



AGENDA  
 UNDERGRADUATE STUDENTS ASSOCIATION COUNCIL  
 October 20, 2020  
 7 PM  
 Zoom: <https://ucla.zoom.us/j/97123303841>

**I. Call to Order**

Riley

- Emily calls the meeting to order 7:03pm

**A. Signing of the Attendance Sheet**

- Signed via Google Docs

**II. Approval of Agenda\***

Luong

- Strike ASRF
- Strike BAG
- Strike ARCF
- Strike SFS
- Strike Capital Contingency
- Strike Commuter Parking Services
- Strike USAC Seat at the Table Initiative
- Strike Angel Aguilar to CS Mini
- Add BOD allocations
- Strike SWC Programming Fund
  
- Breeze motions to approve agenda as amended, Noe seconds
- By motion of 13-0-0 the motion passes, agenda is approved as amended

**III. Approval of the minutes\***

Luong

10/13/2020

- Breeze motions to approve 10/13/2020 minutes, Justin seconds
- By motion of 13-0-0 the motion passes, 10/13/2020 minutes are approved

**IV. Public Comment**

Riley

Alfred: Hi council, I hope you all are doing great. I just want to provide you all with an update on the USAC engagement plans from the presentation that me and Bakur did last week. As of now, I've connected with almost all of the marketing directors of USAC offices except two commissions at this point. For the commissioners who have not yet connected me with their marketing directors, I really hope that you can do this during this meeting or after this meeting so that I can finally be connected with everyone and I can send out the logistics of the engagement plan. I'm almost finished with the plan and I hope to send it over as soon as I'm connected with everyone. That's all the updates I wanted to give, thanks for listening.

- Public comment concluded at 7:10pm

**Capital Contingency\***

Minasyan

**Contingency Programming\***

Minasyan

Total Requested: \$6,446.53

Total Recommended: \$2,022.90

7 non-USAC entities

1 USAC entity

- Promise motions to approve \$2,022.90 to 7 non-USAC entities and 1 USAC entity, Justin seconds
- By motion of 12-0-1 the motion passes, Contingency Programming allocation approved

SFS Allocations#

—Wisner

SWC Programming Fund Allocations#

—————Read

Bruin Advocacy Grant Allocations#

—————Arasasingham

ASRF Allocations#

—————Velazquez

AAC Travel Mini-Grant Allocations#

Velazquez

Allocated \$350.00 to one student organization on campus

- No opposition, AAC Travel Mini-Grant allocation passes by consent

ARCF Allocations#

—————Ogunleye

TGIF

Cooper

- Received 25 applications
- \$150,000 requested
- No decisions on funding just yet, coming within the next week or two

SFS Guidelines#

Wisner

BOD\*

Rafanan

- 6 applications
- 9 events
- Allocated \$40,270.80
  
- Sachi motions to approve \$40,270.80, Noe seconds
- By motion of 12-0-1 the motion passes, BOD allocation is approved

## **V. Special Presentations**

COVID-19 Testing

Bollard

Slack

Getting Started with Slack

Who We Are

- Lisa Kemp Jones - Director, Customer Engagement
- Brendan Bellina - Lead Technical Architect
- Val Trullinger - Communications and Content Supervisor
- Eugene Acosta - Manager, IT Support Center

Goals

- Overview of Slack - Why Slack, and why use it?
- How to get started - resources to get you and your teams set up
- How to manage your information within Slack - workspace and channels
- Your goals - what would you like to get from this time today?

What is Slack?

Slack is a collaboration hub for everyone in the UCLA community

- Real time communication in a user-friendly, searchable platform
- Cross- functional campus collaboration
- Streamlined, secure content and file sharing
- Reduced repetition and inefficiency

Why Slack?

