

UNDERGRADUATE STUDENTS ASSOCIATION  
COUNCIL

Tuesday, June 26, 2007  
417 Kerckhoff Hall  
7:00 p.m.

PRESENT: Chang, Colosimo, Ducharm, Iberti, Jang, Lyon, McLaren, Melgar, Nelson, Pham, Rose, Sajan, Shaw, Tanjuaquio, Tressel, Tuttle, Williams

ABSENT: Mossahebfar, Weintraub, Hotter

GUESTS: Edward Truong, Daily Bruin

I. A. Call to Order

Rose called the meeting to order at 7:00 p.m.

B. Signing of the Attendance Sheet

*The Attendance sheet was passed around.*

II. Approval of the Agenda

- Chang asked that new Business Item IX.B. be changed from an action item to a discussion item.
- Chang also said that she would like to be added to the Agenda under Officer Reports.
- Brandon Ducharm, Finance Committee Vice Chair, asked that Contingency Fund Allocation recommendations be added to the Agenda under Fund Allocations.
- Chang moved and Jang seconded to approve the Agenda as amended. Rose asked if there was need for any discussion. There being none, Council voted to approve the Agenda, as amended, with a vote of 9-0-0.

III. Approval of the Minutes

*There were no Minutes this week.*

IV. Public Comments

*There were no Public Comments this week.*

V. Special Presentations

*There were no Special Presentations this week.*

VI. Appointments

*There were no Appointments this week.*

VII. Fund Allocations

**\*Contingency Allocations**

- Colosimo pointed out that the date on the Contingency Fund Allocation form was incorrect. She said that it should be changed from June 27 to June 26.
- Ducharm presented information on his recommendation of \$500 for the African Student Union through his Discretionary authorization.
- Pham asked if there is a cap on the amount that may be given through discretionary funding.
- Ducharm replied that the Discretionary cap is \$600.
- Lyon moved and Sajan seconded to approve the Contingency Fund Allocation recommendation.
- Rose asked if there was any objection to the motion. There being none, Council voted to approve the Contingency Fund Allocation recommendation with a vote of 9-0-0.

VIII. Officer and Member Reports

**President – Gabe Rose**

- Rose said that he had a great time in Hawaii. He apologized to everyone who tried to reach him, saying that, because he was on vacation, he wasn't picking up any messages.

**Internal Vice President – Diane Tanjuaquio**

- Tanjuaquio said she had no report to make at this meeting.

**External Vice President – Justin Hotter**

- Jessie Melgar, Justin Hotter's Chief of Staff, said that Hotter was on vacation and had asked him to make a report on behalf of the EVP's office. Melgar began by saying that the EVP's office was accepting nominations for student delegates to the Annual UCSA Congress which will be held at the University of California, Santa Barbara, from July 14 – July 18.
- He said they would like to have a diverse group of students representing UCLA, specifically students who fall within the following categories: Students with Disabilities; International Students; Queer/LGBT Students; Womyn; Students of Color; and Non Traditional Students (e.g. student parents, re-entry/transfer students, and first-generation students).
- Melgar said that the nominations are due by Wednesday, June 27 at 2:00 p.m. He said he could not guarantee that USAC's nominees would be selected to attend the Congress and apologized for the short notice. He said anyone who wants to nominate delegates should provide their name, year, major, phone number, organizational affiliations, and leadership roles, and a brief paragraph on why they would like to attend and what they hoped to gain from the Congress.
- Sajan asked that the EVP's office give USAC more advanced notice in the future regarding such important matters.

**Community Services Commissioner – Stephanie Chang**

- Chang said that her office was getting ready for their upcoming Retreat, and said they were expecting to have about 50 attendees.
- Chang then reported that they were working on the details for an official test run in August of their Community Service Record project. She said they were planning to

begin with seven CSP-approved groups to participate in the pilot stage of the project, after which the application is designed to accommodate additional groups. For the first year, they have agreed to include UniCamp, Bruin Belles, the Community Service Commission, and the Student Welfare Commission. She said they have not yet decided on the other three. She said the goal is to have the Service Record included on the transcript of each participant.

- Dr. Tuttle said he saw this as an opportunity for Council to take this beyond community service so that the transcript would include all sorts of services. He said, for example, that services provided by the Campus Events Commission might be included.
- Sajan asked if they had thought about including AmeriCorps.
- Chang said their initial idea was to start with seven organizations and, if that was successful, to expand the program in following years.

#### **Chancellor's Representatives – Dr. Berky Nelson and Dr. Rick Tuttle**

- Dr. Nelson and Dr. Tuttle said they had no report.
- Rose asked Dr. Nelson if he enjoyed his vacation.
- Nelson replied that he had been in Louisville and said it was an interesting city. He also said that the food was “horrific.”

