



AGENDA  
 UNDERGRADUATE STUDENTS ASSOCIATION COUNCIL  
 July 12, 2021  
 7 PM PST  
 Zoom: <https://ucla.zoom.us/j/97123303841>

**I. Call to Order**

Velazquez

- Breeze calls the meeting to order at 7:02pm

**A. Signing of the Attendance Sheet**

- Signed via Google Docs

**II. Approval of Agenda\***

Gatica

- Strike TGIF
- Strike CRC appointment
- Strike ASRF
- Strike TGMF
- Strike BAG
- Strike SFS
- Add CS Transportation Guidelines to New Business
- Strike SWC Programming Fund
- Add SHAC appointment
  
- Angie motions to approve the agenda as amended, Maya seconds
- By motion of 12-0-0 the motion passes, agenda is approved as amended
- 

**III. Approval of the minutes\***

Gatica

6/29/2021

- Angie motions to approve 6/29/2021 minutes, Hailey seconds
- By motion of 12-0-0 the motion passes, 6/29/2021 minutes approved

**IV. Public Comment**

Velazquez

Hannah: Hello, my name is Hannah. I'm the current OSAC chair. I just wanted to come to council and let everyone here know that tomorrow I will be going to Kerckoff to conduct an audit of all student offices. This audit is based off of the student office guidelines, it just deals with cleanliness, space utilization, things of that manner. This audit will not impact our considerations for allocations in the winter, barring any major infractions, so that will be happening tomorrow. I will be sending out to all student organizations the results of their audit just so that they are aware and there will be pictures included just so they can see their office. In the next three weeks, all student offices are going to be cleaned by a crew which includes vacuuming and repairing your windows, things of that sort. It also means that some items in your office that are visibly broken, unusable, or major disrepair may be thrown away. If you have any questions or concerns about any items in your office please email me ASAP, I'll put my email in the chat to either set up appointments to visit your office before cleaning begins so that you can take out any items you're concerned about or label them. Please do that by this Friday so we have enough time to make sure you can get in before cleaning starts. If you have any other questions, comments, or concerns about the audit, cleaning, or space on campus in general outside of whether or not things will reopen, my guess is as good as yours at this point, I will pass things on as I know it. Thank you for your time.

- Public comment concluded at 7:08pm

**V. Funding**

**Capital Contingency\***

J. Wang

<u>Contingency Programming*</u>	J.Wang
Total Allocated: \$990.21	
- Promise motions to approve \$990.21, Tayloneei seconds	
- By motion of 14-0-0 the motion passes, Contingency Programming allocations are approved	
<u>SFS Allocations#</u>	Subhan
<u>SWC Programming Fund Allocations#</u>	Jackson
<u>Bruin Advocacy Grant Allocations#</u>	Wang
<u>ASRF Allocations#</u>	Quint
<u>AAC Travel Mini Grant Allocations#</u>	Quint
<u>ARCF Allocations#</u>	Ogunleye
<u>TGIF</u>	Ni

## VI. Special Presentations

Zero Waste Wong

Global Waste Crisis

“There is no away”

- 9.1 billion+ tons of plastic created since large scale production in 1950s
- In 2015, out of 34,500 tons generated, only 3140 tons were recycled
  - Meaning everything else was incinerated, landfilled, or littered
- Production requires oil extraction
- Disposal impacts communities disproportionately, creates microplastics
- **Doesn't include statistics on fast fashion, electronics, food, toxic waste, etc.**
  - There is enough information on these topics for a whole other presentation but we will focus on plastics for this slide
- **National/Green Sword**
  - China stopped importing plastic and paper recyclables
  - Many SE Asian countries are following suit
  - Impact on WEstern country recycling markets

The True Cost of Waste

- Waste is more than just removing trash out of sight. Consider the factors:
  - Extraction and production of goods and the loss of non recovered raw materials
    - Consider where and how raw materials are sourced from and fair labor (or lack thereof)
    - Consider other forms of waste - food, technology, furniture, textiles, water, energy
  - Cost of transporting, handling, sorting, and disposal of waste
    - Consider the money spent to dispose of waste generated and potential job creation through a circular economy
    - Consider the by-products of transportation and the space occupied by disposal sites and the demographics of disposal site locations
    - Consider that not all waste disposal programs are the same across the world
  - Impact on human health and environment
    - Consider environmental/social justice as disposal and processing sites are disproportionately located near low-income BIPOC communities
    - Consider risks of the waste system to human health and biospheres

How does it all connect?

