

# FINALIZED: 10/17/2017



AGENDA  
UNDERGRADUATE STUDENTS ASSOCIATION COUNCIL  
Kerckhoff 417  
September 19th, 2017  
7:00PM

PRESENT: Arielle Mokhtarzadeh, Vivy Li, Chloe Pan, Nicole Diaz, Kayla He, Justin Jackson, Nedda Saidian, Adriana Hardwicke, Malik Flournoy-Hooker, Zahra Hajee, Aaron Boudaie, Christina Lee, Rob Kadota, Roy Champawat, Jessica Alexander, Debra Geller

ABSENT: Divya Sharma, Sayron Stokes

11 councilmembers present, 10 voting members tonight

I. Call to Order ( Mokhtarzadeh )

Mokhtarzadeh calls this meeting to order at 7:00PM

A. Vocal Roll Call of Attendance

II. Approval of the Agenda\*

- Jackson: Add discussion topic to discuss Robert's rules.
- Saidain: Divya wants to slash the amendment of the bylaws because he is not going to be here tonight. To be tabled for next week (article 9).
- Diaz: Strike the GenRep 1 officer member report.
- Mokhtarzadeh: Strike the approval of the minutes from 9/12/17
- Boudaie: Strike the FSC officer member report
- Jackson:
- Li: Week 0 meeting update added under new business
- Mokhtarzadeh: Move CS Mini Fund appointment to #2 of the Presidential appointments for tonight because she is Skyping in.
  
- Hardwicke moves to approve the agenda as amended, Boudaie seconds.
- 10-0-3 vote the agenda is amended.

III. Approval of the Minutes from 9/12/17 STRUCK

IV. Public Comments

AUDIO ONLY

- None

AUDIO & VIDEO

- None
- Public comment closed at 7:05PM

V. Special Presentations

- None

## VI. Appointments

1. Savannah Gardner to Student Risk Education Committee# (Hardwicke)
  - Mokhtarzadeh: this is a consent item and you've all already been sent her resume.
    - Since this is a consent item, is there any opposition to appointing Savannah?
    - Seeing none, congratulations to Savannah on being appointed to the Student Risk Education Committee.
  - APPOINTMENTS FROM THE PRESIDENT'S OFFICE:
  - 1. CS Mini Fund Chair - Emily Kohlheim\*
    - Opening (1min)
      - CS Mini is really devoted to health and education services in UCLA. I want to improve the application process. I also want to communicate better with directors by putting more points of contact. Beyond that, my goal for this year is to keep the resources going and to prepare the next chair
    - QnA (5mins):
      - Boudaie: What is something that you've learnt that you want to do better?
        - Emily: I really want to improve communication and the application review process. This year I want to create better feedback to improve communication.
      - Mokhtarzadeh: If appointed tonight, you will be serving your third term as chairperson. What are the steps you are taking to ensure the continuity of the steps you are changing and the continuity of the committee?
        - Emily: If there are younger committee members, I want to groom them and ensure a smooth transition. This is my last year at UCLA so I will work to find the next chair and provide them everything they need. I will also ensure that I am available for advice after I graduate.
    - Closing (1min):
      - These past two years will help me in my third term and I will work hard to ensure the future success of the committee.
    - Discussion
      - Mokhtarzadeh: No recommendation from ARC because they couldn't schedule a meeting with her.
      - Stokes moves to approve Emily for CS Mini Fund Chair, Flournoy-Hooker seconds.
      - Unknown: I've worked with Emily and she has a lot of experience.
      - Flournoy-Hooker: I like how she is building her position around people
      - Jackson: I enjoy how she is passionate about her job. She has a magical feeling. She is really motivated.
    - Vote
      - 10-0-0 Emily is appointed as CS Mini Fund Chair.
2. Food Security Appointments - Corey Li & Gabi Sheerer#
  - This is a consent item since no stipend associated. Resumes and application have been sent out already.
  - Mokhtarzadeh: He is very eager to get started. Is there any opposition to appointing Corey to our Food Security Team?
    - Seeing none, Corey is appointed as one of our Food Security appointments for tonight.
3. CS Mini Fund Committee Members - Ashley Ramos & Roberto Vasque\*
  - Opening (1min)

