

UNDERGRADUATE STUDENTS ASSOCIATION
COUNCIL

Tuesday May 31, 2005
417 Kerckhoff Hall
7:00 p.m.

PRESENT: Biniek, Corella, Doan, Hawkins, Kaisey, Kaminsky, Malik, McLaren, Neesby, Pham, Sassounian, Sargent, Smeets, Tuttle, Vardner, Williams, Wood, Zai

ABSENT: Nelson

GUESTS: Nick Batter, Keith Brant, Shaun Doria, Melinda Dudley, Matthew Knee, Emmanuel Martinez, Richard Meng, Yolanda Nunn, Tina Park, Saba Riazati, Charlie Stein, Yousef Tajsar

I. A. Call to Order

- Wood called the meeting to order at 7:07 p.m.

B. Signing of the Attendance Sheet

Corella passed around the Attendance Sheet

II. Approval of the Agenda

- Wood said that Special Presentations A and B would have to be postponed until next week. She said that the ASUCLA Board of Directors (BOD) had also asked to have a presentation added.
- McLaren said that she had some information about the installation to be taken care of.
- Meng asked to make an Election Board update.
- Doan said that the Graduate Students Association (GSA) President would be stopping by to say hello in a Special Presentation.
- A representative of the Student Coalition for Marriage Equality (SCME) said that she would like to make a very brief Special Presentation about an upcoming SCME event.
- Kaminsky moved and Sassounian seconded to approve the Agenda as amended.
- Neesby called for Acclamation. Wood asked if there were any objections to approval by Acclamation. There being none, the Agenda was approved, as amended, by Acclamation.

III. Approval of the Minutes

There were no Minutes this week.

IV. Special Presentations

C. Strategic Plan of the UCLA Alumni Association – Keith Brant-Executive Director, Yolanda Nunn-Vice President

- Keith Brant introduced himself as the Executive Director of the UCLA Alumni Association.
- Yolanda Nunn introduced herself as the Vice President of the Alumni Association. She said that she had been asked to come to talk to Council about the strategic plan of the Alumni Association. Nunn said that the goal of the Alumni Association was to enrich the lives of the alumni of UCLA in the future. She said that part of the plan was to become a partner with UCLA to keep Alumni involved with the university after graduation. Nunn said that another goal was to strengthen relations with other branches of the university. She said that they were also interested in building networks for alumni; fostering students' enduring involvement with the university. Dunn said that the Alumni Association had a responsibility as a scholarship provider to create sustained relationships with the students when they left the university. She

- said that the last goal was to expand the tradition of philanthropy and service to UCLA among alumni.
- Brant said that he wanted to reference the attachment that he had handed out to Council. He said that the Alumni Association was currently working on a number of internet-based tools to help alumni to network. Brant said that an emphasis was also being placed on graduate students, who had been neglected for some time by much of the university. He said that another emphasis was the Career Network, which would help students get employment after college. Brant also said that they were trying to create a historical campus, educating students about the history of UCLA. He said that he assumed Council was familiar with Spring Sing and Homecoming Week, and said that the Alumni Association would love to work more closely with USAC to make both of those events even bigger. Brant also said that many students on campus were Alumni Scholars. He said that they were doing a lot to educate students about donations, since funding was dwindling, even though UCLA was still trying to be competitive with many of the private institutions. Brant said that there were a lot of connections between the Alumni Association and USAC, including Sargent and Wood.
 - Wood said that last year there had been a programming fund that the Alumni Association had created, and hoped that it would continue.
 - Brant said that unfortunately, it was not coming back, as the Alumni Association had been downsized this year. He said that if she had any specific ideas, however, to please bring them to him and the Alumni Association.
 - Sargent asked how Council would be able to cross-promote to the Alumni Association.
 - Brant said that he should be contacted as soon as any event was known about. He said that he sent out 90,000 emails each month, and information about programs could certainly be contained in those emails. Brant said that with six to eight weeks notice, there would be ways to get alumni in attendance at such events.