Supporting a Virtual Learning Environment

- Collaborate in private channels, share documents, and work on assignments
- Interact with professors and TAs for Q&A, and view previously answered questions
- Participate in peer discussions or submit questions related to content discussed in class

### Connecting Faculty and Students to the Tools they Need

- Work seamlessly within Slack using Zoom, Google Drive, and other common educational tools
- Receive information faster and prepare for school earlier
- Request common forms and resources needed while assimilating to the university

### Keeping the Community Engaged

- Continue operating student organizations, conducting meetings/interactions virtually
- Build camaraderie sooner by starting introductions with classmates in dedicated channels
- Stay up to date with the latest campus-wide updates
- Foster a safe online environment by reporting misuse

### Getting Started with Slack

1. Logging in
  - a. Login at [UCLA.SLACK.COM](https://ucla.slack.com) to get started
  - b. For more details on signing up for Slack, please see [How Do I Sign In To Slack at UCLA?](#)
2. Download Slack for Desktop or Mobile
3. Explore How Slack Can Help You

### Channel Setup

1. GO TO THE UCLA COMMUNITY WORKSPACE AND CREATE A NEW CHANNEL.
2. DECIDE WHETHER YOU WILL NEED ONE OR MULTIPLE CHANNELS.
3. DETERMINE WHETHER YOU WILL BE USING PUBLIC OR PRIVATE CHANNELS.
4. PUBLIC CHANNELS CAN BE BROWSED AND JOINED BY ANYONE ON THE WORKSPACE. PUBLIC CHANNELS ARE DENOTED WITH A # IN SLACK. PUBLIC CHANNELS ARE PREFERRED.
5. PRIVATE CHANNELS CAN ONLY BE VIEWED AND JOINED IF YOU'RE INVITED BY AN EXISTING MEMBER OF THE CHANNEL. PRIVATE CHANNELS ARE DENOTED WITH A LOCK ICON IN SLACK. PRIVATE CHANNELS SHOULD BE TOPICS THAT AREN'T FOR THE PUBLIC'S EYES.
6. FOLLOW THE CHANNEL NAMING GUIDE TO NAME YOUR CHANNEL(S) APPROPRIATELY.
7. ADD MEMBERS TO THE CHANNEL(S).

### Manage a Channel

- CREATE AND SHARE KEY INFORMATION IN YOUR CHANNELS
- POST YOUR SLACK ETIQUETTE GUIDELINES
- ENCOURAGE USE OF MESSAGE THREADS
- PIN IMPORTANT INFORMATION TO CHANNEL
- DEFINE HOW YOU'RE USING EMOJI

### Workspace Setup

#### Check for existing workspaces

- JOIN THE [UCLA SLACK GRID INSTANCE](#) USING YOUR UCLA LOGON.
- JOIN THE [#SLACK-REQUESTS CHANNEL](#) TO SUBMIT YOUR REQUEST FOR THE WORKSPACE.
- BEFORE INITIATING A REQUEST FOR A NEW WORKSPACE, CHECK IF IT'S ALREADY ON THE 'FIND MORE UNIVERSITY OF CALIFORNIA WORKSPACES' LIST.

#### Request a Workspace

IF THE WORKSPACE DOES NOT EXIST, TAKE THE FOLLOWING ACTIONS IN THE #SLACK-REQUESTS CHANNEL:

1. CLICK ON THE LIGHTNING BOLT AT THE BOTTOM OF THE CHANNEL.
2. SELECT THE OPTION 'REQ WORKSPACE CREATION.'
3. COMPLETE THE QUESTIONS IN THE FORM.
4. SUBMIT REQUEST FOR APPROVAL.
5. ONCE THE WORKSPACE IS CREATED, ADD MEMBERS.

