



AGENDA
 UNDERGRADUATE STUDENTS ASSOCIATION COUNCIL
 September 22, 2020
 5 PM
 Zoom: <https://ucla.zoom.us/j/92433039544?pwd=UWtLOXVvaUhxR1BHZGI5SUdMUG43Zz09>

I. Call to Order

Riley

- Emily calls meeting to order at 5:02pm

A. Signing of the Attendance Sheet

- None

II. Approval of Agenda*

Luong

- Strike SWC Programming Fund
- Strike Capital Contingency
- Strike TGIF
- Strike Allocation of ARC Funds for ARC Chair and Vice Chair Stipends#
- Strike SFS
- Strike BAG
- Strike ASRF
- Strike TGMF
 - Breeze motions to approve the agenda as amended, Zuleika seconds
 - By motion of 12-0-0 the motion passes, agenda is approved as amended

III. Approval of the minutes*

Luong

9/8/2020; 9/15/2020

- Breeze motions to approve 9/8/2020 minutes, Zuleika seconds
- By motion of 9-0-3 the motion passes, 9/8/2020 minutes approved

- Aidan motions to approve 9/15/2020 minutes, Justin seconds
- By motion of 7-0-5 the motion passes, 9/15/2020 minutes are approved

IV. Public Comment

Riley

Callie: Hi my name is Callie Nance and I'm the Internal Relations Director for FSC and I'm advocating that directors receive office pay. I know from experience that the workload is similar to an internship for our directors and it would be really nice to receive compensation as I believe our work is invaluable to UCLA students and really allows USAC to reach multiple students. Personally, I'm involved as a UCCRJ director as well as an ARA on the apartments, so I'm already very committed to things and having this pay would really allow me to have some peace of mind and not need to get another job or something part time on the side. So I'd really appreciate if you considered this request and thank you.

Emily: Hi, I'm Emily Yu and I'm a co-director of the COVID-19 task force within the Financial Support Commission. I'm here to advocate also for office pay for FSC. In my year at FSC I've seen and experienced how directors put in a lot of work, from writing proposals, emailing administrators, organizing our staff and overall striving to find the best ways we can help the student body. I personally last year read hundreds and hundreds of applications just for the USAC relief fund and processed many many more SGA fund requests as well and that's just one example. Being a director is meaningful work as well as a meaningful leadership experience and I believe that our staff should be compensated in acknowledgment of their hard work and also help make USAC leadership positions accessible for students who would otherwise need to seek opportunities that would compensate them for their time. However, in FSC we don't currently have this budget and I urge you to consider these funds to pay our directors for accessibility's sake and to acknowledge our staff's good work.

Noelle: Hi everyone, I'm just giving an update from CALPIRG. I'm Noelle and I'm just a student rep from CALPIRG. Last Friday we co-hosted a virtual California student voting summit where pretty much we learned about civic engagement and how

we can get ready for this upcoming election. Additionally, today we hosted our national voter registration day event and we got to hear from Office of Student Affairs representatives and they gave their insight on how their offices are getting students ready to vote. Lastly, we had our core meeting yesterday and we're just ramping up getting Bruins registered to vote and also recruiting them to be a part of our drive so we could meet our goal of registering 2,020 students to vote.

Leslie: Hello. My name is Leslie Chavez and I'm one of the Chief of Staff of the IVP office as well as Vice Chair of Campus Safety Alliance within the IVP office. I'm here to advocate for the stipend for our office. Personally I spend around 8-10+ hours a week working in these positions to make the campus a better and safer space. Much of the work we carry out is essential building the UCLA community for instance having meetings with admin to bring up student concerns with safety and having student resource worker guides and having public health campaigns for students to stay safer during this pandemic. Although I know serving and bettering the UCLA community is something we are all passionate about, for some of us it is very difficult to carry out the essential work that we do while balancing other academics, extracurriculars, and most importantly jobs. USAC should realize that many student leaders like myself are first gen, low income students of color who must work to afford the increases in tuition and costs of living during this pandemic. Many of us face job insecurities or unemployment. As added stress takes up a large toll on our mental health and this stipend for our office would put many of us at ease during this time. If USAC really wants to live up to its values of diversity and inclusion and accessibility, I think that it must be able to offer support to its students starting with this stipend. Thank you so much.

Quinn: Hello again everyone, my name is Quinn O'Connor and I am currently the Chief of Staff of the Facilities Commission and I'm commenting like most other people right now on the office stipend surplus agenda item today. I just kind of wanted to first acknowledge that FAC is a place where I found community for people with disabilities and really was able through that and being on the access on board project which advocates for students with disabilities, it gave me a platform and the confidence to apply for Chief of Staff and become a leader within this commission, so I just wanted to acknowledge that. I think the workload of me and my peers can range from 7-15 hours a week over the summer and I think also, speaking from personal experience, I've kind of reconfigured the Chief of Staff position this summer and am developing new ways of running the internal staff through monthly check ins with project directors and increased engagement with the staff as an executive position. Also, I'd like to say that as a disabled person personally for me it is hard for me to get part time jobs that most college students do have as like baristas or grocery store clerks because that requires heavy lifting which I'm not able to do so having this compensation will definitely help me as a student. I'm really grateful for the position that I am in as a student right now within the Facilities Commission and I would just like to advocate and ask that you all consider the needs of disabled students and people of color working in USAC who have just had trouble getting jobs in general.

Kelsey: Hello, I'm Kelsey and I'm the Co-Fellowships and Appointments Director on the Executive Board of USAC Facilities Commission. I'm here as a lot of other people are to advocate for staff pay. Kind of what Quinn talked about, FAC has been putting in a lot of work this summer. FAC is actually in charge of 23 appointments and it took Jasmine my co-director like two months to go through 56 applications which is twice as much as we've had in the years past and 29 of those applicants were for two slots so it took a lot of time for us to go through that, and also we're actually building a fellowship program from the ground up. In previous years FAC has had fellows that kind of go through a staff role and so we're kind of creating a new program and that's taking up a lot of time and as someone who's worked full time, overtime, and has worked another job, I've worked like a total of 60 hours over the summer per week along with this opportunity and I think for mental health purposes and also just to set the foundations for students like myself who went through USAC as a freshman and really have found personal and professional growth through programs like that, I think it's super important to compensate for directors like that. Thank you so much for your time.