D. Update by the ASUCLA Board of Directors

- Emmanuel Martinez introduced himself as one of the outgoing members of the BOD.
- Yousef Tajsar also introduced himself as an outgoing member of the BOD.
- Tina Park introduced herself as a returning member.
- Martinez said that the BOD was supposed to make a presentation once a quarter, and said that they wanted to make some presentations to Council. He said first of all, that Bob Williams has been chosen to be the new ASUCLA Executive Director. Martinez said that they had also reopened negotiations with Taco Bell with the possibility of them coming back as early as this summer. Martinez lastly said that the SAFE Referendum had passed, and one of the benefits of this was more programming money. He said that \$15,000 would be going in to the Waiver Pool, which was the fund that Council applied to for programming in Ackerman Student Union. He said that the rest would be distributed between USA and GSA. Martinez told Council that the BOD had approved several policies last quarter. He said that one of these was the Social Responsibility Policy, which governed the way that the association could conduct business. He added that this would make sure that the socially and ethically upright business practices that were now precedent would be continued into the future.
- Tajsar explained that this policy was nothing new – it was simply the putting together of historical documents with new precedents that had been set. He said that this was a way of putting on paper the way that ASUCLA operated. Tajsar said that ASUCLA would also be making a presentation next week. He said that they wanted to make sure that USAC was aware of decisions during the process, rather than just after they had been made. Tajsar said that an ASUCLA Entities Committee meeting had also been set, and said that he would get that date to Council.
- Martinez said that the Social Responsibility Policy would allow students to bring concerns to the board, who would now know exactly how to respond.
- Doan asked about the email regarding the ASUCLA Entities Committee meeting.
- Wood said that the emails had been sent to the Outgoing Council, and said that she would forward the email.
- Vardner asked if the meeting would be a formality, or if business would be conducted.

- Tajsar said that it would be a real meeting with an Agenda. He said that it would address things that had been worked on and were currently being worked on. Tajsar said that the meetings were also open to anyone who wanted to come.

E. Student Coalition for Marriage Equality

- SCME's representative said that she was here to extend an invitation to Council to attend a gay wedding in Ackerman Plaza on the approaching Friday, June 3rd, from 12:00 – 1:00 p.m.

V. Appointments

There were no Appointments this week.

VI. Fund Allocations

- Corella said that there were a total of 14 Funding Applications, one of which was for Discretionary, and 3 of which were Capital Item Requests. She said that the one correction to the handout was under Vardner's request, which read \$770, but should have been \$670. Corella also expressed some confusion regarding the application by The Vagina Monologues.
- Zai explained to Corella that the Vagina Monologues was limited to 3 free performances. She said that according to the regulations, the Vagina Monologues could only be presented in 3 performances before paying for licensing rights.
- Tuttle asked if Council had begun this year's appropriations.
- Corella said that the recommendations that night were the last to come from the previous year's budget.
- Tuttle asked if there was a possibility to get a wrap-up report. He said that he was particularly interested in how well the Independent Groups that recently became qualified for funding had done compared to the historically funded Officially Recognized Student Organizations (ORSOs). Tuttle said that a wrap-up report would give a framework for the future, and said that it would be a very useful tool. Tuttle said that Council might be able to find something that could be helpful for next year's allocation process.
- Vardner said that Council was halfway through the period to apply for Capital Item Allocations, and said that he was concerned that incoming Council members might miss out on their opportunity to apply for Capital Items if they had not yet done so.
- Corella asked if he was suggesting an extension of sorts. She said that, traditionally, there had only been one day to apply for Capital Items, and that day had been in March, which was handled by the outgoing Council. She said that she was unsure if Capital Items could be applied for in summer.
- Wood said that, since this was now a rolling process, she thought that folks could still apply throughout the summer.
- Binieki moved and Malik seconded to approve the Contingency Fund and Capital Items Allocation Recommendations.
- Council voted to approve the Contingency Fund and Capital Items Allocation Recommendations with a vote of 10 in favor, 0 opposed, and 2 abstentions.

African Women's Collective

Requested: \$203.00

Recommended: \$130.00

The Finance Committee recommended the allocation of \$70.00 for the cost of Facilities and \$60.00 for an Honorarium for the Vagina Monologues to be performed on June 3rd.

Samahang Pilipino

Requested: \$970.00

Recommended: \$450.00

The Finance Committee recommended the allocation of \$450.00 for the partial cost of Facilities for the Spring Staff Retreat to be held from June 3rd to June 5th.

Kyodo Taiko**Requested: \$822.13****Recommended: \$668.25**

The Finance Committee recommended the allocation of \$286.00 for the cost of Advertising and 382.25 for the cost of Graphics for the 7th Annual Spring Concert "Hibiki-Reverberations" to be held on June 4th and 5th.