- Waste is a human rights, public health, climate change, environmental issue.

Not so “Fun Facts”

- Plastic shopping bags are used for an average of only 12 minutes and is unlikely to be recycled
- Takeout orders account for 269,000 tons of plastic waste (packaging, cups, plates, trays, utensils, and straws) that has entered the oceans

- You're probably eating a credit card's worth of plastic every week
- In 1987 and 2007, research showed 60% of African Americans lived near an unregulated toxic waste facility
  - This is due to a history of gentrification, systemic racism, and zoning practices as well as the lack of resources to fight back in court
- 70 million metric tons of globally burned or dumped plastic annually
  - ~80% of US incinerators are located in marginalized communities
- Oil extraction and processing poses health risks including respiratory diseases, organ malfunctions, cancer, birth defects, and more
- Food waste accounts for 56% of landfill waste, and methane coming from organic waste produces methane, a greenhouse gas 84x more potent than CO<sub>2</sub>

#### UCLA - A Small City

- 419 acres, 25M sq.ft main campus
- Two (or six) hospitals
- 5000 lab assigned spaces
- 13.5k + beds on campus
- 42k+ students
- Daily population of 80,000+ people
  - Students
  - Staff
  - Faculty
  - Visitors
- World class research and education!

#### UC Zero Waste Initiatives

- Refuse
  - Decline unnecessary items
- Reduce
  - Minimize waste from the source
- Reuse
  - Use available materials over and over
- Donate
  - Give usable materials to others
- Recycle
  - Turn old stuff into new stuff

#### CA Policies (via CalRecycle)

- AB75 (1999)
  - State Agency Model Integrated Waste Management Act
    - 50% waste diversion for state agencies
- AB341 (2011)
  - Mandatory Commercial Recycling
  - 75% statewide diversion goal by 2020
- AB1826 (2014)
  - Mandatory Commercial Organics Recycling
  - Reach 75% state diversion goal via introduction of commercial organics composting
- SB1383 (2016)
  - 50% reduction in landfilled organic waste (75% by 2025)
  - 20% increase of currently disposed edible food by 2025
- AB827
  - Requires businesses to make recycling and/or composting bins available to customers with clearly marked bins. Must be easily accessible.
- SB1335
  - Requires certain foodservice facilities to use packaging that is reusable, recyclable or compostable

- Must be purchasing from CalRecycle's approved list

#### UC Statistics

- 2007 - most UCs well below 50% diversion, some as low as 19%
- 2019 - Systemwide at 63% diversion
- What does this mean for us?
- Next steps?
  - Holistic approach including reduction efforts and targeting specific waste streams
  - Standardization across campus
  - Continuing efforts and education

#### Single Use Plastics Policy

- Codified into UCLA policy in October 2020
- Policy Goal
  - Eliminate
    - Plastic bags
    - Plastic foodware accessory items
    - Plastic foodware items at to-go facilities
    - Plastic beverage bottles from events with >100 attendees
  - Eliminate
    - Plastic beverage bottles at all foodservice facilities
    - Provide reusable foodware items in all dine-in and to-go facilities
  - Eliminate
    - Plastic beverage bottles from all retail stores and vending machines
  - Replace
    - Plastic pre-packaged and sealed food with locally compostable or recyclable packaging options
  - Transition
    - Bioplastics to marine degradable, 100% fiber based materials