#### Manage a Workspace

- CONSIDER WORKSPACE SIZE
- CONSIDER THE NUMBER OF PEOPLE
- CREATE AN ACCURATE DESCRIPTION
- REVIEW YOUR WORKSPACE SEMI-ANNUALLY
- ORGANIZE AND NAME CHANNELS

#### Commuter/Parking Services

————— Nuño

#### TGIF

Cooper

Rohit: Hi everyone. So me and Maya will be presenting on the redesign of the TGIF website. This is the old TGIF website, and everything on this site is still accessible in case some stuff has not been moved over yet. Here is the redesigned website. As you can see, it looks quite a bit different, we've made tons of changes. Some of the main goals we had from the old website were general esthetics, so we wanted to make it look more modern and cleaner and more appealing. The other thing is better organization, so we have this hierarchical organization here which makes it really easy to access all the information. The other main goal was accessibility, which compared to the previous website, this website is completely keyboard navigable and can be used by a screen reader. Also interesting fact, both this website and the USAC website both now have automatic accessibility testing. This design was created by Maya Stele and I implemented the design into the webpage that you see here. I'll give it to Maya to present some of the pages in the website.

Maya: Hi, I'm Maya. I'm going to share my screen and go through the website and kind of talk about the design as well. It's still a work in progress, but it's much more improved than the prior website. The front page you can click "Apply Now" and automatically go through the funding process and it's very comprehensive and asks you questions and kind of guides you through it, especially since we do have three different funds and it can be kind of confusing. We also have a deadline calendar and we also have all three funding applications embedded right on our website. "About Us" we talk about our mission, have a cute graphic and explain how we strive for inclusivity, especially sustainability and the mission that we do have. We have our Program History. We also have the team, which is a work in progress. Also, as someone who is really involved in finance, the rec process is very confusing so I wanted to make sure to lay out all the steps and give additional documentation if needed. Lastly, we talk about funding projects, so we have a nice overview of our three different funds, these will be updated but we're hoping to lay out all of our mini fund grants, main fund grants, and capital contingency. We also have TGIF virtual office hours. I'm going to pass it to Joyce to talk about the logo and what she designed.

Joycelyn: Hi, so this is the final logo I designed for TGIF. This design looks more modern with the flat colors and the minimal symbols. My thought about this logo was that The Green Initiative Fund supports a lot of sustainability initiatives, however, when people think about sustainability the image that most often comes to mind is the recycling symbol or a seedling sprout type of image when sustainability is so much more than that. That's why I chose to incorporate a sun, a water droplet, and leaves because of course leaves represent growth and that's the end goal to create a better planet. I wanted to incorporate a sun and water because solar power and alternative power is really important to sustainable efforts. Also because a water crisis is going on

in California and that's a lesser talked about sustainability, and I wanted people to be more aware of the numerous ways they can get involved with sustainability that TGIF supports.

USAC Seat at the Table Initiative

Riley

**VI. Appointments**

Ambrose Ngo to JWBOG#

Cooper

- Tabled

Emilie Helfand to JWBOG#

Cooper

- No opposition, Emilie Helfand appointed to JWBOG

Alejandro Salas for SREC#

Riley

- No opposition, Alejandro Salas appointed to SREC

Palmer Turnbull to Elections Board, Director of External Relations\*

Riley

- Sachi motions to appoint Palmer Turnbull to Elections Board, Director of External Relations, Emily seconds
- By motion of 12-0-0 the motion passes, Palmer Turnbull appointed to Elections Board, Director of External Relations

Angel Aguilar to CS Mini\*

Riley

**VII. Officer Reports**

A. President

Riley

- Able to record our plan for OP, going to be distributed to staff
- Met with Public Health Compliance and Protocol Working Group
- Office is planning to meet with Public Health Compliance and Protocol Working Group again
- Had a presidential election working group, going over different voting locations, making sure they will be properly staffed
- Had a meeting with Admin reps in GSA in implementing the Zoom Webinar
- Met with UC President Drake, went over Covid-19, policing
- Had a recovery and response task force meeting, presented social pods once again

B. Internal Vice President

Luong

- Met with a team of folks to discuss security for Zoom, possibly having a workshop for Zoom security
- Student worker town hall has been moved to 10/26, someone from student legal services will be there to answer questions as well as other resources, RSVP if you can make it
- Met with UCLA Spark and ECRT for Rent Grant Project, hopefully getting that launched sometime in November-December
- Revamp Advocacy Partnerships Committee has finished a handful of presentations and resources for student orgs
- Sending out a club/org feedback form
- Campus Safety Alliance released meeting minutes from 10/9 meeting, another meeting planned for week 4 (tentative)
- ASUCLA face covering design contest has been launched

