

FINALIZED: JANUARY 23, 2018



MINUTES
 UNDERGRADUATE STUDENTS ASSOCIATION COUNCIL
 Kerckhoff 417
 January 16th, 2018
 7:00PM

I. Call to Order

Mokhtarzadeh

A. Signing of the Attendance Sheet

- Mokhtarzadeh calls the meeting to order at 7:01 PM.
- The attendance sheet is passed around.

II. Approval of the Agenda*

- Strike: Bruin Defenders Grant Find.
- Strike: SWP Find.
- Strike: ARC allocations.
- AStrike: SRF and Travel Grant.
- Add: CSC officer report.
- Flournoy-Hooker moves to approve the agenda as amended, Saidian seconds.
- 10-0-0 vote, the agenda is approved as amended.

III. Approval of the Minutes from

December 5th, 2017*

- Flournoy-Hooker moves to approve the minutes from 12/5, Hardwicke seconds.
- 10-0-0 vote, the minutes are approved.

January 09th, 2018*

- Tabled for the end of the meeting.
- Hardwicke moves to table the approval to the end of the meeting, Flournoy-Hooker seconds.
- Moved to right before announcements.
- 11-0-0 vote, the approval is tabled to the end of the meeting.

IV. Public Comments

NO AUDIO, NO VIDEO

AUDIO ONLY

AUDIO AND VIDEO

None of anything.

V. Special Presentations

1. OSAC Timeline

Beshay

Haidy Beshay:

- I will be discussing OSAC agenda for the next 2 years.
- The fair allocation of office space.

- I had meeting with Hajee and the past OSAC Chair, Jennifer.
- Overview of changes:
 - Internal process changes:
 - Application guideline changes.
 - Developing a committee for applications.
 - Finalize what the allocation process will look like.
 - Outreach:
 - To new and current organizations.
 - Office renovations.
- Application changes:
 - Changing the % in the guidelines.
 - More than 30% of the orgs should get office space, not just 30%.
 - Increase this to 60%.
- Emphasize utilization, do audits and checks:
- Outreach: Social media, newsletter, etc.
 - Current outreach: message all the current organizations. So that they have a point of communication. I will create a google form for them to express any complaints.

QnA

- Flournoy-Hooker: Do you have any hard date for the info session?
 - Haidy: I will first appoint the committee, and the next quarter I will do the info session. So in Spring 2018.
- Mokhtarzadeh: Have you given any thought to the tension that will exist if you do outreach to new student groups and jeopardize the space that current organizations hold?
 - Haidy: Yes I thought about it but it's unfair for current organizations to use the space for storage etc. So there is an objective grading system for this and based on that the decision will be objective.
- Hardwicke: We utilize our office as both meeting space and storage space.
- Flournoy-Hooker: Yes, I think we have stored stuff too because we reuse it. So I think it's less about storing material and more about storing like a suitcase of clothes.
- Geller: Have you considered having different criteria for USAC offices vs other student org offices. Also do you have any timeline in mind for allocation of lockers this year?
 - Haidy: Well offices and lockers are already allocated.
- Hajee: 4 lockers are left.
- Alexander: Mailboxes are on a rolling basis.
- Champawat: The USAC is an entity that is charged with representing students. It needs to administer itself in a reasonable manner. It allocates all the shared space we have. But the increased pressure on space demands a rational balance of sharing of spaces. The notion that you would approve the guideline changes, then you are the body that will be responsible here. This pressure on space continues to get more severe.
- Mokhtarzadeh: How often do the audits happen?
 - Haidy: Quarterly.
- Mokhtarzadeh: I would suggest taking photos at the audits.