#### Former State of Affairs & Challenges

- Cues
  - Green liners in trash, clear liners in recycling
  - Outdated signage
- Infrastructure
  - Inconsistent dumpster/compactor colors
  - Random container placement or hidden
- Programs
  - Mixed recycling, white paper only in copy rooms
  - Limited compost collection - in some food outlets only
  - No institutionalized training for students, staff, and faculty
- Processes
  - Desk-sides (emptied by Custodians), no compost bins
  - "Future-proofing" + communication
- Stakeholders
  - Managing/utilizing waste data
  - Long road to acceptance by community
  - Different programs depending on home cities
  - Varying sustainability/environmental literacy

#### Programs at UCLA

- Improving infrastructure on campus
- Working with student organizations
- Developing sustainable purchasing contracts
- Partnering with non-profit organizations

- Developing outreach programs
- Expanding food recovery efforts

#### Centralized Waste Collection

- Introduces compost stream and increases recycling capacities
- Deployed in all on-campus buildings managed by Facilities Management
- What does this mean?
  - Desk side bins will no longer be serviced but building occupants can keep for transporting waste to and from centralized bins
  - Only bins adhering to the Waste Bins Standard will be serviced
  - Waste Bin Standards also outlines requirements for waste infrastructure, such as labeling, cues, opening size, etc.
- Why this change?
  - At least 70% of waste could be diverted from landfill, with majority being compostable waste
  - Universities across the world are moving toward this system
  - Pilots on campus have shown significant results
  - Much needed standardization of cues and infrastructure
  - Reduction in high touch points and increased awareness

#### Campus Partners

- Human-I-T:
  - Accepts e-waste + lab equipment in any working condition (campus departments only)
  - E-waste will be refurbished and redistributed
  - Currently for residents at the Hill and on-campus departments only
  - Working on student drop-off system with ASUCLA
- LA Sanitation
  - Accepts household hazardous waste + e-waste
  - Thursday - Saturday, 8am-2pm
  - For all LA County residents
  - Multiple locations, but one at UCLA permanently
- ReStore
  - Furniture and small appliances in good working condition accepted for donation
  - Currently available for campus departments
  - Working on a Move-Out program

#### Student Resource

- UCLA campus departments and student orgs
  - Community Programs Office & Basic Needs Office
  - Good Clothes Good People
  - USAC Facilities Commission
- Accepting and redistributing supplies for students

#### Your Role

- Diversion - proper recycling and disposal
- Compost to Green bins
- General rule: anything edible or is a product of something that was alive is compostable (ex: napkins = trees, bones = animals, vegetables = plants)

#### Restrooms

- Paper towels make up 98% of the waste in bathrooms
- Reduce if possible
- Converted old White Paper Bins

#### Your Role

- Recycling to blue bins
- No food or liquids!
  - Drink or empty liquids before recycling
  - Scrape out any leftover food into compost to best of ability

#### Paper vs. Paper Towels

- Paper towels and the like have already been recycled multiple times = short fibers + less quality
- Often covered in grease or food, which will ruin the good batches of recyclable paper when processed
- In short - compost any paper product meant to touch food or water

#### Your Role

- Trash to tan bins
- General rule: shiny materials or items smaller than 2 inches (except metal) is landfill items made from mixed materials are also landfills (ex: chip bags, gum, pens, etc.)