C. External Vice President

Arasasingham

**Systemwide Leadership**

- Participated in the annual convening of The Institute on College Access and Success (TICAS) California's higher education conference, with a focus on state financial aid reform.
- Participated in a statewide Proposition 16 education town hall, moderated by UC Regent Laphonza Butler and featuring the systemwide Presidents and Trustees of the UC, CSU, and California Community Colleges, to highlight the importance of the measure for UC students.
- Attended the UC Student Association's monthly Board of Directors meeting.
- Participated in biweekly calls with UC Federal Government Relations on federal advocacy and Double the Pell advocacy.

**Campus Partnerships**

- Led planning, facilitation, and execution of the Bruins for Prop. 16 Week of Action, which concluded last week:

- Monday - Bruins for Prop. 16 Kickoff Program: a 50-minute livestream broadcast program featuring USAC leaders, Mother Organization leaders, and high-profile leaders in California and Hollywood that highlighted the importance of Proposition 16 and the legacy of affirmative action organizing on UCLA's campus.
- Tuesday - Meet the Mother Organizations Teach-In: a two-hour live Zoom conversation where Mother Organizations presented on their history, programs, and opportunities and held fun games to learn more about their historic connection to affirmative action organizing.
- Wednesday - Bruins for Prop. 16 Text/Phone Banking Party + Launch of the Asian Pacific Coalition's Prop. 16 Podcast: A two-hour kickoff to the Bruin for Prop. 16 Coalition's weekly text/phonebanks, with background entertainment provided through the launch of APC's Prop. 16 podcast, featuring a conversation with USAC and MO leaders active in Prop. 209 opposition in the 1990's.
- Thursday - Virtual People of Color Tour Program: The EVP Campus Partnerships team hosted a virtual tour of sites of marginalized student activism on UCLA's campus, highlighting the legacy of student activism and each generation's fight for affirmative action.
- Friday - #16for16 Bruins for Prop. 16 Car Rally: In coordination with Yes on 16, Bruins for Prop. 16 hosted one of sixteen physical events throughout California raising awareness for Prop. 16. Nearly a dozen cars wound through Westwood as a show of support for the proposition, garnering coverage from *The Los Angeles Times* and *CalMatters*.
- Led a meeting of the USAC Post-Election Response USAC Task Force made up of the offices of the President, Internal Vice President, Academic Affairs Commission, and Student Wellness Commission to proactively plan responses to the variety of tumultuous scenarios following November 3 in the areas of:
  - Election Day Safety & Security
  - Protections for Students Protesting
  - Academic Flexibility & Leniency
  - Mental Health & Wellbeing
  - Campus Communication & Messaging
- Co-led a meeting of the USAC / Student Affairs Task Force on Post-Election Response, made up of representatives from the USAC Task Force as well as UCLA Student Affairs, Equity, Diversity, and Inclusion, and Strategic Communications staff members.

### **University Relations**

- In partnership with the student associations of UCSD and UCSB, EVP is continuing a student worker job loss audit to better quantify student job loss on campus as a result of Covid-19. This data gathering will aid in winter/spring advocacy for increased direct support to students experiencing income loss.
- Continued planning for a series of student town halls and Q&A's with UC Regents, scheduled for late fall and ongoing throughout winter and spring.
- Continues research on an accounting of UCLA campus-based fees.
- Finalizing a survey to get a better sense of student UCSHIP experiences during the pandemic.

### **Local Relations**

- Following discussions with RISE and other USAC offices, EVP is continuing research on different campus models for free shelter on campus for housing insecure students.
- After discussions with the North Westwood Neighborhood Council and Councilmember Paul Koretz's office, the Local relations team is continuing to research the potential for students to influence Westwood Village target plan overlays with student interests relating to affordable housing and dining in mind.