Joycelyn: Hi I'm Joycelyn Liu and I'm currently the Graphics Director for the Facilities Commission and I too am advocating for stipend pay for directors within USAC commissions. I for starters am planning on using my stipend to cover the cost of Adobe Creative Cloud for students which is the primary platform that I create all of my graphics on and those graphics are key to getting the engagement and the awareness that FAC has had over the summer. We've actually been able to 5x the amount of likes on FAC's Instagram just over the summer alone, not to mention our most popular post, the where to support black people with disabilities post which has garnered over 10,000 likes. I think that's really key to helping FAC do everything that it does relating to sustainability and disability awareness and especially awareness for those marginalized groups because a lot of the movement we do start with engagement and awareness and what use are the programs we make if people don't know about them. So that's why I think it's important to support people who are working behind the scenes to make sure that people are able to use everything we create. Thank you for your time.

Herman: Hi everyone, my name is Herman Luis Chavez and I'm the Director of Student Activities in the Transfer Student Representative office, I'm also here to advocate for office pay. I think our office in particular is serving transfer students that make up about 1/3 of UCLA's undergraduate student population. Our directors and our staff members and the community which consists of almost entirely transfer students that we serve and that we are really has to grind in the two years that we have to be a part of USAC, to get a lot out of USAC and to contribute to the UCLA community. A lot of our directors generally don't tend to have a lot of the same opportunities for growth and expansion that maybe other USAC offices have or maybe other positions have. Especially this year our directors have really been pushing for so many different structural and institutional changes even within our own office that a lot of us will not even be able to see because of the fact that we are made to move on from the university so quickly. One of the many reasons that I believe that our directors deserve pay are because of this long standing work, this institutional change that we, and structurally having only two years at the university, really don't get to observe and do put a lot of hard work and effort into. To speak specifically to some of the things that I have personally got out of this, I think that as an incoming transfer student to have had the opportunity to work on such amazing work and to have already had meetings with such high level administrative members, that has allowed me to have a really strong set up for what I want to do for the fall and to have created some of the necessary relationships, but not only that but to have also started some of these conversations of change and have been focusing on the points of change that have already been happening at the university, such as our new incoming director of the Office of Equity, Diversity, and Inclusion. That's one of the reasons I really believe our directors and the transfer student representative's office deserve pay and that USAC should consider funding those of us who are coming and requesting this. Thank you.

Alfred: Hello, my name is Alfred and I'm the Election Board Chair. I just wanted to update council that Election Board has started recruitment for all it's executive of the directors and of the staffers. I have distributed the recruitment messages to all the Facebook groups that I know and to departments that circulate information about recruitment. I would really like to ask council for help in further publicizing recruitment because I really think that it's important that the Election Board gets the best candidates to lead the Election Board for the next year. I've already asked the International Student Representative, Bakur, to help me with publicizing recruitment, and I just want to ask all of the other council members to help publicize the recruitment for the Election Board if possible. I really do want to select the best candidates and recruit as far and as wide as possible.

Bradley: Hello everyone, my name is Bradley Alvarado I'm the Director of Finance in the Transfer Student Rep's office. Like many here, I'm here to advocate for the stipend office pay for different USAC offices. In the transfer community, there are many different communities such as students with dependents, non traditional, first year, low income and our office reflects a lot of these identities. It's very hard for many people to work and contribute to the university for little to no pay. A lot of people are piling up academics, jobs, during Covid a job is very important to individuals that need the financial wellness to survive and pay rent and have accessible resources. I believe that many directors in all USAC offices deserve this type of pay to not only appreciate the work they do in their office, but to help them in any way possible. Thank you.

Michelle: Hi everyone, my name is Michelle, I'm the Co-Director of Internship from the TSR office and I'm also here to advocate for pay for our office. Tying it back to personal experience, I'm a transfer student and honestly, when I transferred to UCLA and I was choosing schools, it was the transfer community that got me in and got me involved and made me come to UCLA after all. It was the work that the Transfer Student Representative's office was doing along with the Transfer Student Center that made me feel very welcomed as I came into UCLA. As Bradley was just saying in regards to the current situation happening right now with Covid and the pandemic, I really think that as student leaders in USAC and in the TSR office, we are putting so much time and effort and dedication into all the programs and organizations and events that we are planning. If you think about it, all the work that we are putting into this could have easily gone into us searching for different jobs or different jobs that offer us pay but rather we decided to not even take that into consideration just for the goodness of our community and for UCLA we just decided to go with it. With that I really hope that you all see where we're all coming from and can really support us in what we're here for today. I appreciate your time and consideration.

Maxine: Hi, my name is Maxine Zhao I'm the Chief of Staff for the TSR office this year, I'm also advocating for stipend pay for directors. As Bradley, Herman, and Michelle said the transfer office represents transfers across campus, so we serve and represent a really diverse community with non-traditional paths to higher education compared to [indiscernible]. So it's a real barrier to access to not be paid for marginalized communities to not be able to access advocacy spaces and to advocate for ourselves and future students to access higher education. You can see that across campus where transfers are under represented and underserved, our total budget for the TSR office this year is \$1,000 for the whole year, so I know a good chunk of our stipend

will probably go toward programs to continue putting back into the office. Speaking more personally, I joined the TSR office my first year as a transfer and I've really seen the unique challenges we've had to face in our office. We've only been around for about six years so we've really had to create an office structure and process from scratch. So we've really lacked that institutional knowledge and history and really have had to work hard to keep that all going and figure out how to manage and structure the whole thing to function. There isn't really the possibility for someone to be in the office for four years to sustain that kind of progress and advocacy. Thank you for your time.