Samahang Pilipino**Requested: \$1,433.66****Recommended: \$ 411.39**

The Finance Committee recommended the allocation of \$91.70 for the cost of Graphics, \$200.00 for the cost of Facilities, and \$119.69 for the cost of Supplies for the SPACE End of Year Banquet.

Panhellenic, Interfraternity Council, and Asian Greeks**Requested: \$1,997.60****Recommended: \$ 575.60**

The Finance Committee recommended the allocation of \$474.00 for the partial cost of Advertising, \$51.60 for the cost of Programs, and \$50.00 for the cost of Invitations for the 2004-2005 Annual Greek Scholarship Reception to be held on June 8th.

Community Service Commission**Requested: \$360.00****Recommended: \$360.00**

The Finance Committee recommended the allocation of \$360.00 for the cost of Transportation for the Project Reaching Bigger Goals event to be held on June 11th.

Vietnamese Language and Culture (VNLC)**Requested: \$998.00****Recommended: \$450.00**

The Finance Committee recommended the allocation of \$350.00 for the cost of Facilities and \$100.00 for the cost of Supplies for the Summer Retreat to be held from June 20th to June 23rd.

Alpha Phi Alpha Fraternity**Requested: \$3,255.00****Recommended: \$1,970.00**

The Finance Committee recommended the allocation of \$440.00 for the partial cost of Registration and \$1,530.00 for the cost of travel for the 99th Annual General Convention and Leadership Conference to be held from August 4th to 9th.

Delta Sigma Theta Sorority**Requested: \$2,575.00****Recommended: \$ 765.00**

The Finance Committee recommended the allocation of \$326.00 for the cost of Lodging and \$440.00 for the partial cost of Registration for the Delta Sigma Theta Regional Conference to be held from August 24th to 28th.

Zeta Phi Rho**Requested: \$494.00****Recommended: \$322.00**

The Finance Committee recommended the allocation of \$150.00 for the cost of Facilities and \$172.00 for the partial cost of Transportation for the Spring Retreat to be held June 4th and 5th.

Darfur Action Committee – Discretionary**Requested: \$3,170.00****Recommended: \$ 500.00**

In compliance with the discretionary authorization granted to her in the 2004-2005 Finance Committee Guidelines, Corella recommended the allocation of \$500.00 for the cost of an Honorarium for Never Again... Once Again, held on May 25th, 2005.

Facilities Commission – Capital Items Request**Requested: \$630.33****Recommended: \$630.33**

The Finance Committee recommended the allocation of \$499.99 for the cost of a Laser Printer, \$57.99 for the cost of a Router, \$4.32 for the cost of a Cable, \$19.99 for the cost of a Lock Set, and \$48.04 for the cost of sales tax for the aforementioned items.

Community Programs Office Student Association – Capital Items Request**Requested: \$1,895.22****Recommended: \$1,895.22**

The Finance Committee recommended the allocation of \$1288.40 for the cost of a laptop and \$666.82 for the cost of a Banner as Capital Items.

Office of the President – Capital Items Request**Requested: \$1,839.88****Recommended: \$1,839.88**

The Finance Committee recommended the allocation of \$999.98 for the cost of a printer, \$199.88 for the cost of a file cabinet, \$149.99 for the cost of a wireless router, \$119.88 for the cost of a wireless adapter, \$129.98 for the cost of 512 Megabytes of Random Access Memory, \$79.99 for the cost of an extended protection warranty, \$19.96 for the cost of a lock for the cabinets, and \$140.22 for the cost of sales tax for the aforementioned items, all as part of a Capital Items Request.

VII. Special Presentations

F. Graduate Students Association

- Jared Fox introduced himself as the GSA President. He said that he had already spoken with some members of Council, but said that he wanted to talk about a couple specific issues. Fox said that one of these was International Student visas. He said that it was a serious problem if students couldn't come to school here, or if they could not go home to visit for the entire 5 years that they were here. He said that he felt diversity was important in education. Fox said that another issue was that fee increases were very likely for next year. He said that GSA had been able to remove one fee increase from the Agenda of the latest UC Regents meeting. Fox said that there are some ways that the two student governing councils could make the Regents more aware of student issues and concerns, and said that if USAC and GSA worked together they would be much stronger. He closed by recommending that they develop some Action Agenda Items together, and work towards getting them before the Regents.