- I'm a 4th year psychobio major. The CS Mini Fund tries to help education based orgs in the community. Through my past experience, I have a holistic view into what all these organizations who apply for funding might need.
  - QnA (5mins):
    - Diaz: What work will you be overseeing?
      - Ashley: Several projects named.
    - Unknown (maybe Hardwicke): How will you make sure you are familiar with all the orgs you will be overseeing?
      - Ashley: I will be in constant touch with org outside the group of health orgs.
    - Lee: What distinguishes you from other applicants?
      - Ashley: I have the experience and the passion.
  - Closing (1min):
    - Thank you for taking the time. I will be able to equally represent all the organizations and will find innovative ways to get the word out.
  - Discussion
    - Unknown moves to approve Ashley, Hajee seconds.
    - Lee: I appreciate that she is committed to there being no oversight.
    - Hardwicke: She has experience that will help the community she serves and the funding process.
  - Vote
    - 10-0-0 Ashley is appointed as a CS Mini Fund Committee Member.
- 3.2 CS Mini Fund Committee Members - Roberto Vasque\*
- Opening (1min)
    - 4th year Psychobio major. I am qualified not only because I have been part of CS Mini for a while but also because this funding source is close to home and where I come from is an underrepresented community of color. The CS Mini Fund has helped not only my family but my community as a whole.
  - QnA (5mins):
    - Pan: As a previous applicant to the find, what is something that you would want to change?
      - Roberto: I would hold workshops from week 1-5 (due date) and guide the applicants to ensure that their mission and goals are well articulated as well as achievable.
    - Stokes (Maybe): What projects have you worked with in the past?
      - Roberto: Several projects named.
    - Stokes (Maybe): So since you and Ashley have a lot of experience with projects, how would you go about learning more about the projects to improve your understanding?
      - Roberto: We collaborate with projects in education and we go to after-school programs, in social justice, we get people involved in disease education. I have experience in 3 fields
    - Jackson: If you are appointed, what's the one thing that you will look for in applicants?
      - Roberto: The morality of the project and the scope.
    - Mokhtarzadeh: There are a lot of projects but a fixed amount of funding, so what does fair funding mean to you?
      - Roberto: Ignoring the affiliations (CPO or CPC) and then evaluating the scope and goals of the project.
  - Closing (1min):
    - I feel like all of us at UCLA, we have the one goal of giving back to the place where we came from.
  - Discussion
    - ARC does not have a recommendation

- Jackson moves to approve Roberto for CS Mini Fund Member, Pan(maybe) seconds.
  - Diaz: Both applicants have similar experiences on their resume. So how does that work?
  - Hardwicke: There a limit on which projects get how much money. For me its more about which project helps which cause. Both Ashkey and Roberto have experiences with other projects besides the overlaps as well.
  - Jackson: I like how he said that he will look at the morality of the projects.
  - Hardwicke: Acknowledging that there are groups that have affiliations but staying away from being biased is something worth recognizing.
  - Vote
    - 10-0-0 Roberto is appointed as CS Mini Fund Member.
4. Westwood Community Council - Cameron Keller#
- This is a consent item since no stipend associated. Resumes and application have been sent out already.
  - Cameron is already caught up to date with the realities and is aware of the severity of situations.
  - Diaz: If Cameron is appointed, what will be his role?
    - Mokhtarzadeh: Cameron is a voting member of the Westwood Community Council. I think it will be a particularly relevant year.
    - But yes attending and reporting back is an important part of his responsibilities
  - Seeing no opposition, congratulations Cameron, you are appointed to the Westwood Community Council.

## VII. Officer and Member Reports

### A. President

#### Mokhtarzadeh

- Partake in the alumni association board meeting and their new member orientation, board members expressed a desire to be more engaged on campus.
- Thank Vivy for planning such a fantastic retreat.
- I want to thank Jessica, Dr. Geller and Roy for their support and presentations at the OSAC retreat.
- Please help us promote our office appointments.

### B. Internal Vice President

#### Li

- Thank you for coming to the retreat and I'm hoping to create more mini-retreats.
- Maybe we could grab dinner together every quarter.
- EAF is next tuesday and I hope we work together and advertise for USAC as a whole
- T-shirt contest for ASUCLA is coming up with a \$1000 reward prize.