Lysol: Hello everyone my name is Lysol Patino, she/her/hers, and I am the Fundraising Director for AAC. Today I'm here to advocate for low income students who rely on AAC's Books for Bruins program. During Spring quarter I'm aware that AAC was able to service up to upwards of 600 students if not more with money for their textbooks, and unfortunately this year at most we might be able to service about 80 students and that's a very stark difference to us. I think that it is critical that this year we can maintain the program running as it usually does, just because during the pandemic I think that low income students are especially suffering. In addition to that, during Spring quarter I'm aware that we had funding of about \$60,000 to run Books for Bruins and this year I know this year we're running on only \$4,000 per quarter. We want to be optimistic with the numbers but we want to say we are only going to be able to help about 80 students and to me I think that we need to be prepared now more than ever to meet them and give them our best way of support that we can by keeping this program running successfully. I hope you hear the urgency in my voice when I say this but thank you so much for your time, I really appreciate it.

- Public comment concluded at 5:33pm

Capital Contingency*

—————Minasyan

Contingency Programming*

Minasyan

- Total Requested: \$2,184.10
- Total Recommended: \$2,132.42
- Non-USAC entities
- Promise motions to approve \$2,132.42 to non-USAC entities, Zuleika seconds
- By motion of 12-0-0 the motion passes, contingency programming allocation is approved

SFS Allocations#

—Wisner

SWC Programming Fund Allocations#

—————Read

Bruin Advocacy Grant Allocations#

—————Arasasingham

ASRF Allocations#

—————Velazquez

AAC Travel Mini-Grant Allocations#

—————Velazquez

ARCF Allocations#

Ogunleye

- Total Allocation: \$2,897.00
- For Chair and Vice Chair stipend of ARC Fund
 - No opposition, allocation passes by consent

TGIF

—Cooper

V. Special Presentations

ARC Guidelines 2020-21

Ogunleye

Schedule

- Deadlines changed to reflect 2020-21 dates corresponding with same academic weeks EXCEPT for fall programming
- Creating a rolling process until end of week 5 for fall programming allows more flexibility for organizations adjusting to the transition to remote activity
 - “Due to the transition to remote programming, applications for fall programming are assessed on a rolling basis from 10/03/20 through 11/07/20 (Saturday of Week 0 through Saturday Week 5). Keep in mind that in

order to get funding processed in time for an event, **applications should be submitted three weeks before the event takes place.**"

- Rolling basis deadline - end of week 5 to allow enough processing time
- Application deadline - 3 weeks before event to allow time for decision, allocation, etc.

Application

- "Funds may only be used to offset **honoraria, and/or facilities expenses, and/or supplies, supplies, and other services / materials needed for programming.**"
 - Create more flexibility is for organizations to fund virtual programming, more considerate of students' needs during challenging times
- Applications must be submitted **electronically** with proper documentation attached to cacarcfund@asucla.ucla.edu with the student organization name in the subject line. Please use an email address that is **actively checked.**
 - Emphasize importance of using a regular lead check email address in case ARC or SGA needs to contact them
- "You must submit your completed requisition form ~~in person to the fund manager~~ via Google form [insert link] **no later than three weeks past your event date**"
 - Accounts for transition to Virtual application submission process
- "Any questions have been checked first with the FAQ document"
 - Last year had issues with people asking questions that are already discussed on the FAQ
- Question 2: ~~"Describe what measures you are taking to track whether or not your goals are achieved. How will you ensure that your programs are culturally relevant? How does the mission of your program align with the values of the Cultural Affairs Commission? In what ways does your event promote cultural awareness of marginalized communities diversity and/or art?"~~
 - Splitting these two questions up and elaborating on relevancy should help alleviate the confusion applicants seem to have last year about this question, as well as emphasize ARC's relationship to CAC
- Question 3: ~~"Please use the space to outline with the funds you are requesting would be used for. If you are requesting multiple line items, please rank them in the order of prioritization and explain why. Describe what measures you're taking to track whether or not your goals are achieved."~~
 - Moved the separated part of old question 2 to here because it's still important although less relevant to ARC's selection process than questions one and two
- Question 4: ~~Please include a list of other sources of funding, the amount applied for, and the amount received (if applicable).~~ Please use this space to outline but the funds you were requesting would be used for. If you are requested multiple line items, please rank them in order of prioritization and explain why.
 - This question is more Technical, and is moved last, above the funding breakdown
 - decided that this question was more relevant to the application, and the old question could be summarized in the funding breakdown
 - adjusted table so that it covered what the old question 4 was asking

Guidelines

- The mission of the Cultural Affairs Commission (CAC) is to put on quality programming with cultural, political, or social relevance that ~~are~~ is accessible to all students
 - Grammar
- The application is available on the CAC Website and under the USAC Programming Funds tab, as well as FAQs to make the application process as smooth as possible.
 - Inclusion of the FAQs in guidelines to emphasize its roles in assisting with the application process

What is Funded?

- Facility and venue costs (not applicable unless campus reopens for in person activities)
- Program supplies
- Technology, equipment, software, etc. for producing online content remotely
- Honorarium
- Youth programs, while not the primary focus of ARC, will be handled on a case by case basis
- Cultural, artistic, and activist trainings and teachings

- Given the nature of remote programming, email cacarcfund@asucla.ucla.edu to inquire about items not listed
 - Changes to funding Guidelines to accommodate for virtual programming needs and to be more explicit about ARC's mission

What is NOT Funded?