### **State Relations**

- Developing a graphic series to engage the student body on learning more about Propositions 14, 21, and 22 the week prior to Election Day.
- Beginning research in preparation for Winter quarter's state advocacy ramp up.

### **Federal Relations**

- Beginning a fall introductory lobbying push with the Los Angeles Congressional Delegation to establish relationships and share student priorities.

- Lobbied the offices of Rep. Schiff on issues relating to financial aid, food insecurity, housing insecurity, and protections for international students.
- Connected Tiffany Nguyen (USAC Transfer Student Representative's Office) and Angela Li (Asian Pacific Coalition) with a systemwide UCSA ACQUIRE focus group on basic needs challenges faced by marginalized students during COVID-19.

#### Communications

- Grew Instagram following to over 3,800 users.
- Finalizing launch of EVP office website and newsletter, with the plan to release both during Week 4.
- Continued leadership in developing branding, content, and strategy for the Bruins for Prop. 16 Coalition social media pages and engagement with campus partners.
- Continued leadership in developing branding, content, and strategy for the BruinsVote and BruinsCount social media pages and engagement with campus partners.
- Obtained earned media coverage of the Bruins for Prop. 16 Car Rally in the *The Los Angeles Times* and *CalMatters*.

#### Operations

- Selected 20 applicants for the EVP Fall Fellowship, with the first meeting on Wednesday, October 21.

#### D. Academic Affairs Commissioner

Velazquez

- Reached out to a few offices for the events we're planning to have for the healing space after the election
- First decolonization of the mind event last night, it went really well
- Having another event tomorrow for first gen resources on campus, tomorrow at 6pm
- Releasing guide letter on what senate guide can and cannot do
- Got our intern class
- Waiting on our Books for Bruins to be processed

#### E. Administrative Representatives

Alexander, Champawat, Geller, O'Connor, Perez,

Solomon

Josh: Don't forget to vote.

Fernando: I'll be sending out a link for the Zoom webinars from here on out.

Patti: I'm looking forward to being part of the voting taking part in Ackerman. We also have some programming tomorrow night, doing a pumpkin carving contest and a Halloween mask decorating contest.

#### F. Facilities Commission Written Report

Cooper

#### EXTERNAL

TSAB

- Sachi and Brittany attended the Fall quarterly meeting. Due to COVID-19, efforts are now focused on sanitation and safety.

TGIF

- Received 24 applications for over \$150,000, tabled until next meeting to give each application fair oversight

Office of Sustainability

- Completed SSLC Retreat and sent a recap email to get more students involved. Any organizations wishing to be a part of the Student Sustainability Leadership Council should reach out to FAC.

#### INTERNAL

FAC Fellows

- Had first fellows meeting and first fellows retreat

PR/ Graphics

- Released campus facilities naming infographics on social media

#### PROJECTS

Access on Board

- Finalized the merger of @usacfac Instagram and @accessonboard Instagram
- The Access on Board Social Media team will transition their culture content onto the @dsuucla Instagram

#### Blank Space

- Collab with LIT on campus facilities names was published on IG

#### L.I.T. - Lighting and Infrastructure

- Collab with Blank Space on campus facilities names was published on IG

#### L.I.T. - Transportation

- Proposed collaboration with IVP's office on commuter survey; they are interested.
- Have scheduled meetings for this week with the Assistant Director of First Year Experience and TSR Internal Relations teams on the collaboration of the commuter survey
- Awaiting okay from SOLES on officiating Bruin Commuter Student Association as a student organization
- Sent emails to UCLA housing officials on increasing transit access with a real-time bruin bus app to the UCLA housing app

#### [G. Student Wellness Commissioner Written Report](#)

Read

#### SWC Updates

- Internship applications are open now, visit [swc.ucla.edu/apply](http://swc.ucla.edu/apply)
- Most committees are currently recruiting, also visit [swc.ucla.edu/apply](http://swc.ucla.edu/apply)
- Programming Fund: \$188.30 allocated towards Colleges Against Cancer

#### Committee Updates

- Active Minds has a new book club covering mental health in pop culture

#### Upcoming Events

- Fri, Oct 23: BruinNecessities is hosting a workshop on voting process, propositions, and other questions!
- Every Thursday: Check out "Sexual Reprise" with Sexperts director Chloe, UCLA Radio, and the Sexual Health Coalition
- Join EARTH for an upcycling event next week!