#### What About Plastic Bags/Film?

- Single Plastic Bag = Landfill
- Loose bags get soiled/contaminated
- Can also get caught in recycling machinery and stop operation
- Bundled Plastic Bag of Bags = Potentially Recyclable
- More of a solid "unit" → heavier and can be sorted for recycling
- Only outer bag can get soiled, but contents still clean
- Plastic Bag/Film recycling available at most grocery stores, but likelihood of actually being recycled is low
- *Best action - refuse the plastic bag, use a reusable bag, and reuse and single plastic bags as much as you can!*

#### What about Styrofoam?

- Why isn't styrofoam recyclable?
- Styrofoam is always landfill waste
- Not accepted for recycling, and if it is, it is very inefficient and costly to recycle
- Major contributor to pollution and suspected to be a carcinogen
- UC System Plastic Foam Ban takes effect 2020 but that doesn't stop individuals from bringing to campus

#### Specialty Handling

- BANNED from Regular Waste Containers
  - Batteries
  - Printer ink/toner/cartridges
  - CDs/DVDs
  - Electronic waste
  - Fluorescent lights/tubes
  - Medicine
  - Motor oil
  - Paint and thinners
  - Chemicals (including cleaning solutions)
  - Sharps

#### Zero Waste and You

- Think about what materials do you dispose of on a daily or weekly basis?
- How are they produced or sourced?
- What alternatives can you think of?
- How else can you advocate for change in your circle of influence?
- Some ideas to start with
  - Find alternatives to your daily waste items
  - Support sustainable products and businesses or look up DIY options

- Repurpose old materials, or donate if still in good condition
- Lead by example while understanding the individual limitations and faults of current capitalistic systems and others' lived experiences
- Support sustainable policies and advocacy
- Get involved with sustainability!

#### Understanding Your Local Waste Programs

- Waste haulers and programs vary region to region
- Look up your city's programs online
- Programs typically offered
  - Collection of white goods (refrigerators, microwaves, etc)
  - On call bulky item removal (sofas, beds, mattresses, toilets, etc.)
  - Seasonal tree removal services
  - Household hazardous waste collection (batteries, chemicals, etc.)
  - Container cleaning or replacement services

#### Myth #1: Zero Waste Means No Waste

- FACT: Zero waste is internationally defined as 90% diversion
- UCLA focuses on reduction and reuse
- Zero waste is a journey, not a sprint
- Everyone's experience is a little different

#### Myth #2 - Recycling Doesn't Matter

- FACT:
  - UCLA sends materials to Athens Services' MRF facility which has an 83% recovery rate
  - Only 9% of what is put in the recycling nationally is actually being recycled
    - BUT recycling creates 70x more jobs than landfills and incinerators
- Reduction and reuse is the most impactful to reduce waste
  - Reuse creates 200x more jobs than landfills and incinerators

#### Myth #3 - Everything is Recycled!

- FACT: Not everything was created equally for recycling
- Recyclable does not equal recycled
- Limitations
  - Size - nothing >2 inches
  - Type of plastic - #1, 2, 5s are most likely recycled
  - Composition - nothing mixed
- Is rinsing necessary?
  - Not really, but it's preferred!

#### Myth #4 - Biodegradable = Compostable

- FACT: Biodegradable does not equal compostable
- Bioplastics - what are they?
- At home vs. industrial composting
- Varying residential programs
- UCLA will not offer bioplastics moving forward, with exceptions to items with no available alternatives, such as cup lids

#### Getting Involved with Zero Waste

- ZW Ambassadors (paid internship, hiring in Fall Quarter)
- Student Organizations (ZW campaigns, focused projects)
  - E3
  - Clean Consulting
  - Renewable Energy Association (REA)
- Academic Research

- Student Action Research (SAR) (applications in Fall Quarter)
- LA Sustainable Grand Challenges
- Come up with your own projects!
- Open to all - community conversations
  - We want to hear from you on how to amplify diverse perspectives and improve efforts at UCLA

UCLA Sustainability Feedback Form

- Asking input for Equity, Diversity, and Inclusion (EDI) efforts
- Completely anonymous
- Very short form - enter as little or as much as you'd like
- Can opt in for future focus groups

**VII. Appointments**

Student Fees Advisory Committee: Luis Garcia Chavez\* Chavez

- Angie moves to appoint Luis Garcia Chaves to Student Fees Advisory Committee, Tayloneei seconds
- By motion of 14-0- the motion passes, Luis Garcia Chavez appointed to the Student Fees Advisory Committee