VIII. Officer and Member Reports

General Representative #2 – Brian Neesby

- Neesby said that six positions in his office had now been filled, and that he also had a website that was being worked on. Neesby also said that he would be forwarding a submission for a Bylaw change regarding Open Meeting Policies. He explained that he wanted to talk with Council about opening up the BRC meetings to the public, and he wanted to make sure that this was talked about as soon as possible.
- McLaren asked if these would be proposed changes at the next meeting, and asked when they would be voted on.

- Neesby said that he might ask for a vote. He said that the Bylaws required him to give seven days notice, and that his announcement was, effectively, that notice.
- Tuttle asked if the proposed change was to Article VI, Section C.
- Neesby said that it was, and it was just about opening the funding committees meetings to the public. He said that it may be a Discussion Item next week.
- Tuttle agreed that there might be an issue about whether or not proper notice had been given at this meeting.
- Neesby said that if the vote had to go to another meeting after next week's, then that would be okay.
- Tuttle asked if it were not the case that the BRC could make their meetings open independently of the Bylaw change, if they saw fit to do so.
- Neesby said that a new Bylaw said that the meetings were to be closed.
- Wood said that she thought there were problems regarding open meetings in the sense that various Council members could be labeled or thought of as antagonistic. She said that what she would recommend in the writing of this change was that rather than opening up the entire process, she would recommend allowing organizations to view the minutes of these meetings. Wood suggested that these minutes exclude the names of the committee members and the individual scores assigned to the proposals. She said that a professional could even be hired to attend these meetings so that the student organization could see exactly what was going on.
- Sargent asked Neesby if his proposed change was about the hearings or the deliberations.
- Neesby said that the hearings were already open, but this would be to change the deliberations to be open.
- Wood said that everything was open, and the deliberations were the only things that were closed.
- Sargent said that the ability to have frank and open communications during the deliberations was very important, and some decisions were hard. He said that there was a certain amount of personality that comes into play, and said that overall; decisions by the BRC ought to be viewed as unanimous.
- Ohara said that Wood's suggestion was totally feasible, since during the deliberations the members of the BRC took notes. She said that it might take more time, but if that was the will of Council then it could be done.

External Vice President – Jeannie Biniek

- Biniek said that she had been out of town last week, and apologized for missing last week's meeting. She then gave her weekly report to Council.

From External Vice President Jeannie Biniek's Weekly Report to Council:

1. National Affairs

- My trip to Washington, DC with the UCLA Government and Community Relations office went really well. The total delegation consisted of about 30 alumni and 5 students in addition to staff. We met with just over half of the California Congressional Delegation, as well as other key members of Congress. Our message, the importance of funding basic research at Universities, was well received.
- USSA's Annual Student Congress will be held at the University of Wisconsin, Madison from July 30th through August 4th. I'm aiming to have a delegation of 10 students, but this is dependent upon the airfare rates we are able to get. The 2005-2006 Action Agenda items for USSA will be decided at this conference.
- Budget Update: The FY06 budget was approved by Congress within one hour of appointing the members to the joint house conference committee. Unfortunately they got rid of the Kennedy Amendment, which would have put money back into the budget for some of the 48 programs related to higher education that the President proposed eliminating, and due to the efforts of students had secured support from the Senate. The quick approval by the conference committee meant that we had no opportunity to influence the decision makers. The budget has now been referred back to the sub-committee level to begin the appropriations process. Our next step will be to see that the proposed increase to the Pell Grant remains during this phase. USSA has devised an organizing plan to mobilize students during the summer, since this is when most of the decisions are going to be made. Action Summer, as the plan has been named, will

establish a network of students who are ready to call their legislators as soon as movement begins towards approving funding levels. At UCLA this will be organized by our in-coming National Affairs Director and myself. I'll be sure to keep you updated.