#### Recent Events

- We, Oct 14: SEARCH hosted "Unpacking Medical Discrimination" with ASU

### **VIII. Old Business**

- None

### **IX. New Business**

#### 2020-2021 Finance Committee Guidelines\*

Minasyan

The following caps, maxes, and guidelines are the USA Finance Committee Guidelines for the 2020-2021 year.

All allocations will be made without regard to viewpoint and will be based solely upon viewpoint-neutral criteria. Only registered undergraduate student organizations with a signed statement of non-discrimination on file can qualify for USA Contingency Funds. Contact a student organization advisor for more information.

#### **1. Daily Bruin Advertising, Newsmagazines**

Allocation of contingency funding to the Advertising line item shall not exceed the cost of a third of a page Daily Bruin advertisement. The cost of a third of a colored page ad in the Daily Bruin for 2018-2019 is **\$500.00 per program**. The Daily Bruin advertising cost shall serve as the cap for all other types of advertising (i.e. newsmagazines).

## 2. Graphics

Allocation of contingency funding to the Graphics line item shall be limited to **\$500.00 per program**. All graphic designs must include a “Paid for by USAC” logo. Logos may be found on the following website: <https://usac.ucla.edu/funding/sgausaclogos.php>.

## 3. T-Shirts

Allocation of the contingency funding to T-Shirts, tank tops or polo shirts must promote the organization, not a specific event and shall be limited to **\$500.00**. **Only one design is permitted per group per academic year**. An approved license vendor from the following link must be used: <https://asucla.ucla.edu/licensing/licensed-product-resources/>. All T-Shirt designs must include a “Paid for by USAC” logo found on the following website: <https://usac.ucla.edu/funding/sgausaclogos.php>.

## 4. Facilities

Allocation to the Facilities line item shall include, but not be limited to, venue, rental equipment, and hired staff. The Finance Committee shall deem the appropriateness of any additional Facilities line items. Allocation of contingency funding to the Facilities line item shall be limited to **\$750.00 per program**.

## 5. Honorarium

Allocation of contingency funding to the Honorarium line item shall be limited to **\$600.00 per program**. This cap includes the cost of the honoraria’s travel and hotel stay. A performer may receive an honorarium a maximum of *twice per quarter*. The Finance Committee shall record the number of times an honoraria receives a payment from Student Government Accounting. In addition, the Finance Committee will notify Student Government Accounting regarding the ineligibility of the performer at least 5 days prior to the event.

## 6. Hospitality

Allocation of funding to the Hospitality line item shall be limited to the Punch and Cookie rule except under unique circumstances, such as the attendance of high school or elementary school students at the program. If high school or elementary school students will be attending a program sponsored by the USAC contingency fund, then the group that receives consideration for contingency funding shall be eligible for hospitality funding as required by California State Law. Allocation of contingency funding to the Hospitality line item shall be limited to **\$500.00 per program**.

## 7. Supplies

Items essential for the success of an event including but not limited to: utensils, napkins, plates, certain office supplies, and other event-specific needs which shall be allocated for at the discretion of the Finance Committee per our bylaws/guidelines.

Per UCLA’s new Sustainability Policy around phasing out [Single-Use Plastics](#), the Finance Committee highly encourages the use of and shall prioritize funding for paper, bamboo, or other reusable/compostable alternatives to single use plastics whenever appropriate. Please consult with the Zero Waste Task Force via the Office of Sustainability ([sustainability@ucla.edu](mailto:sustainability@ucla.edu)) for alternative solutions or exceptions for specific events.