Student Initiated Outreach Committee: Danica Foronda\* Quint

- Jane motions to appoint Danica Foronda to the Student Initiated Outreach Committee, Cassandra seconds
- By motion of 14-0-0 the motion passes, Danica Foronda appointed to the Student Initiated Outreach Committee

Student Health Advisory Committee: Sumeya Abdulkarim\* Velaquez

- Herman moves to appoint Sumeya Abdulkarim to the Student Health Advisory Committee, Promise seconds
- By motion of 8-6-0 the motion does not pass, Sumeya Abdulkarim not appointed to Student Health Advisory Committee

Campus Programs Committee: Elizabeth Orkeh\* Velaquez

- Angie motions to appoint Elizabeth Orkeh to the Campus Programs Committee, Sarah seconds
- By motion of 14-0-0 the motion passes, Elizabeth Orkey appointed to the Campus Programs Committee

Campus Retention Committee: JeiRonemo Thomas ~~Yu~~

**VIII. Officer Reports**

A. President Velazquez

- Meeting with presidents from other UCs, discussions about police abolition movements and what that will look like
- Had some case hearings this week
- Filmed a video for student affairs, one coming up for This is Bruin Life
- Response and recovery task force - had a meeting today, discussing requirements for students related to Covid
- Had a couple of meetings with some chair people from different MOs in regards to the issues within CPO right now

B. Internal Vice President Gatica

- Been doing appointment review interviews
- Just had our first office meeting in early July
- Been connecting with student orgs to talk abt different collaborations and how we can support them

C. External Vice President Wang

- Senate proposal passed recently that will be cutting the number of non resident students at the UCs to 10%
- Tuition hike coming up at the upcoming regents meeting this July, had a strategy session with all the EVPs, please sign the petition to show regents we're not interested in this tuition hike

D. General Representative 1 Written Valles

- Closing General Staff Applications Friday July 16, 2021 at 11:59pm
  - Conduct interviews for the staff these next two weeks
- Hosting biweekly executive meeting Thursday
- Intensive planning and timeline drafting for the year
  - Beginning outreach for Community Over Competition platform with respective to expanding CAPS resources

E. General Representative 2 Written Pungchai



- F. General Representative 3 Written King
- G. Academic Affairs Commissioner Quint
- Training staff
  - Jane and I had a meeting with CAE interim director, discussed plans for CAE
  - Discussions about implementing hybrid classrooms
- H. Campus Events Commission Written Sanghavi
- I. Community Service Commissioner Written Subhan
- J. Cultural Affairs Commissioner Written Ogunleye
- K. Facilities Commissioner Written Ni
- L. Financial Supports Commissioner Written Yu
- M. Student Wellness Commissioner Written Jackson
- Met with CPO alongside TSR and FSC to discuss CPO Student Advisory Board and concerns regarding CPO Basic Needs Committee.
    - Key Points:
      - We need more student representation within the CPO Basic Needs Committee.
        - ie. SWC Bruin Necessities
      - CPO Basic Needs Committee needs to be more transparent with their meetings (ie. publishing minutes in a timely manner, broadcasting meetings, allowing undergrads to talk during meetings)
      - Having a CPO Basic Needs Committee Student Co-Chair
    - Will meet with UCLA LGBTQ Campus Resource Center on 07/14 to discuss partnerships for the school year
    - Outreached to UCI Student Health and Wellness Commission to see if we can create a co-programming partnership/share ideas for programming
    - Brainstorming new ideas for SWC branding/colors/logos
    - Will start posting graphics outlined in our SWC social media content calendar this week!
- N. Transfer Representative Written Chavez
- Sent feedback to External Vice President regarding “A Resolution to Oppose the UC Cohort-Based Tuition Hike”
  - ARC Interview with Elizabeth Orkeh
- O. International Student Representative Written Garcia
- Q. Administrative Representatives Alexander, Chacon, O’Connor, Luna, Perez, Solomon

Jessica: Just a reminder to fill out hiring paperwork as you are electing folks.