2. California Affairs
 - UCSA's Annual Student Congress will be held at UC Berkeley from August 12th through 14th. I anticipate bringing 15-20 students to this conference. This is where UCSA decides the Action Agenda items for the school year.
3. UC Regents Meeting
 - Voted to bid to keep the UC labs
 - Named the first African American chancellor at UC Irvine
 - Voted to delay the professional fee increases (Items 503 & 504)
 - This one is particularly exciting because the Regents thought they had enough votes to pass the increase, but due to the efforts of students we were able secure enough "No" commitments that they decided to delay the vote instead of taking it. We will be working with GSA to coordinate professional student mobilization in the coming weeks.
4. Upcoming Events
 - Education Finance Model Steering Committee meeting: June 16th at UCOP office in Oakland

Internal Vice President – Kristina Doan

- Doan said that she was passing around the Council roster so that everyone could have contact information for one another. Doan also told Council to be sure to send her all Agenda Items by 5:00 p.m. on Thursdays, and the more prompt people were about getting items to her, the sooner she could return the completed Agendas to them. Doan said that with regard to the Appointment Review Committee, they would be using the same form that was used last year. She said that the questions at the top were the questions that would be asked of one another, and the questions on the bottom were the questions that would be asked of the candidates. Doan said that there would be a lot of people to interview, and hoped that they could finish the interviews in time. She also said that last year there had been a vote about how to approve candidates, and that would be continued this year to allow Council to ask questions of the appointees. Doan said that she had also met with an engineering group which was interested in getting more involved with Council. She said that she had also met with Women in Technology, a new student group through ORL. Doan said that this group had been formed to fill the niche of many women's technological needs.
- Zai said that at the end of last year that group had won the Program of the Year Award from On-Campus Housing Council (OCHC).
- Doan said that she would like people to come to workshops like this, and said that they might be able to contribute to the Student Leadership Summit. Doan told Council that the Unofficial Guide was being worked on, and she had recently gotten a new editor. She thanked everyone that had forwarded her staff members who were interested in reviewing chapters. Doan lastly said that her chief of staff had offered to go through Daily Bruins about the Student Advocacy Collective to see how it had gone and get ideas for this new Student Advisory Council (SAC).
- McLaren pointed out that the votes of the individual members of the ARC were not revealed by name.
- Sassounian said that if Doan could forward her information about the engineering group, so that she might incorporate them into Academic Affairs.

President – Jenny Wood

From President Jenny Wood's Weekly Report to Council:

1. Gen Rep's Office Presents the 2004-05 USAC Banquet
 - 6pm on June 1st in Kerckhoff Grand Salon (sorry for the wrong time last week)
 - This will be a celebration of this year's USAC victories and a time to recognize staff
2. Presidential Appointments
 - Application deadline will be pushed back to Friday June 3rd at 5pm

- Please continue to encourage folks to apply! If anyone has any feedback about specific appointments, please feel free to send me suggestions or set up a meeting with me.
- 3. Standing Committee Appointments
 - CRC – focus needed → hopefully developed at USAC retreat
 - OSAC – ASUCLA should first finalize space sub-committee, discuss plans, decide what space is available
- 4. Meeting with Executive Dean of the College Patricia O'Brien
 - Meeting with Pat O'Brien, Nancy Ortiz (UCLA Communications), and USAC to occur on one of the following dates/times:
 - Tuesday, June 7 for Breakfast - 8:30 a.m.
 - Tuesday June 7 for Lunch – Noon
 - Wednesday, June 8 for Breakfast - 8:30 a.m.
 - Agenda will include introductions, USAC Offices' agendas, Pat O'Brien's 2004-05 agendas, Happenings Campaign, and how we can we work together
 - Please email me a bio to send to Nancy and Pat by Friday at 5pm
- 5. Anti-Defamation League "A Campus of Difference" Diversity Trainings
 - CSP advisor Pam Cysner would like USAC to coordinate two trainings (each 3 hours for 60 students)
 - Program fully funded through Abercrombie & Fitch
 - I thought one could focus on leaders within the SAC and another could focus on USAC interns
 - These diversity trainings will probably occur through the Student Outreach Committee with the Pres Office, but if anyone is interested in helping coordinate this program, please let me know.
- 6. One-on-Ones with Council
 - Thanks to everyone who has scheduled these with me!
 - Meetings are going well - I'm impressed with everyone's initiative!
 - Some areas of collaboration include
 - Vote in the academic senate – GRO 2, AAC, Pres
 - Mental health – IVP, SWC
 - LGBT safety, awareness – GRO 1, Pres, IVP
 - Facilities reform – Fac, Pres
 - Sustainable programming – CEC, Pres
 - Alt Admissions – Pres, AAC
 - Campus Spirit – GRO 1, GRO 2, IVP
- 7. Meeting with Editor of Chief of the Daily Bruin Charles Proctor
 - I'll be meeting with Charles tomorrow at 2pm to discuss USAC and DB coverage and
 - Topics include: welcome edition, DB vision, how to ensure USAC event coverage in addition to meeting coverage, viewpoint meetings, etc. If anyone has any suggestions on what to discuss, please let me know.

