

DRAFT

UNDERGRADUATE STUDENTS ASSOCIATION
COUNCIL

Tuesday December 7, 2004
417 Kerckhoff Hall
7:00 P.M.

PRESENT: Avila, Bhuiyan, Chan, Gaulton, Gruenberg, Kurita, Lee, McLaren, Martinez, Nelson, Ohara, Palma/Saracho, Tripathi, Tseng, Tuttle, Villarin, Vu, Williams, Wood

ABSENT: Corella

GUESTS: Chris Aquino, Tina Park, Yousef Tajsar

I. A. Call to Order

- Palma/Saracho called the meeting to order at 7:08 P.M.

B. Signing of the Attendance Sheet

Aquino passed around the Attendance Sheet

II. Approval of the Agenda

- Gaulton asked to be included in the Officer and Member Reports.
- Avila asked to be included in the Officer and Member Reports.
- Martinez asked to be included in the Officer and Member Reports.
- McLaren asked to be included in the Officer and Member Reports, and also asked to be allowed to make a very brief Special Presentation.
- Martinez moved and Wood seconded to approve the Agenda.
- Avila called for Acclamation. Palma/Saracho asked if there were any objections to approval by Acclamation. There being none, the Agenda was approved, as amended, by Acclamation.

III. Approval of the Minutes

November 16, 2004

- Wood moved and Avila seconded to approve the Minutes.
- Tseng called for Acclamation. Palma/Saracho asked if there were any objections to approval by Acclamation. There being none, the Minutes of November 16, 2004 were approved, as submitted, by Acclamation.

IV. Special Presentations

Student Support Services Division Manager – Patricia McLaren

- McLaren said that she was here to declare in front of everyone that Montero was correct in the spelling of “Acclamation”, and she paid her debt in front of council.

Board of Directors (BOD) – Yousef Tajsar and Tina Park

- Park said that she would pass around a packet to council. She said that the only thing that had happened at the most recent BOD meeting was a change in the position of chairperson. Park said that this has always happened, as it was tradition, and helped balance power between the Graduate Students Association (GSA) and the Undergraduates Students Association (USA). She explained that the Chairmanship is held for half the year by a Graduate member, and half of the year by an Undergraduate member. Park said that the entities meeting was on December first, where they had

outlined the goals that were on the sheet that she had passed out. She said that she could address any questions council might have.

- Palma/Saracho asked if she would go over those goals.
- Park said that council could read them for themselves.
- Wood asked what the major changes were between these new goals and the old mission and vision statements.
- Tajsar said that the old ones were longer, and besides it is normal for any organization to readdress its vision from time to time. He said that it was also partly due to the change in leadership, and they wanted to be ready to work together with new people. Tajsar said that the new goals were more consolidated.
- Williams said that one of the things that has been lays the foundation for the process that will take place next year. He said that a timeline and an action plan have been created to actually accomplish the things outlined in the mission and vision statements. Williams said that it was a positive step for everybody.

V. Appointments

There were no Appointments this week.

VI. Fund Allocations

- Lee moved and Avila seconded to approve the Contingency Fund Allocation Recommendations.
- Villarin called for Acclamation. Palma/Saracho asked if there were any objections to approval by Acclamation. There being none, the Contingency Fund Allocation Recommendations were approved by Acclamation.

Nikkei Student Union

Requested: \$1,042.32
Recommended: \$ 450.00

The Finance Committee recommended the allocation of \$450.00 for the partial cost of Facilities for the Winter Staff Retreat.

Vietnamese Student Union

Requested: \$1,978.28
Recommended: \$1,888.28

The Finance Committee recommended the allocation of \$1,888.28 for the cost of Supplies and the partial cost of Advertising for Vietnamese Culture Night.

Vietnamese Language and Culture

Requested: \$1,458.50
Recommended: \$ 450.00

The Finance Committee recommended the allocation of \$450.00 for the partial cost of Facilities for the Winter Retreat.

Community Service Commission

Requested: \$193.25
Recommended: \$157.25

In compliance with the discretionary authorization granted to her in the 2004-2005 Finance Committee Guidelines, Corella recommended the allocation of \$157.25 for the cost of Other Expenses for the Amigos de UCLA event held on December 4th, 2004.