### **IX. Old Business**

#### **Discussion of Summer Meeting Time**

- Shaw said she had placed this item on the Agenda because she wanted to ask if USAC's meetings could be held on Wednesday evenings instead of Tuesday evenings. She said she was asking to make that change because of a class conflict.
- Tuttle suggested that they keep their regular night, at least during the summer.
- Sajan said that she had to drive from her home, and said that Mondays worked better for her.
- Jang said that neither Monday nor Wednesday worked for him.
- Lyon said that she had a conflict on Tuesdays.
- Williams said that, while they are talking about changes, he would prefer to have the meetings start at 6:00 pm, no matter which day of the week it was.
- A number of Council members said they would prefer to have the meetings begin at 7:00 p.m.
- After hearing all of the conflicts that other members of Council had, Shaw said that she would switch her LSAT classes to Wednesdays so that she could attend Tuesday evening Council meetings.

### **X. New Business**

#### **A. \*USAC Ad in Mortar Board Calendar**

- Rose said that USAC has run an ad in the UCLA Mortar Board Calendar for a number of years because it is a good way to get information about USAC to all incoming students at a very reasonable cost. Rose explained that Mortar Board has given USAC a rate that is half the amount that is normally charged for a full-page ad. With regard to the email address listed on the ad for each of the officers, Rose asked whether people would like to use their Gmail account rather than the account that is shown on the ad. He said he thought the Gmail account was a friendlier one because it doesn't have as many dots in it.
- Iberti said he thought the “asucla.ucla.edu” accounts looked more professional. Council members, including Rose, agreed with Iberti's assessment.
- McLaren gave some further information about the ad by telling Council that Mortar Board has offered USAC the back cover of the calendar at the same rate of \$600.

She said that the ad on the back page will be in full color, and said that Mikal Saltviet, one of the computer techs, has been working with the producer of Mortar Board's calendar in creating the color ad. They are currently working to improve the quality of the image and the overall appearance of the ad.

- Lyon, Sajan, and Colosimo said they would like to have numbers added which would indicate their positions as General Representatives 1, 2, and 3. Council accepted this addition.
- Jang moved and Chang seconded to approve the allocation of \$600 for a full-page color ad on the back cover of the Mortar Board Calendar.
- Rose asked if there was need for any further discussion. There being none, Council approved the motion to allocate \$600 for a full-page color ad on the back cover of the Mortar Board Calendar with a vote of 9 in favor, 0 opposed, and 0 abstentions.

#### **B. \*CSC Purchase of Hybrid 2008 Toyota Sienna**

- Chang said the Community Service Commission currently has nine vans, five of which they own and four of which are leased. She said they plan to purchase a new van every year. She said \$25,000 had been set aside from USAC Surplus funds for CSC to purchase a new van in May 2007. Chang said she would like to return the \$25,000 from this year's surplus and apply for surplus funding in the next cycle. She cited a number of factors she had taken into consideration in evaluating how CSC can get the most value from the funds they receive. Factors she considered were daily rates for renting a vehicle, maintenance cost, and estimates on the point at which certain vehicles are likely to develop transmission problems.
- Nelson said that he owns a hybrid and the warranty on parts is a maximum of 50,000 miles.
- Iberti said Toyota warrants their vehicles for 50,000 miles as well.
- Lyon asked Chang if she had looked into buying a used van.
- Chang explained that CSC must purchase from Fleet Services, and they have only new vehicles.
- Tressel asked if they had done an analysis of purchasing vs. leasing.
- Chang said she hadn't done an analysis, but had met with Jerry Mann and Deb Simmons to talk about this.
- Rose asked if they would be better off to purchase a van now with the money they have already been allocated.
- Chang said she didn't have enough information to know that at this point.
- Williams said that Jerry Mann has done an analysis of all of these factors.
- Chang then explained why she wanted to wait until Fall to purchase a new van. She said the primary reason is that their options are very limited at this time, and they will have a wider range of options in Fall Quarter.
- Chang said she would be bringing this matter back to Council at a future meeting.

#### **C. \*Summer Retreat Update and Monetary Considerations**

- Tanjuaquio said that, as she had reported to Council earlier, USAC's retreat will be held at a property located in Koreatown. She said the total budget for the Retreat is \$2,500. Because the rent and the deposit total \$2,633.80, she wanted to inform Council on how they were handling this situation. She said that she had talked with Deb Simmons in SGA who told her that the additional funds could be taken from the Notifications Account. She said that the security deposit will be returned to USAC provided there are no damages to the property or its furnishings.
- With reference to next year's USAC Retreat, Williams encouraged Council to allocate more money than they had this year. He commented on the value and importance of the retreat process for everyone on Council, and said they should be able to hold their retreat at a site that would offer an environment where they could relax, get to know each other, and talk about their goals for the coming year.