### C. External Vice President

#### Pan

- UC regents meeting took place last week. Our office sent 15 student and we with 6 other UCs organized an action there.
- Regents discussed another fee increase
- This weekend theres a forum on women of color, etc
- Oct 2nd week: UCLA hosts the UCSA board meeting.

- The westwood neighborhood council: we were there to give public comment because their committee was voting to disapprove the construction of the new UCLA dorm. They thought it was too tall and blocks iconic view of Westwood.

F. Facilities Commissioner

Hajee

- None

G. Campus Events Commissioner

Saidian

- We don't have anything to report except Bruin Bash (maybe).

H. Community Service Commissioner

Hardwicke

- This summer we have been cleaning and refurbishing our offices. I wanted to thank Jessica for ALL her help.
- We have an event around volunteer day which is like an activity fair specifically for volunteer activities.
- Our office applications will come out in a few days.
- Bruin Shelter applications are live so you should spread the word/apply
- There's a fundraiser this weekend.

J. Administrative Representatives

Aboagye, Alexander, Champawat,

Geller, Kadota

- Jessica Alexander:
  - Parking permits: email me about the parking permit for you or your staff because spots are filling up fast.
  - If you already emailed me, you are on the google doc, and they will verify when you go to the window. So if you aren't on the list, let me know.

VIII. Fund Allocations

A. Contingency#

Pratik

- Total requested: \$4365.89
- Total approved: \$3633.38
- Members read a list of all the groups on the screen.
- Hardwicke moves to approve \$3633.38 for the contingency fund, Flournoy-Hooker seconds.
- 10-0-0 vote the funding allocation is approved.

IX. Old Business

A. Election Bylaw Change ARTICLE 9\*

Note: this agenda item was tabled for week 1 of fall quarter.

Sharma B. USAC Live Guidelines Update\*

Li

- I've sent the guideline update in the email.

- We discussed this two weeks ago, so what I'm proposing is that we are going to archive all the video recordings but I am going to make them private once the meeting ends. If anyone wants to watch, they can contact me with at least one council member present to watch the video.
- Flournoy-Hooker moves to approved the USAC guideline update, Li seconds.
- Pan: Why are we changing this now?
  - Li: it hasn't been updated for now but a lot of people want to see the videos but I am concerned about the privacy of council members and people who are here
- Mokhtarzadeh: Previously these videos have been used to cut out snippet and misuse them so we are concerned about that.
- Sharma: It's much more important for us to ensure that if students want to see what happened at meetings is able to do so.
- Li: But they can still read the minutes online
- Flournoy-Hooker: Is there a way to get off youtube and some other medium to protect against abuse.
- Mokhtarzadeh: Yes, I think iTunes has a provision for that and we are also looking into Livestream.
- MyUCLA is not responsive to my email.
- Pan: If students prefer to be able to hear/listen to meetings. So I would support the idea of making the videos public for the current year that the council is in office.
- Hardwicke (Maybe): Any ucla students can target any other ucla student. Sometimes this room isnt the safest space.
- Li: It is set as private so if you really want to see the video, you can contact me and I will show it to you.
- Mokhtarzadeh: Our responsibility and accountability is to the students, not to the entire world so I support the MyUCLA option too. But I totally support the IVP's idea that there is a notification and supervised viewing.
- Jessica: One of the other things with the guidelines is that it's supposed to be posted outside the door that warns people that if they enter the room, they will be on audio and video. And they can request the livestream to be turned off if they want to come in and give a public comment.
- Boudaie: Even when I was running last year, I watched council videos to see what it was like and it was helpful.
- Hardwicke: I think if someone emails you, you can approve it by giving them a secure link to viewing the video.
- He: For the sake of student's privacy, what if I, a council member wants to watch the video?
- Li: We have to follow the same process.
- Jessica: The video is still there on Youtube but theyve been changed from public to private. So that gives you the option to archive and unarchive them as you decide.
- Pan: I keep going back to the Westwood Neighborhood Council meeting that happened last week. They councilmembers were on their phones and werent making eye contact. And if I had to reach out to their IVP to watch something, I would not do that. What if I have to sit down with someone I feel uncomfortable with.
- Boudaie: I really like Hardwicke's idea.
- Mokhtarzadeh: There's a motion on the table. It sounds like we are not moving towards a resolution. So this means that for the next few weeks, the videos will be private on Youtube.
- Mokhtarzadeh: We table this motion for our next meeting.
- Boudaie moves to table, Pan seconds.
- 10-0-0 vote the guideline change is tabled.