VII. Officer and Member Reports

Campus Events Commission – Jason Gaulton

- Gaulton said that this week is sneak week. He said that tomorrow in Ackerman Grand Ballroom, a basketball movie with Samuel Jackson would be shown. Gaulton said that Thursday would be the first 3 episodes of 24. He said that on Wednesday, at the Avco at 7 p.m., Spanglish would be shown. Gaulton also said that if anyone wants to get on the UComm project, the group wanted all the events for the rest of the year, so please get them to him as soon as possible, as they had set a deadline of Wednesday.

Student Welfare Commission – Jason Avila

- Avila said that there are a lot of things that the Student Welfare Commission (SWC) has done this year, and he passed out a flier with some of the various accomplishments. He said that there was also the health tip of the week on the bottom of the flier.

Academic Affairs Commission – Eligio Martinez

- Martinez said that the Academic Senate is voting on the diversity requirement, and the vote would be taken on December 17th. He said that his staff is lobbying the Senate, and said that they should know by the 20th what the decision is. Martinez also said that he met with AVP Bob Naples with regard to Academic Integrity. He told council that one thing the committee is trying to do is make a student honor code, and Naples had asked him to find out how council felt about it. Martinez said that in the last couple years, there have been lots of evidence of cheating and plagiarism, and there was not much that could be done to force students to turn one another in.
- Tripathi said that he thought it was a good idea, as UCLA students should be held to the highest standards. He said that cutting corners damaged the reputation of the university.
- Gruenberg asked how the committee was planning to construct this.
- Martinez said that the committee had four people on it right now, and said that they want to get a lot of student input. He said that this committee would work with the faculty to figure out the best way to approach the issue, as the faculty were currently divided right now.
- Palma/Saracho asked if the honor code would be much like it already is, with signing blue books, or taking it to a whole new level, like spying on students.
- Martinez said that one question is whether or not there should be consequences for not turning someone in.
- Williams said that there are other things that should be focused on. He brought up honor in itself, as an example.
- Martinez said that is what the committee wants to do.
- Palma/Saracho asked if the implication is that as of now students lack integrity.
- Williams said that it could raise the focus and awareness, even if it did not resolve the problem.
- Montero said that one of the key elements of an honor code is a sense of community between the students and faculty, without a need to be checked up on.
- Palma/Saracho said that the point he was making was that asking for an honor code implies wrongdoing.
- Tripathi said that it should not be focused on not cheating, but rather on being held to a higher standard. He said that pledging oneself to do something makes one more likely to do it.
- Wood asked if council could get some more information about this before making a decision.
- Martinez said that they were looking at honor codes from other schools, and he would follow up next quarter.
- Nelson said that the violations that have resonated throughout the country originated at West Point. He said that one should examine the far-reaching consequences, even though this is civilian life. Nelson said that there have been a lot of repercussions for what happened at West Point.
- Martinez said that he had gone to a meeting yesterday where they talked about creating an emphasis on the sciences and math in entrance exams. He said that they had also

discussed students in academic difficulty, as there was currently no way of tracking how many drop out and how many come back. Martinez said that this was disturbing to him because it seemed like the university was trying to push some people out.