- Lyon moved and Jang seconded to approve allocation of the supplemental funds needed for the deposit on the property for USAC's Retreat, with the funds to be taken from the Notifications Account.
- Tuttle said he had some questions about the property they were renting for the retreat.
- Tanjuaquio said it has six bedrooms with an outdoor rear patio. She said this location had been selected because it was the most convenient and accessible for everyone on Council.
- Tuttle then asked if there was any parking.
- Tanjuaquio replied there were three spaces with the property and additional parking on nearby streets.
- Shaw asked who decides what will be on the Agenda, and what they do about transportation and food.
- Chang offered use of the CSC vans for transportation.
- Tanjuaquio said there would be a committee to handle the food and other arrangements.
- Tressel pointed out that there wasn't much time between now and the Retreat, and suggested they set a deadline for Retreat Agenda items.
- Rose raised the question of whether there would be a conflict between USAC's Retreat and the UCSA Conference.
- Tuttle suggested that USAC work with UCSA on any possible conflicts between their Retreat and the UCSA Conference.
- Rose asked if there were any questions, or need for further discussion on this matter. There being none, Council voted to approve allocation of the supplemental funds needed for the deposit on the property for USAC's Retreat, with funds to be taken from the Notifications Account, with a vote of 8 in favor, 0 opposed, and 0 abstentions

#### **D. Digitization of SOOF**

- Lyon moved and Jang seconded to approve the proposal for digitizing the Student Organizations Operational Fund (SOOF) documents.
- Rose presented information on his proposal to digitize the Student Organizations Operational Fund (SOOF) documents. He said that digitization would save student groups money, as well as increase sustainability by eliminating the need for multiple copies of every application. He said it would potentially allow student groups to submit their budgets on-line even when a representative is not present to sign it. He said he would like Student Government Accounting, the Budget Review Committee, and other appropriate entities to take any steps necessary to digitize the funding processes.
- Tuttle asked Nelson for his opinion on this recommendation.
- Nelson replied that the more time CSP has to review funding applications, the better.
- Williams said he thought this was an unusual way to accomplish Rose's stated goal.
- Chang said she thought this might make more paperwork for CSP.
- Sajan said that Rose's proposal sounded like a resolution to her, and she wondered why he was presenting the matter in this form.
- Rose said that he was putting this idea out there for consideration. He asked if Council members agreed in substance with his proposal. He said if they did, he didn't see any harm in putting it in writing.
- Sajan said she didn't understand the purpose of Rose's proposal.
- Iberti said that when he was working with BOL to get on-line ticketing for CEC events, he found it was best to have a meeting of all the concerned parties to work out the details ahead of time.
- Rose said he was willing to withdraw his proposal.
- Shaw said that, before Council votes on this matter, she would like to get together with Jerry Mann, Bob Williams, and Deb Simmons to discuss it.

- Williams said he wanted Rose to understand that he had no problem with the resolution. He just felt that it was impersonal and said it might have been better for Rose to talk with him directly.
- Rose said that he would entertain a motion to table.
- Jang moved and Tanjuaquio seconded to table the motion to approve the digitizing of the SOOF documents, and to bring the matter back to Council at its next meeting.
- Council voted to table the motion, and to bring it back at the next meeting, with a vote of 9 in favor, 0 opposed, and 0 abstentions.

**E. Request for Information for USAC website on how to “Get Involved”**

- McLaren handed out two examples of information that is posted on USAC’s “Get Involved” page on the website. She urged each Council member to submit a description of the projects their office will be working on in the coming year. She said that this has been a source of many outstanding staff members for USAC’s officers and commissioners.

**F. Distribution of Summer Parking Permit Applications**

- McLaren said that USAC is allocated a specified number of parking permits for each quarter, and that applications for summer quarter are available now. She explained that there are two levels of permits, Blue and Standard, and said that each student is required to pay the fee for her/his permit. She said the quarterly rate for a Standard permit is \$183 and the quarterly rate for a Blue permit is \$235. She said further that USAC’s Blue permits are in Lot 4, and Standard permits are available in Lot 4 and Lot 5. She ended by saying that anyone who wanted a permit application should see her after the meeting.

XI. Announcements

- Jang said that he was getting a new couch this weekend and asked if anyone wanted his old couch.
- Iberti said that he and his staff had very been busy cleaning out his office.
- Pham said that his office was working with the Student Alumni Association, the USAC President’s Office, and Dance Marathon on World AIDS Day, which will be held on November 30. He asked if anyone else would like to participate with them in this major event.

XII. Signing of the Attendance Sheet

*The attendance sheet was passed around.*

XIII. Adjournment

- Jang moved and Sajan seconded to adjourn.
- Rose asked if there was any objection to adjourning the meeting. There being none, Council approved the motion to adjourn with a vote of 9-0-0. The meeting was adjourned at 8:48 p.m.

XIV. Good and Welfare

Respectfully Submitted,  
 Leslie Krallis  
 USAC Minutes Taker