- Retreats, banquets, events excluded to organization members only
- Food (exceptions may be made depending on the nature of the program)
 - Acceptable: food with Cultural significance that is integral to the event (e.g. learning how to make a cultural recipe, catering that is relevant to the cultural theme or topic of the event)
 - NOT acceptable: food for a club banquet, catering that is not tied to Artistic, cultural, or activism related mission
 - Added clarification and examples on what food will be funded
- "If funding is approved, you must submit your completed requisition form ~~in person to the CAC Office (Kerekhoff Hall, room 311)~~ via Google Form: [insert link] no later than 3 weeks past your event date, or by Week 9 of the quarter during which it occurred. Please ~~attach~~ include your allocation letter and proper documentation with your requisition form. ~~Outside the CAC Office you will find an envelope labeled 'ARC Fund Requisition Forms'~~
 - Changed directions to reflect virtual application process, from CAC Office to Google Form

FAQ

- Added schedule change, same as provided on application and guidelines documents
- **"I am not sure if my program is eligible for ARC. What should I do?"** The purpose of the Arts Restoring Community Fund is to help alleviate some of the fiscal responsibility student organizations face when putting on culturally oriented programs. If you're not sure if your program is eligible for our fund, please email cacarcfund@asucla.ucla.edu. you can also visit our office hours! We would love to discuss more over Zoom ~~in person~~. Office hours will be updated every quarter. Follow our Facebook page.
- **"I have received my allocation. What is the next step?"** Please fill out a Requisition form online. After pressing submit, a copy of the completed form will be emailed to you. Please ~~print~~ download the form and save digital copies of your allocation letters, original receipts and or supporting documentation (i.e. agenda, list of attendees, statement of purpose, graphics of printed material, quotes, etc.) ~~Please submit your completed requisition form in person to the envelope located outside of the CAC office.~~ These items must be submitted to ARC no later than 3 weeks past your event date or by Week 9 of the quarter which the event occurred, whichever is earlier. Failure to comply with any of the deadlines will result in the rescindment of funding."
- **How do ~~Where should I submit my req form?~~** Please submit your completed requisition form and supporting documents via the following Google Form: [insert link]."
- **"I just submitted a requisition form. When will I receive my check ~~available for pick-up?~~** You will be receiving your check from SGA by mail, and it will be delivered to the exact address you provide on the req form. Please be sure that the address you give accurately reflects your current residence. It often takes 3-5 weeks from the date that SGA receives your requisition form for them to process your check. Please note that it may take SGA longer to process your request in spring due to the increasing workload in spring quarter."
 - All changes listed above were made to adjust for virtual application process
- **What happens if there is an error or mistake on my requisition form?** If there is a problem on your form that requires correction, you will receive an email directly from SGA. So when you fill out the ARC Fund Application and requisition form, be sure to provide an email address that you actively check. It is crucial that all necessary corrections are made in order for your requisition form to be processed so you can receive your funding.
 - Added this item so students know what to expect in case there is a problem with their form, understand what it means if SGA contacts them
 - Emphasize importance of providing an email they actually use

VI. Appointments

Ryan Aniceto to Student Risk Education Committee#

Wisner

- No opposition, Ryan Aniceto appointed to Student Risk Education Committee

Wudia Kamara to Academic Senate, General Education (GE) Governance Committee*

Velazquez

- Breeze motions to appoint Wudia Kamara to Academic Senate, General Education Governance Committee, Jonathan seconds
- By motion of 12-0-0 the motion passes, Wudia Kamara appointed to Academic Senate, General Education Governance Committee

Judy Chon to Academic Senate, Academic Freedom Committee* Velazquez

- No vote

Igbinoghdua Isibor to Academic Senate, Committee for Intercollegiate Athletics* Velazquez

- Promise motions to appoint Igbinoghdua Isibor to Academic Senate, Committee for Intercollegiate Athletics, Elijah seconds
- By motion of 13-0-0 the motion passes, Igbinoghdua Isibor appointed to Academic Senate, Committee for Intercollegiate Athletics

Caroline Piedra to Academic Senate, Committee on Planning and Budget* Velazquez

- Breeze motions to appoint Caroline Piedra to Academic Senate, Committee on Planning and Budget, Justin seconds
- By motion of 13-0-0 the motion passes. Caroline Piedra appointed to Academic Senate, Committee on Planning and Budget

Ashley Ceballos to Academic Senate, Academic Freedom Committee* Velazquez

- Breeze motions to appoint Ashely Ceballos to Academic Senate, Academic Freedom Committee, Elijah seconds
- By motion of 12-0-0 the motion passes, Ashley Ceballos appointed to Academic Senate, Academic Freedom Committee

Patrick Ma to Academic Senate, Committee of Continuing Community and Education* Velazquez

- Zuleika motions to appoint Patrick Ma to Academic Senate, Committee of Continuing Community and Education, Justin seconds
- By motion of 12-0-0 the motion passes, Patrick Ma appointed to Academic Senate, Committee of Continuing Community and Education

Kayla Regalado to Academic Senate, Legislative Assembly* Velazquez

- Zuleika motions to appoint Kayla Regalado to Academic Senate, Legislative Assembly, Noe seconds
- By motion of 11-0-0 the motion passes, Kayla Regalado appointed to Academic Senate, Legislative Assembly

Cheryl Ma to The Green Initiative Fund* Cooper

- Promise motions to appoint Cheryl Ma to The Green Initiative Fund, Sachi seconds
- By motion of 12-0-1 the motion passes, Cheryl Ma appointed to The Green Initiative Fund

Sean Sugai to The Green Initiative Fund* Cooper

- Sachi motions to appoint Sean Sugai to The Green Initiative Fund, Noe seconds
- By motion of 13-0-0 the motion passes, Sean Sugai is appointed to The Green Initiative Fund

Hannah Regan to Office Space Allocation Committee Chair* Cooper

- Sachi motions to appoint Hannah Regan to Office Space Allocation Committee Chair, Noe seconds
- By motion of 11-0-1 the motion passes, Hannah Regan appointed to Office Space Allocation Committee Chair

VII. Officer Reports

A. President Riley

- Moving forward with Congressional Advisory Board and Future Student Leaders of Color conference
- Meetings coming up, moving forward virtually for all conferences

B. Internal Vice President Luong

- Released Student Worker Resource guide
- Christina and I have wrapped up planning for COVID-19 peer messaging campaign, our first post went out yesterday
- Planning on a student worker town hall for the beginning of the quarter

- Drive down rent is having meetings to figure out how to facilitate a rent grant program for the year
- Transformative Justice Now is working with UCLA's CARE program in order to advocate for a Transformative Justice program
- Met with Rent College pads, moving forward with that
- Planning to have a Campus Safety Alliance meeting at the beginning of the year to talk about Covid-19 guidelines