Student Support Services – Patricia McLaren

- McLaren said that in the last couple days, there had been several break-ins on the third floor of Kerckhoff. She said that Facilities Commission, JSU, and IVP Offices had all been broken into. She said that Vardner had lost his laptop along with a lot of Microsoft Windows software from the IVP's office. McLaren said that police reports had been filed, and the head of security had done a walkthrough and talked with the students who discovered the break-ins. McLaren said that she was working on a flier that she would post throughout the building tonight, in addition to emailing people about this. She said that the ASUCLA security head recommended that everyone not only lock their offices, but also to not leave anything of any value in offices. McLaren said that the last thing she recommended was to notify security or her about anyone in the building acting suspiciously.
- Tuttle asked what the appropriate number was to call to alert security.
- Vu said that the night watchman's name was Randy, and his number is (310) 261-0037, and his shift is 11:00 p.m. to 5:30 a.m.
- McLaren provided two other contact numbers.
- Gruenberg asked if they were not only going to repair the locks but also reinforce them.
- Tseng asked if council could get a new set of locks for the offices.
- McLaren said that she was not sure that changing the locks would do any good, as a key had not been used. She said that she thought the best thing to do was stay alert and report any security concerns. McLaren said that she thought the offices that were broken into were chosen because those offices are not visible from the hallway, and are tucked away where someone could work on the locks without being seen.
- Tuttle said to be careful if you caught anyone in the act; to back off and get identification and call campus police. He said that none of this was worth getting a fractured jaw over.
- Aquino said that he remembered one time when a guy with a key had appeared in Corella's office. He asked if Corella had talked to McLaren or if she knew anything about it.
- McLaren said that she had not.
- Nelson said that there were a few things to keep in mind. He said to make sure that UCPD knows about this, as there had been Vagrants who live in the building. He said that there might be someone new here that they did not yet know about. Nelson also said that some of this might have to do with the holiday season, when people want to give gifts but are unable to do so, so they steal.
- McLaren said that reports had been filed with the Police Department. She also said that she was not suggesting confronting someone, but she told council that she had once had things stolen from her office and had likely seen the man beforehand. In retrospect, McLaren thought that if she had questioned him before the act, he might not have acted.
- Williams said that he asked the ASUCLA Security Department to make some recommendations and they might be coming by to speak with council members.
- Palma/Saracho said that he knew a lot of students who stay late, and said to be sure to communicate with other people who were here late. He said that they didn't want to be calling the cops on one another. Palma/Saracho said that he did not want a terrible situation to occur out of fear.

External Vice President – John Vu

- Vu said that he was going to be working on several different policy proposals, which would hopefully be done by the end of the month. He added that over break he would be working in the office trying to figure out how to implement the USSA and UCSA campaigns.

Internal Vice President – Darren Chan

- Chan passed around Panda Express food for council.
- Council applauded Chan and thanked him.
- Chan thanked everyone who had come to the OCHC meeting last week, and he said that he thought it had been a very productive meeting.
- Tseng said that he thought two of the OCHC members were fully committed to coming to the ECP Task Force meetings from now on.
- Chan said that immediately after the OCHC meeting, there had been a meeting on how to coordinate the Student Leadership Summit for the Winter Quarter. Chan said that they had decided what workshops they would hold at the Summit, and said that if anyone was interested in hosting a workshop, to let him know. He said that there were 17 workshops, and he quickly went over them for council.
- Vardner said that they wanted to give the facilitators plenty of time before the workshops, in order for them to figure out how they were going to conduct them.

President – Allende Palma/Saracho

- Palma/Saracho said that he put everyone's internship applications in his or her mailboxes. He encouraged council to establish contact with their interns before the break.

VIII. Old Business

A. Report From the ECP Task Force

- Tseng said that the first item to report on was the Budget Presentation. He said that based on the plan of action, the campaign could potentially cost up to \$10,000. He said that this money could be spent on graphics, supplies, and advertising, to both educate students about ECP and advertise for the survey. Tseng said that the graphics budget was already being spent on some of the items that would go into advertising. He indicated that he had passed out a pamphlet to council, indicating some projected costs for Graphics in the ECP campaign. Tseng said that a step taken in the right direction would be to properly fund this campaign.
- Avila encouraged Tseng to make sure whether all of the listed items needed to be bought, or if they could be procured. As an example, he indicated that his office had clipboards, which could save the campaign money. He also questioned whether or not the banner was a needed expense.
- Wood said that she thought the banner would be up for the whole quarter on the Kerckhoff-to-Ackerman Bridge.
- Tripathi asked about the cost of the web site.
- Tseng said that he wanted the site to be up for the entire year, to reach students on multiple levels.
- Gruenberg asked if most of the graphics costs were geared toward the survey itself.
- Tseng said that they were, as the campaign rested upon a lot of students taking the survey.
- Wood said that the whole idea behind the campaign was to get students to fill out the survey, but also to simply educate students about ECP and how it affects them. She said that it would be prudent to make use of all these resources that they would buy for the survey and then continue using them for education.
- Gruenberg asked when the materials for the education component would be produced.
- Tseng said that he thought they would be completed by the start of Winter quarter.
- Villarín said that they simply wanted to have education materials to distribute to the students so that they could learn about ECP before taking the survey. She said that the educational component would change after the survey was out, but until then there could still be education. Villarín asked Tseng if he was trying to secure funding tonight.
- Tseng said that he was trying to get council to get some funding for the campaign.