## X. New Business

## A. USAC SGOF Guideline Change

LI

- MOKHTARZADEH: We will not be voting on this tonight, it is just discussion.
- Li: Article 7, sec 3, 1E
- Li: If you guys are okay with this language then hopefully we can pass this next time.
- JESSICA: We've already voted to change the budget but we hadn't changed the bylaws so this guideline change is an update that will reflect that change which has already occurred.

## B. Week Zero Meeting\*

Li

- Jackson moves to cancel zero week meeting and meet directly in week 1 (10/3), Saidain seconds

LI:

- Are we going to have a meeting next Tuesday night, Sept 26.
- If we don't meet quorum then its no point.

MOKHTARZADEH:

- We should think about what the purpose/agenda of that meeting would be.

VOTE:

- 10-0-0 the meeting is schedule for 10/3 and cancelled for 9/26

## C. Roberts Rules

Jackson

JACKSON:

- Sometimes we are finicky and we sometimes do things and sometimes don't. So I want to discuss if we are going to be strict on Robert's rules or just take it case by case?

HARDWICKE (Maybe):

- I think we first need to be aware of when we are and when we aren't following the rules because I don't even know what all the rules are.

JACKSON:

- If we do take the time to educate ourselves with it, we would speed up our meetings.

DIAZ:

- Is there an example of a time when we did effectively use Robert's rules.

MOKHTARZADEH:

- Tonight would be an example.

JACKSON:

- Discussion is mandated to be limited to 5mins so that we don't go on and on and there aren't awkward silences.

HAJEE:

- I think when we start shooting around lots of ideas and comments, we start to take up time.

JACKSON:

- We can always say "add 2 mins" or "add 5 mins" when we want to extend the discussion.

MOKHTARZADEH:

- I think it helps in terms of keeping us going. Flexibility in terms of ensuring that we have ample time to discuss is very important.
- Robert's rules say that there should be time for public comment for every action item.
- When we have a motion on the table, the discussion is more focused.
- There is some urgency to this conversation because we should make changes by week 1 so that we follow one standard throughout the year.
- Bylaws say that to make public comment, you have to be a member of USAC but in the past, councils have allowed any member of the community to make public comment.

PAN:

- We should also not have too much complication

DIAZ:

- I think it is a good idea to have public comment along with each item because we forget about it by the time that action item comes in.

PAN:

- So does that mean that the public comment for non-agenda items will happen in the beginning of the meeting and agenda related comments will happen as and when the agenda item comes up.

MOKHTARZADEH:

- Since our first meeting is in 1st week, I would propose that we as a council meet outside before that and decide what we will want to do and share on record what we are going to do during our meeting in week 1. Justin if you are interested in leading that?

JACKSON:

- Are we going to do it in the form of a resolution?

D. Peace Pole 10 Year Ceremony

Jackson

JACKSON:

- We discussed a Peace Pole in a different setting but I would really like to either end the conversation here or to open up the school year with a show of solidarity.
- Is there any interest in us having that sort of a ceremony?

MOKHTARZADEH:

- Maybe we could do a special presentation for council about the history of this and then we can take an educated call.

XI. Announcements

MOKHTARZADEH:

- If you are on campus on Sunday and want to participate in “This Is Bruin Life”.
- Directly after that is the Westwood Block Party.
- A USAC wide facebook event to promote internships, apprenticeships, etc. If you do have anything you want to promote, please send me all the relevant material by Friday.

XII. Vocal Roll Call of Attendance

- PRESENT: Arielle Mokhtarzadeh, Vivvy Li, Chloe Pan, Nicole Diaz, Kayla He, Justin Jackson, Adriana Hardwicke, Zahra Hajee, Aaron Boudaie, Divya Sharma, Rob Kadota, Roy Champawat, Jessica Alexander, Debra Geller
- ABSENT: Nedda Saidian, Malik Flournoy-Hooker, Sayron Stokes, Christina Lee,

XIII. Adjournment

- Jackson moves to adjourn the meeting, Pan seconds.
- 10-0-0 meeting is adjourned at 8:40PM
- The attendance sheet is passed around.

VIII. Good and Welfare

\* Indicates Action Item

□# Indicates Consent Item□

@ Indicates Executive Session Item