Questions and comments followed Wood's Report.

- McLaren suggested that Wood send her President's Office Applications to the webmaster, Tony, to upload.
- Doan said that extending the appointment deadline would make it hard to get all of the interviews done in time.
- Biniek offered to help the ARC by calling and scheduling interviews.
- Sargent suggested that people could provide their availability along with the recommendations.
- Wood recognized the concern, but said that she thought appointments could still be scheduled over the weekend.
- Biniek said that asking for times on Sunday and Monday would help facilitate the process.
- Williams asked if everyone got a phone call about their application or if only the ones that were forwarded got interviewed.
- Doan said that they contacted only the applicants that had been forwarded to the ARC.
- Wood said that there had been a lot of students approaching her about turning in their applications on Friday, so she would do her best to ease the burden of scheduling on the ARC.

- Sassounian said that she would like to schedule a meeting with the Daily Bruin and said that she would be talking with Wood about it later.

IX. Old Business

A. Discussion of Student Advisory Council (SAC)

- Wood said that she had distributed information to some student groups about the SAC and how it would work. She said that she had also attached a questionnaire to get feedback from the organizations about the meetings and how they would be run. Wood said that she had gotten several questionnaires back, and said that all of the groups that had replied had shown a good deal of interest. She said that anyone who wanted to see those responses would be able to. Wood said that with regard to changing the Bylaw before holding a trial period, she noted the concerns of Council, and agreed that it would be fine to hold this group without first making a Bylaw change. Wood lastly thanked Doan for the offer to have her office look at the history of the Student Advocacy Collective.
- Biniek said that Wood had worked in the IVP office the year of the Student Advocacy Collective, so she should be able to answer questions about that.
- Vardner said that Liz was also the OCHC Representative that year, and would be a good resource.

B. Discussion of Summer Meeting Schedule and Retreat

- Wood said that the earliest meeting time everyone could attend a retreat would be Labor Day Weekend.
- Zai said that it would be her 21st birthday, and said that her family wanted her to be home that weekend.
- Wood asked Council not to plan anything for September 2nd.
- McLaren said that it might be hard to find an available rental over the Labor Day Weekend at this late date.
- Wood thanked Kaminsky and Hawkins for already having agreed to plan this.
- Tracy asked if it could be at a time other than a weekend.
- Wood said that a lot of Council had internships or classes, and needed it to be on the weekend. She said that this would be the tentative schedule, but to bring up any concerns with Council later.
- Kaminsky asked for suggestions of the location.
Vegas, Palm Springs, The Beach were all suggested.
- Pham asked what the budget was.
- Wood said the budget was \$1,500, including handouts, location, travel, and other supplies.
- Hawkins asked if another weekend could be picked in case there was nothing available for Labor Day Weekend.
- Wood said everyone could attend the weekend prior, and the weekend after was okay, but getting close to school.
- Sassounian said that she couldn't be there the prior weekend.
- Ohara said with regard to budget deadlines, Student Government Accounting had said that it would be okay for Council to move back the allocation process, and the fiscal calendar had been moved in the past. She said that SGA was okay with it as long as Council was okay with it.
- Wood said that the budget had been approved; it was just that the specific amounts had not been allocated.
- Vardner asked what time they were thinking of pushing the deadline back to.
- Ohara said that this would have to be discussed with the next Budget Review Director (BRD).
- Vardner said that starting the process around the end of July would allow allocations to be voted upon at the first meeting at the end of summer.
- Neesby asked if the BRC would be meeting over summer while Council was not meeting.
- Ohara said that the BRC usually needed Council to be present during meetings.
- Neesby asked if they would be meeting in June or July.
- Ohara said that would be up to the next BRD.