- Gruenberg said that he was simply clarifying that the fliers coming out after the survey might not be a good use of money.
- Villarin said that one of the things the task force was working to do was to make sure that the educational materials presented to the students prior to the survey itself did not have any bearing on USAC's stance on ECP. She said that to present too much information about ECP before the survey would bias it.
- Palma/Saracho said that up until the moment the survey is completed, everything is about ECP education, be it fliers or website.
- Tseng said that for clarification, under the line item, the cost was all going to the same thing.
- Wood said that now there were ideas about the ECP campaign and budget requirements, though they were only estimates. She said that now they had to figure out how to actually pay for all of this. Wood said that they thought about applying for funding or taking it from offices, but the best idea that they had was to create a pool of money from each office. She said that the account created from this pool would only be usable by the ECP task force. Wood asked that offices donate \$250-500, or more if they have that capacity. She asked if anyone had concerns with that plan. Upon hearing none, Wood asked everyone to state a dollar amount that they could commit to.
- Gruenberg said that he was not prepared for this, and he would have to check his budget first.
- *The commitments made by each council member are cited here: Wood: \$500, Gaulton: \$500, Vu: \$550, Bhuiyan: \$1000, Villarin: \$500, Palma/Saracho: \$500, Martinez: \$551, Tseng: \$555, Chan: \$556, Gruenberg: ?, Tripathi: ?, Avila: \$500, Lee: \$0.*
- Wood said that she would talk with Student Government Accounting about how to set this account up, and about the signatories.
- Tseng moved on to the third item on the Task Force Report; USAC Involvement. Tseng asked council to send at least one person from their office to the General Body meetings, which would be on Thursdays at 8:00 p.m. He said that in addition to the General Body meeting, he needed a lot of people-power for helping on Bruin Walk during second and third week. Tseng passed around a sheet asking everyone to commit one person to the meetings and another to working on Bruin Walk. He said that he would be continuing to work through the winter break, as the ECP campaign would be upon council shortly into the Winter Quarter. Tseng said that there would be another Steering Committee meeting on Friday at 2:00 p.m., and asked people to please come. He lastly asked council if there were any questions or criticisms.
- *There being none, council moved on to New Business.*

IX. New Business

***CSC Request to USAC to Reserve Surplus Funds**

- Lee said that there were two sheets in the packet from her. She said that the second was a chart representing all of councils spending on transportation. Lee said that a little more than half of the CSC funds come from member fees, and then about half of it came from CAC. She said that this left a 35% deficit, and that this left the CSC unable to do anything. Lee said that there were lots of reasons why the deficit was so high, including the expansion of CSC, the need for maintenance on vans, and other unforeseen issues. She said that last year CSC had money left over, but said that she could not rely on that money this year. She said that this left her with a projected debt of \$78,000. Lee said that all of the projects had agreed to help fundraise to help curb this cost, but that would not bring in enough money to cover the projected expenses.
- McLaren asked if Lee had talked to Debra Simmons from Student Government Accounting, as she had already put some money aside.
- Lee said that money was for Spring Quarter for a new van.
- Gruenberg asked what the outlook was for next year.
- Lee said that this was always a problem for the CSC, but this year they had implemented a grant program, to hopefully alleviate some of this pressure.