C. External Vice President

Arasasingham

- BruinsVote - inviting everyone to the BruinsVote Slack
- Bruins for Prop 16 Organization has been assembled, have a number of different events and strategies planned, doing a lot of outreach
- Making you aware of BruinAction resource

D. General Representative 1

Lee

E. General Representative 2

Rodriguez

- Released Student Worker Resource Guide, please share
- Student Worker Organizing platform and put workers first platform organizing town hall October 15th, student legal services will be there, it will be a know your rights kind of training

F. General Representative 3

Wade

- Working on surveys about how best target communities and provide them resources and support
- Working to connect some people with administrators to better serve communities on campus

G. Academic Affairs Commissioner

Velazquez

- Having 2 events coming up in early November, one with the Career Center
- AAC got approved for the SPARC campaign
- Working on our minor, maybe turning it into a major, working with grad students right now

H. Campus Events Commission

Naland

- Promise and I put out our Bruin Bash announcement, happening next Tuesday and Wednesday at 5pm
- CEC is hiring, application dropping October 2nd
- Event in the works for the month of October

I. Community Service Commissioner

Wisner

J. Cultural Affairs Commissioner

Ogunleye

- Alice and I have been working on Bruin Bash
- Put out our logo
- CAC will be hiring soon, we will be hiring for all of our series
- Had a meeting earlier today with IVP Racial Justice Now coordinator, hopefully will be working with the IVP office with the initiatives they are trying to put forward
- Meeting with UCLA Communications, working on Bruin for Bruin
- Met with Aidan earlier today, working as Racial Justice coordinator

K. Facilities Commissioner

Cooper

- Access on board Instagram, did a lot of informational resources about online accessibility
- This Friday we will be hosting an adaptive pilates class
- Met with North Westwood Neighborhood Council to start working on accessibility in Westwood

L. Financial Supports Commissioner

Garcia

- Released a student workers resource guide, FSC will continue to update it
- Financial opportunities center has started doing outreach to orgs that do financial work on campus to try to create that network
- Campus policy relations have started to identify a few administrative/institutional costs that students can counter that aren't on their tuition that we want to try to lower or eliminate that cost
- Opening applications in about a week

M. Student Wellness Commissioner

Read

- Health Equity Summit was on the 13th, we had almost 50 participants and some really good discussions. We will be releasing our final report within the next week or two.
- The Unashamed film premiere was Sept 18th, it also went well and we had a good post-film discussion and we'll begin uploading some snippets of that online. Access the film at bit.ly/unashamedfilm.

- We also made the first post in our Covid Peer Resources Series, you can look at the full document at tinyurl.com/CovidPeerResources.
- Most of our committees were able to come represent swc in the wellness panel of the summer bridge program and we were all grateful to be included in that.

N. Transfer Representative

Bravo

- Transfer Transitions- worked with transfer center to create this week long program
- Continuing to meet with admin to push and institutionalize policy change to be more inclusive to transfer students
- Setting up meeting to meet with admin about parenting resolution
- Met with basic needs department
- Include student input for new transfer student director
- Office will be doing some internship applications
- Will be having a transfer speed dating event on Zoom

O. International Student Representative

Madini

P. OCHC Representative

Gupta

Q. Administrative Representatives

Alexander, Champawat, Geller, O'Connor, Perez,

Solomon

Josh: Just wanted to update you that we are working on the emails. True Bruin welcome starts the 24th, and it starts with This is Bruin Life.

VIII. Old Business

- None

IX. New Business

Anticipated Surplus Allocations: Books for Bruins*

Velazquez

Books for Bruins Textbook Subsidy and Academic Materials Program Proposal for Increased Funding Fall Quarter:

I. In the spring quarter, AAC used a total of \$62,117.39 for Books for Bruins. We had a total of 767 students apply and we ultimately disbursed awards to 621 students in the amounts of \$50, \$75, \$100, \$125, and \$150.

II. The highest amount asked for was \$319.14, and the lowest was \$14.28. III. For this year, AAC originally allotted \$11,960.40 for our general programming fund, leaving \$3,986 per quarter for 79 \$50 textbook gift cards.

IV. We want to have four gift card options, \$25, \$50, \$75, \$100.

A. 150, \$100 gift cards = 15,000

B. 60, \$75 gift cards = 4,500

C. 192, \$50 gift cards = 9,600

D. 194, \$25 gift cards = 4850

= \$33,950 x 3 (quarters) = \$101,850

We will need \$30,000 in order to fund 517 additional students each quarter, totaling to servicing 596 students per quarter.

We will be asking for \$30,000 more from surplus each quarter so please take that into account when deciding how much to provide us from surplus.

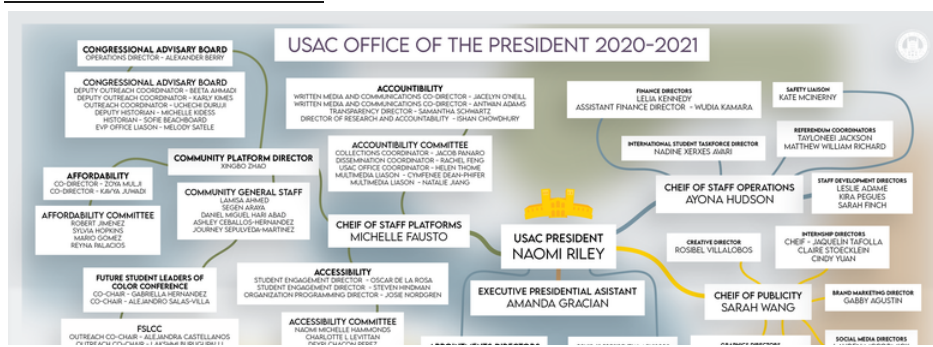
Anticipated Surplus Allocations: Office Stipends*

Riley, Luong, Rodriguez, Wade, Garcia, Cooper, Bravo, Madini

USAC Surplus Proposal: Office Stipends

Offices of the President, IVP, Gen Rep 2, Gen Rep 3, Facilities Commission, Financial Supports Commission, Transfer Student Rep, International Student Rep