- Wood said that Council needed to approve the amounts at the first meeting, after which the BRC deliberations would begin. She said that would probably be done the second week of August.
- Tuttle directed Council's attention to page 35 of the Bylaws, in the version that had been made in 2005. He said that this should be looked at to make sure that the date for all the budget deadlines was appropriate. Tuttle read from the Bylaws to Council to make sure that everything was okay. Tuttle asked the BRD if what was being discussed was consistent with the Bylaws that he had just read.
- Wood said that she did think that they were acting in accordance with the Bylaws, and since the budget had already been approved for the entire year, it would be okay to push back the allocations.
- Tuttle said that he had missed the answer to the question about whether or not the BRC would be meeting during June and July while Council was not meeting.
- Ohara said that the BRC would be meeting to discuss the funding process and the application.
- Tuttle said that he agreed with Wood; that he thought this was okay because the Budget Committee is, in effect, a subcommittee of USAC. Tuttle asked if the Student Government Operational Fund (SGOF) had been approved.
- Wood said that it had.
- Ohara said that 20 percent for student government and 80 percent for organizations had been approved.
- Tuttle asked if it was Wood's intention that the approval of the allocations would be made when Council reconvened.
- Wood said it might, but said that they would have to talk with the incoming Budget Review Director after he or she is appointed. She said that if the officers were not available to attend the BRC hearings, then it would be hard to hold the hearings. She commented further that hearings had been conducted over the phone in the past. Wood said she thought it was a good suggestion to make to the BRC that the SGOF allocations could be presented to Council when they reconvened.
- Tuttle said that one could argue that the allocations could be put off until August. He said that the question then became whether or not there could be a budgeting process after that point. Tuttle said that, if there could, then the offices that could not attend hearings during the summer could be dealt with later. He said that he thought it would be good, however, to have as many of the hearings as possible held sooner rather than later.
- Neesby said that his concern was that the USAC budgets should not become operational until voted upon by USAC. He said that an office should not be able to spend a portion of the SGOF until they knew how much of that was theirs to spend.
- Wood said that operational funding was different from other funding available during the summer like contingency. She said that there were very specific times when the budgets could be approved, and in the last meeting the frequency with which organizations applied for funding in the summer suggested that it would be okay to fund offices through Contingency Funding over the summer.
- Tuttle said that he was not sure of the policies of how the budget process works.
- Sargent said that there is a percentage of the transitional budget that is available for commissioners. He said that there were six or seven offices that did not have money for the summer, but they could be sustained through Contingency Funding. Sargent said that he thought it was a bit of a moot point.
- Neesby asked what the contingency cap was.
- Corella said that it was \$600.00.
- Ohara said that in years past offices had operated strictly off of Contingency Funding over the summer months.
- Corella said that the calendar from SGA said that the summer budget took effect June 1st, and would be posted to accounts on June 20th.
- Vardner said that, for Council to vote on the SGOF when they just returned, then the recommendations would have to be due by the end of July.
- Ohara said that was correct.
- Zai asked if Council could get a copy of the Transitional Funds.
- Ohara said it was available online or at SGA.

- Wood said that everything could be done online at the SGA link from the USAC website.
- Vardner said that since Council was not meeting until August, this would have to be voted on next week. He asked if that schedule could be drafted as an Action Item for next week.
- Ohara asked if he wanted the BRD and all of the guidelines approved on the same day.
- Wood said that the issue was whether or not to meet during the summer months. She said that there had been special meetings for finals week in the past, and said that hopefully Council would be open to having quorum so that the schedule could be approved.
- McLaren asked when the three Council Members who serve on the BRC would be designated.
- Wood said that they would be appointed next week.
- Neesby asked if the calendar could be discussed and/or voted on next week.
- Wood said that Council would be voting on when they would meet, along with the summer quorum, next week. She said that it sounded like they had a working plan.

X. New Business

A. Discussion of USAC Parking Jurisdiction

- Vardner said that this was a discussion item, and it was more of a discussion on the way allocation was done within USAC. He said that USAC got 26 to 30 spaces, which were distributed out of the President's Office. Vardner said that he thought Council should approve the spaces that were handed out, since the entire Council approved everything else they did.
- Wood asked if McLaren could clarify the history.
- McLaren said that, for at least the last ten years, USAC had been allocated 4 Blue and 22 Yellow parking permits. She said that they had always been issued by the President's Office and, to the best of her knowledge, were given out under a priority format, with top priority being given to elected officers and commissioners. As clarification for those who might not know, McLaren said that each student who was granted a permit had to pay for it, and that it was not paid for by USAC as some former student leaders had thought. She recommended that Council use their full allotment because UCLA Parking Services reviews usage each year.
- Neesby asked if there were written guidelines about how these were allocated or if this was just based on precedent.
- McLaren said that she didn't know of any written guidelines. She said she did know that the process ran more smoothly if there was just one person as the contact for the Parking Services Coordinator of student spaces.
- Biniek said that she didn't care how Council allocated the spots.
- Doan said that she did know there had been problems last year, and she knew that the IVP last year had not gotten a spot, while staff members had.
- Wood said she thought the problem was that Chan had not submitted his request in time to get one of the four Blue Permits, so he ended up getting a Yellow Permit, instead.
- Vardner said that he just wanted to hear from Council whether or not this was an appropriate issue. He said that he didn't want to bog Council down with more obligations, but was concerned about the problems in past years. Vardner said he'd heard that people not even associated with USAC had been given some of USAC's allotted spaces.
- Wood said that she would be happy to create a kind of application form for offices to fill out reflecting their needs. She said that if anyone did not need a permit, then they could give that spot to someone else. Wood said that might be easier than a formal approval by Council.
- Vardner said that he would be willing to work with Wood on that.

