan would not be able to attend.

-August 27-29: Only Tseng would not be able to attend.

-Palma/Saracho said that the weekend of August 27-29 would be the date for the retreat to be scheduled and asked for volunteers to plan the event. Those who volunteered were Wood, Chan, Tseng, Villarin, Avila, and of course, Palma/Saracho.

-Palma/Saracho said that rosters for council would be sent out soon so that everyone would have contact information for each other. Also he encouraged council to invite their committee chairs to the retreat as well. He asked if there were any questions about anything he had spoken of.

-Gomez (New FiCom Chair) asked if the retreat date was not too late.

-Palma/Saracho said that it was really the only choice, plus it could not be held until after the base budgets had been determined.

-Chen said that Ohara (New Budget Review Director) would be done with the base budgets by then.

Discussion about the Procedure for the Installation Ceremony

-McLaren said that the installation would be held on Saturday, June 5 at 12:00 noon. Since the outgoing president will have to leave at 3:30 for her mother's 50th birthday celebration, the installation needs to begin on time. McLaren asked council to try to arrive at the

Ackerman Grand Salon no later than 11:45am. She said that the newly elected officers will be seated upstairs on the balcony with outgoing officers at the table downstairs. Each outgoing officer will introduce the incoming one taking over for them, and newly elected officers might want to give them ideas of things to say, hint hint. Sheets with the exact procedure will be given to council on the day of the event. Essentially, each outgoing officer introduces his or her replacement, then the newly elects take the oath of office, after which the new president, Palma/Saracho, will make a speech. At the end of his speech, Palma/Saracho will invite everyone to join in a celebratory reception on the adjoining patio. McLaren asked if there were any questions.

- Wood asked what takes so long.
- McLaren said that the length of the program will depend on how much time each officer takes with their introduction and with "good and welfare" during their speeches.
- Palma/Saracho asked about written invitations for families.
- McLaren said that she had brought a supply of printed invitations to the meeting for everyone.

X. Announcements

- Avila said that the SWC is conducting a study hall and asked for fliers by next Tuesday (June 9).
- Bhuiyan said that there will be a concert tomorrow, Wednesday, June 2, at noon in Westwood Plaza. The performing group will be J-Live. At night on the same day will be the Hip-Hop Explosion in Ackerman Grand Ballroom from 7:00-10:00 p.m. Tickets can be picked up at Central Ticket office for free, two tickets for each Bruin card.
- Tseng spoke of DREAM Act's support being one of USSA's action items. At noon tomorrow Wednesday, June 2, there will be a demonstration of support for this act. Tseng also said that the passing of this act would help with the campus diversity requirement.
- Chen said that the Base Budget workshop will be different this year and asked council to pick up a workshop packet.
- McLaren announced the hiring of Michael Keesler to replace Steve as USAC minutes taker. Pointing out that Keesler is an intelligent and attractive young man, McLaren said she was sure that he would do a good job. McLaren also asked that officers submit their officer reports to the minutes taker *in writing* to ensure that all significant details get in to the minutes.
- Wood asked if the applications for USAC staff could be uploaded to the USAC website.
- McLaren said that this could be done. She also encouraged officers to create individual pages for their office to go on USAC's website.

XI. Signing of the Attendance Sheet

- Chen passed around the Attendance Sheet.

XII. Adjournment

- Martinez moved and Chen seconded to adjourn the meeting. There being no objection, the motion was approved and the meeting was adjourned at 8:12 pm.

XIII. Good and Welfare

Respectfully Submitted,

Michael Keesler
USAC Minutes Taker