- I. Supplies that are not funded
  - A. Items included but not limited to charms, pens, trophies, stickers, or other charms and memorabilia do not qualify for supplies funding under the USAC Bylaws.
- II. Shipping Costs
  - A. Allocation of shipping costs under the supplies category shall be limited to **\$200.00 per event per organization**.
  - B. Items that are not funded under the supplies category by the contingency fund (i.e. goodie bags, charms, etc.) may be considered for shipping costs considering the remote setting we are in.
  - C. The only exception will be the shipping of individual food items which will be considered in the cost of the Food category.
- III. E-Supplies
  - A. Subscriptions to websites for yearly plans shall be limited to a total of **\$275.00 per organization**.

- B. Funding for online workshops that are essential to the organization shall be limited to a total of **\$500.00 per event**.
- C. All other online subscriptions or services will be considered on a case-by-case basis.

**8. Incentives**

Incentive allocations are for prizes and giveaways at events put on by student organizations. Overall allocations to incentives shall be limited to **\$100.00 per event per organization**. When submitting requisition forms with Incentive funding, we require that you submit the name and UID of the recipient of the prize or giveaway in addition to the regular cost documentation that is required.

**9. Parking**

Parking costs shall be limited to **five (5) spots per group per event**.

**10. Retreats**

Allocation of contingency funding for the Retreats line item shall be limited to **\$500.00 for a retreat with less than 15 students in attendance, \$650 for a retreat with 15-25 students in attendance, and \$750 for a retreat with 25+ students in attendance**. Each group or office shall be allowed to receive funding for up to two (2) retreats per quarter.

**11. Travel**

- a. **Ground Travel:** Ground travel is defined as the usage of an individual's personal vehicle for transportation. Allocations for ground travel shall not exceed the mileage costs calculated at the 'charitable organizations' rate, as suggested by the Internal Revenue Service (IRS). Multiple vehicles shall be calculated at five (5) persons per one (1) vehicle.
- b. **Registration:** Allocations for registration fees shall not exceed **\$750.00 per group per event**.
- c. **Accommodations:** Allocations for accommodations shall not exceed **\$150.00 per room for up to four (4) rooms** for a maximum total allocation of \$600.00.
- d. **Van and Air Travel:** Van rental travel and air travel shall be determined and allocated based on demonstrated need as evaluated by the USAC Finance Committee.
  - i. The Finance Committee shall use online resources in determining the actual amount allocated to each organization.
  - ii. If the applicant's travel is local travel (within 250 miles of the UCLA campus) then the travel must be made with University vehicles or as deemed appropriate by the Finance Committee and the Student Government Accounting (SGA) office.
  - iii. Allocation of contingency funding for air travel shall be limited to *twice per year* for each office or group.

**12. Discretionary**

The discretionary powers of the USAC Finance Committee Chairperson, in determining funding for an undergraduate registered student organization or student government office/commission, shall be set at a cap of **\$800.00 per program**. The Finance Committee Chairperson shall determine the appropriate times to use his/her discretionary powers. In addition, the Finance Committee Chairperson must submit a paragraph of explanation to the USAC President and Internal Vice President at least one day prior to the following USAC meeting to be kept on file. The paragraph must explain the inherent need to use his/her discretionary powers.

**13. Summer Contingency Funds**

The maximum total allocation that an undergraduate registered student organization or student government office/commission may receive during the Summer Contingency period shall be **\$1000.00 per event**.

**14. Exceptions**

Exceptions may be given to the above line items that are inherent and essential to the program, except the Discretionary Powers of the USAC Finance Committee Chairperson.

## 15. Questions/Concerns

Email [usacficom@gmail.com](mailto:usacficom@gmail.com) for any questions or concerns regarding Contingency Funding. If you are unsure if your event or intended purchases would qualify for funding please do not hesitate to reach out and inquire!