XI. Announcements

- McLaren passed out key request forms for mailbox keys. She also passed out invitations to the Installation Ceremony for students to distribute to their families and friends, as well as an informational sheet on the ceremony. She asked that everyone make an attempt to arrive on time because family members often tend to arrive right on time, if not early. On another matter, the allusa group email account, McLaren said she had not set it up yet because she was still waiting for a couple of the officers to give her the address to which their generic ASUCLA email should be forwarded. She passed out a roster and asked Council to make sure that the

- account she had listed for them was correct. She also asked that the officers who had not yet given her a forwarding account please do so as soon as possible.
- Wood told Council that she would be using usaprez@ucla.edu.
 - McLaren said that, after the allusa group account is set up, she would send out a test message to confirm that everyone received it.
 - Kaminsky asked when the generic accounts would be changed over to the incoming officers.
 - McLaren said it would happen almost immediately after she receives the remaining forwarding addresses from Council.
 - Hawkins said that he would be creating his account tonight, and would send it to McLaren.
 - McLaren explained that allusa@asucla.ucla.edu was a group account that encompassed all members of Council, including the non-student members, as well as the Finance Committee Chair, the Budget Review Director, and Student Government Accounting.
 - Meng said that the Election Board would be meeting tomorrow at 7:00 p.m. and again on Monday. He said that Lam would be meeting with Palma/Saracho and Wood.
 - Wood said that the USAC Banquet would be tomorrow night, beginning at 8:00 p.m.
 - Kaminsky said that Campus Events was showing "Hustle and Flow" on Thursday at 8:00 p.m. He said that all of the actors and actresses would be there for questions and comments afterwards.
 - Tuttle said that he gets cautious nearing the end of the year when fundamental rules like the election process were examined. He said that he hoped the committee would be making recommendations that had to come back to Council before approval, and that they would be working with Mike Cohn.
 - Hawkins passed around programs from Jazz/Reggae Festival. He thanked everyone that had come, and everyone who had volunteered. Hawkins said that this had been the best festival ever, and said that the phone had been ringing all day with compliments. He said that there had been some concerns, as India Arie had only been left with 20 minutes to perform what she had planned to be a long set. Hawkins said that the Vice Chancellor had given permission, however, to extend the performance to 7:30 p.m. He said, also, that there had been no violence. Hawkins said that Reggae Day had reached capacity, which they thought would be 30,000, but had actually been only 14,000. He said that the field was covered on Reggae Day. Hawkins said that Jazz Day had jumped from the 1,200 attendees last year to almost 10,000 this year. He said that there had been no complaints from the neighborhood about the sound. Hawkins lastly said that there had been more students there this year than last year, and they had been on the news on Jazz Day.
 - Malik corrected her phone number on Doan's roster.
 - McLaren also corrected her and Nelson's number on the roster.
 - Tuttle said he was the alternate Administrative Representative, and Nelson was the main one.
 - Pham passed out the SWC Total Wellness Newsletter. She said that it was about drugs, and recommended Council take a look at it.
 - Smeets said that he had been talking to Council about doing something fun to relieve some stress, and told Council to email him their nighttime availability.
 - Wood said she enjoyed ice-blocking.

XII. Signing of the Attendance Sheet

Corella passed around the attendance sheet.

XIII. Adjournment

- Malik moved and Pham seconded to adjourn.
- Zai called for Acclamation. Wood asked if there were any objections to approval by Acclamation. There being none, the meeting was adjourned at 9:23 p.m. by Acclamation.

Respectfully Submitted,
Michael Keesler, USAC Minutes Taker