USAC Office of the President



What we've accomplished this summer:

- **Congressional Advisory Board Committee (CAB):**
 - Received commitment from 14 on-campus organizations, including 7 of the mother organizations and IDEAS.
 - Currently working with an interdepartmental task force within the office to create a constitutional amendment which will formalize CAB and make it an integral part of USAC in the future.
- **Affordable Housing Guide:** The Affordability Committee created an affordable housing guide to help students better navigate the process of securing housing for the academic year.
- **Publicity Team:**
 - Acquired over 3,000 new followers on the UCLA President Instagram page which helps in reaching more students with valuable information and resources.
 - Help facilitate the virtual enormous activities fair by currently hosting student club features on Instagram.
- **Police Accountability (No UCPD Coalition):** Sent a letter to UCLA campus community and administration, advocating for the boycotting of the Public Safety Advisory Council (PSAC).
- **Finance Team**
 - Accounting for the disbursement of stipends for executive staff on a timely basis.
 - Creating funding help document for staff to determine what kind of funding they need and a resource so they are able to request our help
- **2 Daily Bruin Features**

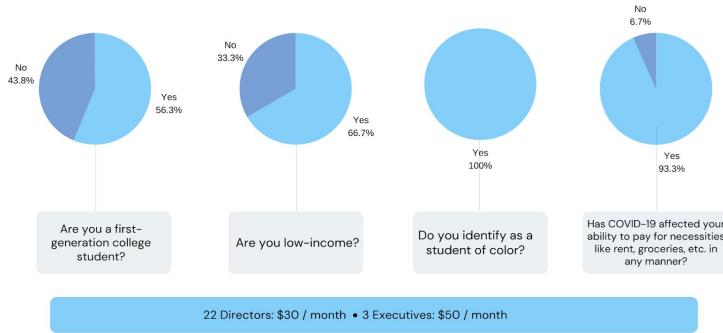
By Fall Quarter:

- **OP Internship:**
 - Applications have currently been sent out and this year's cohort of interns will be designated by week 2 of Fall Quarter. Interns will be equipped with leadership skills, UCLA resources and whatever they may need to take an active role in USAC. Current members within the office will also serve as mentors to prospective interns.
- **OP COVID-19 Directors:**
 - Will be hosting biweekly town hall meetings throughout Fall Quarter to discuss Covid-19 related issues as they arise. The first meeting will be on Monday, October 12th, 2020 at 7:30pm PST with access to all students.
- **CAB Committee:**
 - Working to recruit more organizations. Once member organizations are finalized, CAB will begin holding meetings to plan advocacy goals for the year.
- **Finance Team:**
 - Ensuring that all events within the office are equipped with needed funds by providing them with such funds through donations and fundraising. Enhancing transparency by documenting the budget of the entire office, including the acquisition of funds and how they are used by the various platforms.

OP's stipend budget was done on a 1-10 ranking system based on the current and anticipated workload/hours of the executive board with the help of our Chiefs of Staff. In creating this system, we made the standard base ranking 5, which represents moderate workload of about 5-8 hours/week. As a way to compensate directors we collectively decided that a standard stipend of \$115 could serve as a token of appreciation for their labor while also recognizing we have an extremely large staff that includes 52 executive staff members. Our largest stipend range (\$225-\$400) is for senior leadership who work anywhere from 7-9 hours/week or 10-12 hours/week. The remainder of executive board ranges from \$50-\$115 and \$120-\$225 who work 4-6 hours/week and 5-7 hours/week, respectively.

Internal Vice President:

Directors Stipend Advocacy Survey Results



Our Director's Work

Platforms: Put Workers First, Drive Down Rent, Revamp Advocacy Partnership, & Transformative Justice Now

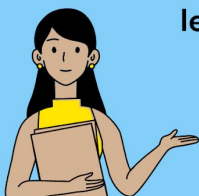
- PWF: Student Worker Guide, Fall Townhall (KYR training)
- DDR: Housing Relief Resource Guide, COVID-19 Impact on Rent Survey
- RAP: Power mapping presentation
- TJN: Transformative Justice Townhall/Social Media Campaign, COVID Peer Resources
- Executives: Overseeing platforms/operations

Our Director's Work

Operations: Campus Safety Alliance, Outreach, Marketing, Institutionalized Events, Internship, & Finance

- CSA: Townhall collab with TJN/CARE
- Outreach: Compiled a Comprehensive Policy Brief
- Marketing (& Social Media & Design): UCLA Social Justice Opportunity Search
- IE: T-Shirt Design Contest
- Internship: Fall Curriculum & Hiring
- Finance: Finance Guide for Directors

Our directors are primarily first-gen, low-income, and students of color who are working hard on year long projects and are committed to putting in 5-10 hours per week to IVP. USAC would then be compensating marginalized communities that often times are left out of student leadership and USAC.



Office of General Representative 2:

Reasoning:

The office would not be able to function without the work of Directors, Chiefs of Staff, and General Staff

As the General Representative receives a sizable stipend, it is fair that we advocate for our staff to be compensated

Excess surplus goes back to UCLA if it is not utilized. In a time when UCLA is offering less jobs due to a closed-off campus, it's important that this money gets redistributed into the hands of students

The Gen Rep 2 office this year is made up of primarily BIPOC womxn

Office of the General Representative 3:

◆ **Chief of Staff (1)**

- Facilitate Office Organization
 - Scheduling times and availability of office and working partners
 - Creating Meetings and Agendas for the Office
- Identify and Address Areas of Improvement for Office Structure
- Maintain Fluidity and Drive for the Office's Goals
 - Maintaining constant communication with the General Representative and Directors
- Manage Social Media Pages and Advertising/Marketing
- Support each platform's goals and work on any additional projects that arise throughout the year

◆ **Directors (10)**

- 6-10 hours per week
- Facilitate weekly staff meetings
- Maintain progress towards office goals
- Maintain communication and collaboration with SOLE Advisor
- Communicate with COS to keep office alignment

Office of the International Student Representative (1)

Introduction:

On average, USAC officers get about \$10 000. Most of the low-level grassroots work is undertaken by the various members in the office, without whom the USAC officer would be able to do very little. Thus, the stipend acts as a reasonable level of compensation for those that do good work in the office.