- Referencing one of Lee's handouts, Tripathi asked what the Community Service Fee was.
- Lee said that CSC gets one dollar per student per quarter.
- Wood asked if all of this money would go into transportation.
- Lee said that it would.
- Wood said that since council had already withdrawn some money from surplus, it might be good to see how much is in surplus before they agree to do this.
- Lee said that it was over \$220,000
- Palma/Saracho asked if this was for a new van.
- Lee said it was not. Rather it was only for maintenance.
- Avila moved and Gaulton seconded to reserve \$10,000 from USAC Surplus for the Community Service Commission.
- Wood said that she supported the CSC, but she thought that they should more critically examine the amount in the account before taking this action.
- Palma/Saracho asked how this would help with the debt.
- Lee said that the CSC projects combined were supposed to raise 2/3 of the total deficit. She said that CSC was trying to raise the remaining 1/3; a total of \$30,000. Lee said that this was divided amongst her 30-person staff.
- Tripathi asked what happens if the money is not raised.
- Lee said that basically, if there is not enough money, then the CSC cannot carry out its programs.
- Tripathi asked what they would do if only half of the money was raised.
- Lee said that they would have to hold an emergency meeting.
- Wood asked if anyone knew how much capital of the capital was used last year.
- Gaulton said that he thought that it was around \$70,000. He said that this was much less than the \$220,000 that was there right now.
- McLaren said that all unused funds get rolled over into the Surplus account, and said that Gaulton's estimate of \$220,000 was about right.
- Gaulton said that money does not need to be allocated for Capital Line Items.
- Gruenberg asked what the urgency was on this.
- Lee said that she could keep spending at the rate that they were, but that money would run out at the end of Winter Quarter if the deficit could not be fundraised.
- Williams said that perhaps what needed to be done was to do some fundraising and look at whether or not this would be the best route possible.
- Palma/Saracho said that it was hard for him to recommend this action because council has already taken from surplus. He said that he was unsure how many groups would apply, but noted that these groups do something that is more important than being given a computer in an office at the end of the year.
- Martinez said that council needed to be less conservative and take some risks. He said that the work done by the CSC was good and deserved council's support.
- Gaulton said that the purpose of surplus was not to reward people with computers at the end of the year, but to provide a safety net for Council. He said that the money should not be held simply so that someone can get a computer at the end of the year.
- Gruenberg said that he totally agreed, but he wondered what would happen if CSC was still very short in Winter Quarter. He asked Lee if this was for her comfort or if the funds were genuinely needed now.
- Lee said that she wanted to secure it now so that her funds would not run out if they were needed in Winter Quarter.
- Wood said that she was not opposed to making the allocation.
- McLaren said that if council did defer this action, she recommended that they not defer it for too long. She said that the people who were involved in community service projects were already stressed out. McLaren said that giving them this allocation now would alleviate some of the stress that they were all under.
- Wood said that she just wanted to ballpark what had been done in the past.
- Tuttle said that he was hearing the Commissioner saying that she needed the funding right now. He said that this was about priorities, and said that Lee might even be

coming back to council for the rest of the \$30,000. Tuttle said that council should also be prepared to make the allocation of the rest of the money, so that the money will be there if CSC needs it.

- Gruenberg said that he appreciated that Lee had established a Grant exploration committee.
- McLaren said that there might be some people on campus who could help her with grant-writing.
- Palma/Saracho called for a vote on the motion.
- Council voted to set aside \$10,000 from the USAC Surplus Fund for the Community Service Commission, with a vote of 12 in favor, 0 opposed, and 0 abstentions.

X. Announcements

- Avila said that in Kerckhoff 417 there would be a party for his staff if anyone wanted to come by.
- Wood asked council to pay for their USAC T-Shirts by the end of the week.
- Tseng said that tomorrow there would be an action to support the workers on campus at 2:00 p.m. He said that it would begin with a march at 3:00, followed by a sit-in at an undisclosed location.

XI. Signing of the Attendance Sheet

Aquino passed around the attendance sheet.

XII. Adjournment

- Wood moved and Bhuiyan seconded to adjourn.
- Avila called for Acclamation. Palma/Saracho asked if there were any objections to approval by Acclamation. There being none, the meeting was adjourned at 8:47 p.m. by Acclamation.

Respectfully Submitted,
Michael Keesler
USAC Minutes Taker