George: The Alumni Association voted in new members for the board. Wang is also the first Asian American President of the Alumni Association.

Orlando: Reminder that CAC application is coming up next month.

Fernando: Just a reminder from SGA to check your spam folders for emails, some emails have been going to spam. I’m also extending the deadline to submit headshots for the website.

## **IX. Old Business**

### **Bruin Bash Surplus Discussion\***

- Jane moves to re-allocate \$70,009.84 from Bruin Bash last year to restricted surplus for Bruin Bash this year, Emily seconds
- By motion of 14-0-0 the motion passes, remaining funds are approved for Bruin Bash this year

## **X. New Business**

### **UC Cohort-Based Tuition Increase Resolution\***

#### **A RESOLUTION TO OPPOSE THE UC COHORT-BASED TUITION HIKE**

**Primary Sponsor:**

*Sarah Wang*, External Vice President

**Co-Sponsors:**

*Carl King Jr.*, General Representative 3

*Emily Yu*, Financial Supports Commissioner

*Herman Luis Chavez*, Transfer Student Representative

*Natalia Garcia Tang*, International Student Representative

**WHEREAS**, the University of California (UC) Board of Regents will be voting upon a proposal at its upcoming Regents meeting<sup>1</sup> on July 21, 2021, to enact a multi-year, cohort-based tuition plan that will increase systemwide fees for each incoming class of students across all nine campuses beginning the fall of 2022; and

**WHEREAS**, the proposed cohort-based tuition model would increase resident tuition, student services fees, and non-resident supplemental tuition for every incoming class of students by 5% starting in Fall 2022 and decreasing the tuition increase rate until it stabilizes to the rate of inflation overestimated by the UC at 3.1% in the 2026-2027 Academic Year, by which non-resident tuition will have increased by approximately \$8,700 and California resident tuition will have increased by approximately \$2,500<sup>2</sup>; and

**WHEREAS**, the Regents elected to reopen discussion on the tuition increase despite stark student opposition, as voiced by both undergraduate and graduate student representatives serving on the designated Regents working group in addition to concerns expressed by community members during public comment<sup>2</sup>; and

**WHEREAS**, the Regents have inaccurately framed the model as a return-to-aid (RIA) financial package while refusing to reduce the University's expectation that students provide a "self-help contribution" of \$10,000 through work and loans and thus the tuition increase does not provide a net-positive financial impact for low-income students without an explicit reduction in that expectation, even if more financial aid funds are generated by an increase in overall tuition revenue; and

**WHEREAS**, some students who will require financial assistance to cover the additional tuition burden will be left out of the current financial aid system, especially due to antiquated Cal Grant eligibility rules and thus will not benefit from the RIA program; and

**WHEREAS**, the cohort-based tuition model does not take into account the fact that the Consumer Price Index (CPI) that the increase rate of tuition is based on will also continue to increase in addition to the cohort-based tuition increase—creating even an even higher tuition bracket for future students; and

**WHEREAS**, the Regents themselves admitted the plan's extensive shortcomings during initial discussions in June 2019, such as how state-wide budget instability and cuts to state funding "could result in disproportionately burdensome tuition rates" and that differences between undergraduate, graduate, and non-traditional student groups could "become convoluted and would be difficult to explain," which "raise[s] concern about how this model would affect the UC's equity goals, particularly those of affordability and accessibility"<sup>2</sup>; and

**WHEREAS**, many California families' income remains largely stagnant despite inflation increasing<sup>3</sup> and thus an annual, inflation-based tuition increase presents a difficult challenge to students and their families to keep up; and

**WHEREAS**, 1 in 6 Californians struggle to afford basic necessities and California has the highest poverty rate in the United States at 18.1% using the Supplemental Poverty Measure which factors in the state's higher average cost of living; and