In the following slides, we outline the duties of each director in our office. Each director has a number of staffers (listed in parentheses) who aim to work with the director in the office to bring the vision of the ISR to fruition.

Outreach & Advocacy (4):

- Work with the External Vice President office
- Push the Academic Senate and faculty to adapt more accommodations to students during Covid-19 such as enhancing the BruinCast system (making all classes recorded), no real time participation required, better testing accommodation, and taking a clear stance against entrapment.
- Improve note taking services
- Work on issues related to the effect of a possible online quarter on F-1 visa and OPT.
- Outreach to International students
- Outreach to student orgs
- Connect the office with admin and Gov

IT (1):

- Improving the Dashew Online Portal
- Improving the user interface on CCLE
- Centralized platform for scholarships and trusted renting agencies near campus
- An online platform for sharing thoughts and experience between International students.
- Handle any tech related projects or components of our work

Finance (no staffers):

- Manage an ongoing database of current finances.
- Keep up to date on expenditures.
- Collaborate with directors to draft funding applications and manage funding.

Events (2):

- Will focus on enhancing the quality of online activities for student organizations
- Will focus on proving underrepresented student groups more opportunities and funding.
- Handles the logistics for events.
- Can start their own event or help other teams in organizing their events.
- Cultural events, Informative sessions, Self-improvement, workshops

Student Experience (3):

- This area will focus on the many minor inconveniences International students face that people think are not important enough to solve.
- Will include enhancing the food menu.
- Work on day to day issues for international students

Social Media (1):

- Advertise ISR programs
- Relay information & announcements to International student
- Work on projects to increase outreach to International students and connecting with them (collab with O&A)

The Facilities Commission:

- 9 month term for new hire staff / **Sustainagoals project directors (6) -> Covered by TGIF

Total surplus ask: **\$6,130**

Total stipend cost: \$8,190

- ❖ Some Exec accomplishments...
 - Fellowship program developed from scratch
 - All stipended appointments brought to council
 - Staff trainings and biweekly “Content Clubs” & “Faccie Hours” to foster staff development
 - FAC social media rebranded with color palettes and uniform graphic style
- ❖ Some Director accomplishments...
 - Advocated for the inclusion of students with disabilities in New Student Orientation and True Bruin Welcome Week
 - Collaborating with the Student Wellness Commission to provide basic needs care packages to students.
 - Engaging student organizations in engineering and designing UCLA’s own reusable dining container vending machine.

More info:

<https://docs.google.com/document/d/1zepc8hCBasjCxpTwsY3y8bNHhBKA7ZDLihF3-uC0k7M/edit?usp=sharing>

The Financial Support Commission:

- ❖ 2 Chiefs of Staff
 - 10 hours per week
 - Oversees the committees and project alongside Commissioner
- ❖ 11 Directors
 - 5 hours per week
 - Oversees staff of 7 members in respective committees
 - Leads year-long projects in Campus Affordability, Campus Policy Relations, Financial Opportunities Center, Student Task Force, and PR
- ❖ 1 Internal Relations Chair
 - 5 hours per week
 - Oversees 3 member committee
 - Plans and hold essential online bonding events, wellness workshops, meditation tips
- ❖ 2 Community Outreach Directors
 - 5 hours per week
 - Outreach to UCLA community to better understand financial needs on campus
 - Schedule & organize meetings with campus and all relevant organizations

Transfer Student Representative:

The Transfer Student Representative’s office represents the transfer student body, who constitute an estimated **one-third of undergraduate students** at UCLA. We advocate for **accessibility and inclusion for transfer students** across UCLA, the UC system, and within local, state, and federal politics.

Paying our Executive Board is critical to compensate for the work Directors and Chiefs of Staff undertake to support our elected TSR. As we serve and represent transfer students, a diverse group which faces unique challenges, not being fairly compensated is a barrier to access for students from marginalized communities who cannot afford to work for no or low pay.

Students in the TSR office advocate for transfers present and future to be included in all spaces on campus. With only two years at the university to effect change, many of our directors will not be at the university long enough to see the fruits of their advocacy and labor. Financial compensation allows us to recognize the amount of effort that transfer students put in this short amount of time.

Who Are Transfer Students?

- Community College Students
- First-Generation Students
- Non-Traditional Students
- Parenting Students
- International Students
- Financially Independent
- Traditionally Aged Transfer Students
- Veterans
- Commuters
- Athletes
- Undocumented/AB540 Students
- 4-year to 4-year Transfer Students
- System impacted
- Students who were formerly incarcerated
- Former Foster youth
- Students in Recovery
- Out-of-State Students
- Adult Learners/Returning Students

Transfer Statistics

Compared to direct-entry students, transfers at UCLA generally represent more intersectionally diverse communities who experience financial hardship, with only two years at the university to effect the changes they work hard towards in the office.

Transfer Students at UCLA

- **6,306** transfer students
- **36%** of undergrad population (2019-20)
- **93%** come from **101** CA CCs
- **47%** of **incoming** transfers live in UCLA housing
- **46%** Male, **54%** Female
- Average Age: **23**
- **15%** are over **25 (about 950 students)**
- **44-48%** of transfers are first generation college students

TSR GOals and Progress

- Goals
 - Changing the Culture - institutionalizing inclusion for transfer students across campus
 - Intersectional Representation - serving and representing diverse communities
 - Reform UCOP - focusing on housing and financial aid policies relating to transfer students
 - Summer Bridge Program - creating a supplement to orientation to help incoming transfers transition
- Progress
 - Transfer Transitions
 - Daily Bruin improvements
 - Transfer Awareness Training

- The most transfer representation on committees (Academic Senate, SFAC and more)
- Improved office's structure, functionality, organization
- For more, check the TSR website for transparency reports and updates