- Emily motions to approve 2020-2021 Finance Committee Guidelines, Sachi seconds
- By motion of 13-0-0 the motion passes, 2020-2021 Finance Committee Guidelines are approved

### A Resolution Calling for Privacy-Protecting Digital Contact Tracing

Lee

Jong: As I understand it, I currently only have two sponsors, so right now Dr. Geller said that it can't move forward. One suggestion that I got was to make it a discussion item or bring it to the next meeting. There's already been some discussion about the resolution but I understand that people still want to think more about it and perhaps do a little more research. Right now I split the resolution into two possible versions, one that calls for people to adopt the contact tracing app that UCLA is going to recommend. The other one is calling on people to try out NOVID, even if it's not the app that UCLA winds up pushing for on the grounds that it might be superior for the reasons discussed in the presentation we heard a couple weeks ago. I'd like to see what version people think is better.

Naomi: For me personally, I wasn't inclined against NOVID at all, but when I met with Ashe center, he let me know they were already in the process of using the other app and that if they were going to use any app it would probably be the app that UCSD was using for contact tracing. He also said that at the next meeting NOVID would be more than welcome to present, and then I found out that they were already going with the other contact tracing app. So I'm not against NOVID but if the administration already has their mind set on another app then I think the stance we have to take is do we want this app instead? The other thing would be now we would have to convince them why this app is better, so that means that we better all be behind it. It would be better to understand why we preferred that app. That was my thinking, I don't know if anyone else thought about it differently.

Aidan: I'm really appreciative that you divided the question and laid out these two options that we can take as a council. Based on the presentation we got from the app developer, I felt that answered a lot of our questions and seemed to be a really valuable app for students. So if the resolution is moving forward with the ask that the app developer made which was a resolution encouraging students voluntarily download NOVID, I would be supportive of that. Maybe these could be two resolutions, because they are two different questions. One is the voluntary recommendation of a supplemental app that students can download of their own volition, the NOVID, and then the other question is UCLA has a pending proposal on executing a contract for a mandatory app. So if we are going to be weighing in on this question I would like to see the resolutions divided and maybe either next week or tonight we can vote on voluntary recommendation for NOVID and then a meeting after that we can weigh in on the UCLA app.

Christina: Personally to me, I feel like we don't want to endorse two different apps, there should just be one that us, admins and students are pushing for because the more people that download one app the more effective it is. So my question is, do we want to endorse what admin is endorsing or do we want to push admin to endorse NOVID instead of what they have? That basically comes down to is NOVID a better app. The question of is having contact tracing better than not having contact tracing, is something that I can't answer, that's not a question for USAC that's a question for health professionals and we as USAC should be taking that advice and apply it to which app students download.

Promise: All I was going to say is that because the university is choosing to move forward with something else, something we also should be talking about is privacy for students with whatever they are choosing to implement. I think as council we should figure out if that is something that we are going to be moving behind and if these resolutions are going to address that.

Jong: Given that the administration seems very set on using the UC systemwide app, I understand it's not currently realistic to persuade them to use NOVID, and given the importance of making sure that everyone is using the same app it makes sense to push people to use the university app. Right now I'm leaning towards pushing for the NOVID agnostic version on grounds that it's more important to have something than to have something perfect, especially because I saw an article that LA already has a contact tracing app it's just that people aren't actually using it. I'm thinking that this resolution would have to be put on the backburner while this one moves forward. Would people be interested in doing more research over the next week and voting on it at the next meeting?

Naomi: It might be useful for you to convene a meeting outside of this to go over the resolution to make sure that folks feel comfortable in bringing it in. I know sometimes when others form resolutions they actually do the writing process with the other council members so that way they can feel comfortable signing on, so that might help.

Jong: That sounds good.

## **X. Adjournment\***

Riley

- Naomi adjourns meeting at 9:26 pm

## **Good and Welfare**

\* Indicates Action Item  
# Indicates Consent Item  
@Indicates Executive Session Item