**WHEREAS**, the cohort-based tuition model only guarantees that a student's tuition will not increase for six years, which discriminates against non-traditional students who choose not to or are unable to complete their degree in the standard four-year model; and

**WHEREAS**, non-resident students will be forced to bear the brunt of the tuition increases with minimal support, given that the increase is percentage-based and will result in non-resident students paying significantly more in increased fees than resident students; and

**WHEREAS**, the UC has already increased non-resident tuition six times by a total of \$8,000 in just the past decade alone; and

**WHEREAS**, increases in resident tuition may create a price-tag shock that drives students away from the UC and into other institutions with lower tuition rates, which will disproportionately impact students of color and low-income students; and"

**WHEREAS**, the plan has a dangerous lack of accountability because annual increases are assumed without an anticipated date of termination—hence why the plan is referred to as a “forever hike” or the “tuition hike to end all tuition hikes”—and no future plans to evaluate whether the cohort-based model is more effective than the standard have been mandated by the proposal; and

**THEREFORE LET IT BE RESOLVED**, that the UCLA Undergraduate Students Association Council (USAC) firmly believes that the proposed cohort-based tuition increase will only serve to further exacerbate the socioeconomic inequities between UC students and place unnecessary financial burden on students, especially low-income students who ultimately will not benefit from the proposed “return-to-aid” package; and

**LET FURTHER IT BE RESOLVED**, that the USAC believes that the Regents’ proposal to increase reliance on the return-to-aid financial model—raising tuition in order to earmark funds from the increase to serve students in need—is an ineffective, circular approach to addressing student need and that efforts should instead be made to double the maximum award of the federal Pell Grant via the passage of the 2021 Pell Grant Preservation & Expansion Act; and

**FINALLY LET IT BE RESOLVED**, that the USAC strongly opposes the cohort-based tuition increase model as proposed by the UC Regents and resolutely urges the UC Regents to vote against the discussion item containing the proposal to implement aforementioned cohort-based tuition model at the upcoming Board of Regents meeting on July 21, 2021.

- Jane moves to pass a Resolution to Oppose the UC Cohort-Based Tuition Increase, Emily seconds
- By motion of 14-0-0 the motion passes, UC Cohort-Based Tuition Increase resolution is approved

[CS Transpo Guidelines#](#)

Subhan

### **CS Transpo Fund**

#### **I. About**

- A. Undergraduate Student Association Council
  - 1. The Undergraduate Student Association Council (USAC) is composed of fifteen (15) elected undergraduate members. USAC serves as the governing body of the Undergraduate Student Association (USA) membership, which consists of all UCLA undergraduate students.
- B. Community Service Commission
  - 1. The Community Service Commission (CSC) is one of the fifteen offices of UCLA student government and serves as an umbrella organization for 40 student-run service projects. It engages in service efforts among the campus community, using large-scale service programming, and advocacy & awareness initiatives to engage UCLA students in service.
- C. CS Transpo Overview
  - 1. The Community Service Transportation Fund (CS Transpo Fund) is a supplemental source of funding for transportation related costs. This fund can only be used for student-run community service purposes. The CS Transpo Fund aids programs that assist underserved populations for a range of concerns, such as education, poverty, food scarcity, health, education, and beyond. This fund’s mission is to help UCLA’s service orgs travel to their recipients with less financial strain on transportation.
  - 2. The CS Transpo Committee consists of five undergraduate students in the Community Service Commission (CSC).