TSR Directors Overview

- **Media & Marketing** - 2 Directors, 5 staff members
- **Finance** - 1 Director, 3 staff members
- **Internship** - 2 Directors, ~10 interns a quarter expected
- **Events** - 2 Directors, 4 staff members
- **Scholarships & Alumni Affairs** - 2 Directors, 2 staff members
- **External Relations** - 3 Directors, 11 staff members
- **Internal Relations** - 2 Directors, 11 staff members
- **Summer Bridge Program** - 3 Directors, 4 staff members
- **Diversity & Intersectionality** - 2 Directors, 4 staff members
- **Chiefs of Staff** - 2 Executives

Total Requested from Surplus:

President: \$8,730

Internal Vice President: \$7,290

Gen Rep 2: \$3,150

Gen Rep 3: \$3,195

Facilities Commission: \$6,030

Financial Supports Commission: \$5,085

Transfer Student Rep: \$6,030

International Student Rep: \$5,805

Total: \$45,315

- Aidan motions to allocate \$30,000 in anticipated surplus funds to Books for Bruins program, Justin seconds
- By motion of 12-0-1 the motion passes, \$30,000 from anticipated surplus allocated to Books for Bruins
- Bakur motions to allocate \$8,730 from anticipated surplus to the Office of the President, Noe seconds
- By a motion of 13-0-0 the motion passes, \$8,730 from anticipated surplus allocated to Office of the President for office stipends
- Breeze motions to allocate \$7,290 from anticipated surplus to IVP office for stipends, Elijah seconds
- By motion of 12-0-1 the motion passes, \$7,290 from anticipated surplus allocated to IVP office for stipends
- Breeze motions to approve \$3,150 for stipend allocations to Gen Rep 2 office, Elijah seconds
- By motion of 12-0-1 motion passes, \$3,150 allocated from anticipated surplus to Gen Rep 2 office for stipends

- Bakur motions to allocate \$3,195 from anticipated surplus to Gen Rep 3 office, Justin seconds
- By motion of 12-0-1 the motion passes, \$3,195 allocated from anticipated surplus to Gen Rep 3 office for stipends

- Christina motions to allocate \$6,030 in anticipated surplus to FAC office stipends, Zuleika seconds
- By motion of 12-0-1 the motion passes, \$6,030 allocated from anticipated surplus for stipends

- Aidan motions to allocate \$5,085 to FSC for stipends, Promise seconds
- By motion of 12-0-1 the motion passes, \$5,085 allocated from anticipate surplus to FSC for office stipends

- Bakur motions to allocate \$6,030 from anticipated surplus to TSR office, Aidan seconds
- By motion of 12-0-1 the motion passes, \$6,030 allocated from anticipated surplus to TSR for officer stipends

- Jusin motions to allocate \$5,805 to ISR office for officer stipends, Zuleika seconds
- By motion of 12-0-1 the motion passes, \$5,805 allocated to ISR from anticipated surplus for officer stipends

Allocation of ARC Funds for ARC Chair + Vice Chair Stipends#

Ogunleye

AY 2020-2021 Council Meetings

Luong

Emily: Dr. Geller brought up that we should set a date and time for our weekly meetings for the school year. How do folks feel about what times they would prefer or if they want to change days?

Bakur: After 2pm on friday would be nice. The weekend would also work.

Aidan: A 4-5 pm start time has been good.

Jonathan: I'm still for 7pm on Tuesday.

Breeze: I'm in favor of 7pm on Tuesday can move up to earlier if needed.

Emily: Can we get an idea of whether we wanna keep Tuesday as our day?

Aidan: Maybe there could be a way to institute written public comment for students.

Zuleika: I agree with Aidan. I think the When to Meet would probably be the best.

Emily: Thumbs up if you want to just do the Whent to Meet.

Josh: Just a friendly reminder that USAC meetings are only supposed to be two hours.

Noe: I wanted to voice my support for Tuesdays at 7pm.

Emily: Based off the When to Meet, we will be having our meeting at 7pm on Tuesdays starting next week at 7pm and will resume having weekly meetings starting next week.

Immunization Requirement for Incoming International Students Outside of the US

Madini

Waiving UCSHIP Requirement for International Students Outside of the US

Madini

Bakur: As of now local insurance is accepted by UCSHIP for fall. What do council think about pushing for not requiring the waiver /insurance at all for international students who are abroad? It doesn't make sense if you're outside of the US to have an insurance for something that they don't need. If students are not in the U.S. then maybe it's worth pushing for not having the waiver at all.

Promise: So you want council to advocate for automatically allowing students who are not in the country or the state to automatically be waived for UCSHIP?

Bakur: Yes.

Promise: Okay, I agree.

Aidan: So I'm still following up with UC Health about this, especially about the immunization component, which I think that was, it makes a great deal of intuitive sense. If you're not in the country, and you're still required to get these immunizations when you won't even be interacting with other UC students, it makes intuitive sense. For the UCSHIP component, I know that's a bit more complex because Emily, Christina and I were on a call today with the University of Kansas and we were discussing the health insurance model, and UCSHIP operates on a model similar to the Affordable Care Act. I think long story short, the immunization one, there's room to work on but the UCSHIP might be a bit more complicated to get some more movement on.

Bakur: There's one thing to add regarding the insurance. Currently ASHE is accepting local insurance for international students if it covers the same things that UCSHIP covers. However in most countries, typically in the middle east, basic health is insured by the government so you don't have documents to show for the UCSHIP waiver process even though you don't necessarily have to pay health fees. So that is one of the issues, not every international student can provide documentation that they don't require the UC SHIP insurance.

Christina: For the immunization, I'm looking at the page right now but it says that international students who aren't residing in the U.S. don't have to get a vaccine.

Bakur: For the health insurance we will be looking into it tomorrow, for the immunization it looks like they updated the website, so i think we are done here.

X. Adjournment*

Riley

- Emily adjourns at 10:07pm

Good and Welfare

* Indicates Action Item
Indicates Consent Item
@Indicates Executive Session Item