

UNDERGRADUATE STUDENTS ASSOCIATION  
COUNCIL

Tuesday May 18, 2010  
417 Kerckhoff Hall  
7:00 p.m.

PRESENT: Hill, Lucas, Santos, Spring, Resnick, Miller, Khy, Ma, Yao, Shah, De Vera, Birdie, Phi, Geller, Nelson, Casillas, Dimacali, Tressel, Zimmerman, Williams, Salveit.

ABSENT: Santos

GUESTS: Kelli Fallon (Proxy for EVP), Ronald Arruejo, Kelly Zhou, Freda Frid

I. A. Call to Order

- Hill called the meeting to order at 7 pm.

B. Signing of the Attendance Sheet

*The attendance sheet was passed around.*

II. Approval of the Agenda

-Khy asked to strike from the report the ASRF

-Hill asked to strike the appointment section.

-Tan asked to add an officer report.

- Spring moved and Miller seconded to approve the agenda, as amended.

- Hill called for Acclamation. Hill asked if there were any objections to approval by Acclamation. There being none, the agenda was approved, as amended.

III. Approval of the Minutes

-Geller asked to amend the 7:00PM notation.

IV. Public Comments

-Freda Frid- Bruins for Israel

Having an event from 5:30-8:00PM on 533 Landfair, catered Kosher dinner. UCLA alumni to come. Paul Kretz, council member and founder of Bruin Democrats. Any questions can be forwarded to Frid through email.

-Birdie asked if the event was annual.

-Would like to institutionalize the meeting as an annual event.

**EVP Proxy- Kelli**

Voter registration drive, for the primary election to be held on June 8<sup>th</sup>. The office will be distributing forms to council members.

II. Special Presentations

A. Emails and Computer Lab Procedures

**Patty Zimmerman, Student Support Manager**

Zimmerman delivered a presentation on the steps toward accessing USAC distribution list and personal email accounts. She also went over how to get to email, how to get to it, and the distribution list. The d list will be accessible beginning next week. Each officer was distributed an email account and the email is passed out each year to council members, with the exception of a number of officers.

Zimmerman asked to only give out email contact information as an office contact source. The reason is to maintain consistency. Zimmerman provided a list of all of the emails for the various positions of USAC. All office computers will have access to Microsoft Outlook, and Zimmerman asked council to

forward any concerns to access to her email account. Zimmerman outlined the perks of using Microsoft Outlook within USAC because of its convenience and certain features such as calendar, pre-programmed contact information, access to all d lists in contact, and various distribution lists. Zimmerman outlined the USAC distribution list that was created for the ASUCLA council. Zimmerman pointed out that the name of the email is not specific to the date, so it will be easier to pass down the lists from year to year. She said that council members could choose to access mail through gmail.com, if they so choose. She did however ask that potential contacts be only given the ASUCLA email address. Zimmerman presented to the council emails that were passed on from the former council. She thanked the council members for their time, and concluded by introducing Mikal Saltveit. -Salveit talked about the student government media lab and all pertinent equipment for council use. Zimmerman assisted in presenting the forms to order any needed materials. He also discussed the process of attaining passwords and access to the communal office space. -Zimmerman concluded with passing around forms to authorize stipends and said that council members will begin to receive stipends on June 1, 2010. Locknetics will be installed this weekend in all offices, awaiting information. She said that once devices are installed, officers must see staff to gain access to the offices through Bruin Card. She said that if you had Locknetics last year, they will expire on June 13, 2010 and that officers need to make certain to fill out the necessary documentation again for this year.

VI. Appointments

*There were no appointments made this week.*

VII. Fund Allocations

**A. Academic Success Referendum Fund**

*There was no business for the Academic Success Referendum Fund.*

**B. Academic Affairs Mini-Grant**

*There was no business for the Academic Affairs Mini-Grant this week.*

**C. EVP Travel Grant**

*There was no business for the EVP Travel grant this week.*

**D. Cultural Affairs Mini-Grant**

*There was no business for the Cultural Affairs Mini-Grant this week.*

**E. \*Contingency Allocations**

*There was no business for Contingency Allocations this week.*

VIII. Officer and Member Reports

**President – Jasmine Hill**

Hill said that her tentative chief of staff should have emailed the officers and that she will be compiling a list of contact information for all large groups. She asked to send in applications to the USA webmaster. The appointment applications have been released and asked all council members to forward prospective appointees. The deadline will be on Friday of Week 9. She notified the council that there will be a special fund where you can put an ad in. This Notification Fund is within SGA, to release office information in the Daily Bruin.

-Zimmerman recommended working together with other commissioners, as the notification fund is for advertising aimed at the entire student body.

-Hill brought up standing committees and said that most council members received their first choices.

-ARC: Lucas, Yao, and Spring. CRC: Khy, Lucas, De Vera, Miller, and Phi. BRC (Fall): Resmick, MA, Spring: Birdie, Yao

**Internal Vice President – Stephanie Lucas**

Lucas said that IVP staff applications were released and interviews will be handled next week. Met with Tak Nguyen to discuss ideas for office format. She also met with representatives from UCPD. Finally, she met with the Pan-Hellenic community.

**Academic Affairs Commissioner--Suza Khy**

Khy said she talked about transitioning with Tep. Staff applications should be out by the end of this week.

**Administrative Representative—Dr. Deb Geller**

Geller said that it is important that appointments should be made on time for ASUCLA BOD. Officers need to have appointments done by no later than June 8. PAB, CPC, (June 29<sup>th</sup>). SFAC (August 31<sup>st</sup>). Student Conduct Committee (no later than September 25<sup>th</sup>) to abide by respective training and orientation requirements. Either June 1<sup>st</sup>, June 8<sup>th</sup> will establish summer schedule and establish summer quorum.

**Financial Committee Chair- Brian L. Tan**

Introduced his office. His responsibility is to handle the attendance sheet, asked council members to attend a majority of meetings to avoid risking a loss of stipend. Asked that any requisitions to him be sent in a timely manner, or to Isaac Rose, the Vice Financial Committee Chair. He will be around for the remainder of the year.

## IX. Old Business

*There was no Old Business this week.*

## X. New Business

*There was no New Business this week.*

## XI. Announcements

- Executive Director ASUCLA, Robert Williams introduced himself to the council.
- Ma said that CEC will be holding an end of the year concert featuring Super Smash Brothers and the Far East Movement.
- State Assemblyman Bradford will be doing a presentation on the discussion of the Democratic Response on June 5, 2010 11AM-1PM at George Kroizer Elementary School in Inglewood.
- De Vera said that the 33<sup>rd</sup> annual SPCN event is being held this Saturday evening. All council members are invited to attend.
- Shah said that USAC council members have Jazz/Reggae festival tickets reserved.
- Phi said that the run/walk event is being held this weekend.
- Zimmerman will be forwarding emails to the council members. If council members have any problems they are let her know.

## XII. Signing of the Attendance Sheet

*The attendance sheet was passed around.*

## XIII. Adjournment

- Ma moved and seconded to adjourn the meeting.
- Hill called for Acclamation. Hill asked if there were any objections to approval by Acclamation. There being none, the meeting was adjourned at 7:52 p.m. by Acclamation.

XIV. Good and Welfare

Respectfully Submitted,

Katrina Dimacali  
USAC Minutes Taker  
2010-2011