#### **II. Eligibility**

- A. Applicant
  - 1. Individual
    - a. Individuals must be a UCLA undergraduate enrolled in at least eight (8) quarter units at

- the time of application.
    - b. Individuals must be in good academic standing with a 2.0 or greater GPA and not on academic probation.
  - 2. Student Organization
    - a. The student organization must be a UCLA registered campus organization (RCO) with three (3) signatories and an anti-discrimination form on file with the Student Organization, Leadership & Engagement (SOLE) office.
    - b. The student organization must have a component that serves the community. The recipients of our definition of service includes, but is not limited to:
      - i. UCLA students
      - ii. Non-UCLA students
      - iii. Non-human recipients, including but not limited to:
        - 1. Environment
        - 2. Animals
- B. Deadlines
  - 1. The CS Transpo Application will open on a quarterly basis. The application will open on Monday of Week 1 and close on Friday of Week 3.
- C. Funding Eligibility & Rules
  - 1. Funds may not be used for extraneous expenditures.
  - 2. Funding may be forfeited if application requirements are incomplete.
  - 3. If receiving money from other sources, your total funding cannot exceed your total expenses.
  - 4. The Community Service Commissioner AND the CS Transpo Committee may modify these rules with the consent approval of the Undergraduate Student Association Council (USAC).
- a. Funding Line Items: Each application will be considered for the maximum funds, up to a maximum of \$4,000 total (including Tier I and Tier II line items).
  - i. Application Tiers
    - 1. The CS Transpo Fund has seven line items separated into two tiers. Priority will be given to Tier I Line Items over Tier II Line Items. Within each tier, please rank line items by order of preferred funding, 1 being the most preferred and 6 being the least. Supplemental documentation is required for all line items, including but not limited to date of event, agenda, quotes, and estimates.
      - a. Applicants can prioritize which line items the organization wishes the CS Transpo committee to prioritize with numbers (1-6).
      - b. Once all Tier I line items have been considered, the CS Transpo committee will then assess and choose to fund Tier II line items. Applicants can prioritize which line items the organization wishes the CS Transpo committee to prioritize with numbers (1-6).
  - ii. Tier I Line Items:
    - 1. CPO Vans
    - 2. Bruin Car (Rental)
  - iii. Tier II Line Items:
    - 1. Uber (rideshare)
    - 2. Gas (for Student Drivers)
    - 3. Public transportation
    - 4. Other

**- Application Requirements**

**- Basic Requirements**

- All student groups and/or individuals must submit supporting documentation with their application where appropriate, including, but not limited to:
  - The necessary budget breakdown & estimates/costs that you are requesting only from the CSC Transportation Fund.
  - A detailed breakdown of all funds you have received/applied for/expecting from all other sources of funding (if the program has occurred before, please provide past final cost)
- Any necessary supporting documentation outlined by the CS Transpo committee in the CS Transpo guidelines must be submitted with your application. If the committee requests further documentation, the organization must submit the additional documentation within 72 hours of the CS Transpo committee request.
- Applications that meet the defined prerequisites will be approved on a first-come, first-served basis, beginning when the application period opens until the quarterly budget allocation has been exhausted.
- Each application will be considered for the maximum funds.
- Funds will only be appropriated and disbursed in the event of an application approved by the CS Transpo Committee.

- **Awarding & Accessing Funds**

- Awarding

- Following the application review, the CS Transpo committee will email the allocated amount and further instructions on reimbursement.
- In applying for this grant, the applicant agrees to hand over necessary reimbursement paperwork to the CS Transpo committee.
- If there are excess funds at the end of year, they will be rolled back into CS Transpo funds.
- All allocations will be made without regards to viewpoint and shall solely be based upon viewpoint-neutral criteria.

- Accessing Funds

- After funds are awarded, projects must submit requisition forms to the CS Transpo Chair to be signed.
- For cash advances, original receipts must be turned into Student Government Accounting (SGA) within two weeks of picking up checks.
- In order to be reimbursed, we require that you provide original receipts for all expenses. Failure to do so may result in penalized funds, including, and up to full forfeiture of allocated funds.

- No opposition, CS Transpo Guidelines are approved

**XI. Adjournment\***

Velazquez

- Breeze adjourns the meeting at 10:02 p.m.

**Good and Welfare;**

\* Indicates Action Item  
# Indicates Consent Item  
@Indicates Executive Session Item