VI. Appointments

None

VII. Officer and Member Reports

A. President

Mokhtarzadeh

- We are doing a bit of restructuring in the office this quarter so I thought it might be helpful to break it down for all of you.
- Our BruinsFightBack Team will be focussing on the following projects:
 - USAC Appointment Accountability Website - creating a site where students can keep up with all the different USAC appointments from the Office of the President
 - Campus Safety Policy Team - to review and propose reforms to campus safety policy
 - Sexual Violence and Sexual Harassment Policy Team
 - Westwood Engagement Team - focussing on Westwood Forward and other civic engagement projects
- Our BruinsHireBruins team will be focussing on the following projects:
 - We've identified UCLA One as the most accessible mechanism for students to identify internships
 - We will be running UCLA One Sign Up Drives
 - We will be organizing a UCLA One Networking Night. Invites will be contingent upon students and alumni having signed up for UCLA One
- Our BruinsEngage team will be focussing on the following projects:
 - Bruin Barometer Team - will be conducting surveys, interviews and focus groups to gauge student interests and pressure points
 - "Let's Talk About..." Team - will be providing students with the opportunity to do facilitation training and facilitate conversations about topics of their choice
- Our Council of Presidents Team will be working a little differently this year. They have identified key constituencies to engage:
 - Faith-based organizations team
 - South Campus Student Engagement Team
 - Good Clothes Good People Team
 - International Student Engagement Team
- Internship
 - Our Winternship Team will be conducting interviews this week for our second round of interns
- Appointments
 - We have filled all the appointments except for a few where students had to step down midyear. We hope to fill those in the coming weeks.
 - This team will also be working on the Appointments Accountability Website as well as a USAC Appointment Guideline for future holders of this office.
- Other updates from the office:
 - We were fortunate to be invited by Senator Kamala Harris to represent UCLA alongside members of the EVP office at the annual Kingdom Day Parade honoring Dr. Martin Luther King, Jr.
 - This week we held a Bruin Walk event where we invited students to sign thank our local Los Angeles Fire Department Firefighters following their valiant work with the Skirball Fires
 - We will be hosting a #FreeLuis photo campaign with the General Representative 1 Office calling attention to the plight of Luis Mora, an undocumented student at UC Berkeley who is currently being held in detention for making a wrong turn on the freeway.
 - We will be hosting our Mezuzah Rededication this Thursday at 1PM. You are all invited to attend.

B. Internal Vice President

Li

- The Off-Campus Living Fair will be on next Monday, 1/22/2018 from 10 am to 3 pm at Ackerman Grand Ballroom. Student Legal Service, Reslife, and University Apartment Reps will be there as well.

- I spoke to SOLE office about online funding forms. We will have students to test the forms. Please speak to me if you are interested.

C. External Vice President

Pan

- MLK Weekend: Thank you to the office of Senator Kamala Harris for extending us an invite to participate in this year's Los Angeles Kingdom Day Parade in honor of Dr. Martin Luther King, Jr.
- Fund the UC Week: This entire week (January 16-19) will be Fund the UC week in response to a proposed tuition hike that would increase in-state tuition by 2.5%, school fees by 5%, and out-of-state tuition by 3.5%. We'll have petition signing throughout the week that will also be taking place across the entire UC system. Additionally, we'll have an arts activism piece called "Web of Debt" and we'll be capping off the week by phone banking the Regents to leave voice messages for public comment against the vote, which will take place on January 24/25.
- SOCC: Applications to be part of the UCLA delegation to this year's Students of Color Conference closed over winter break. We had nine of our executive staff read all of the applications. We'll be starting our delegation orientation sessions to prepare them for this year's conference, for which the theme will be "Education as Liberation."
- UC Title IX Advisory Board: We had our final call as a selection committee last week to solidify our choices for student representatives. Notifications will be sent out in the next few days.
- Women's March: This Saturday, we are co-programming with AAC and CSC to provide free transportation to the LA Women's March. We have six buses that can accommodate approximately 300 students and we received interest from over 500.
- DC Lobbying: Also on Saturday, a dozen student advocates from our office will be traveling to DC to lobby on a number of bills related to immigration, higher education, and Title IX.

D. Academic Affairs Commissioner

Sharma

- *Academic Equity, Academic Outreach:*
 - Planing busses on the day of the Women's March, Poster making.
- *Academic Welfare:*
 - Study Space Initiative, we have completed a survey of 500 students.
 - We are creating an Ad-Hoc Committee on Accessibility under the Committee of Instructional Technology.
 - BruinCasting Petition will be released on January 30th and we are looking for at least 5,000 signatures to motivate our professors to BruinCast more courses. In the meantime, we are having the Committee on Instructional Technology and the Classroom Advisory Task Force to create their fourth recommendation to the Executive Board involving a pilot program with Echo 360.
 - Using the Powell Library Space's Inquiry Labs to increase study space.
 - Redesigning the Covell Learning Labs to be open study for students and utilizing the space for more students than just athletes.
 - Academic Development Committee worked to open B-Plate and Feast will be opening 10pm-2am, pilot program.
- *External Policy:*

- Creating the first UC-wide Academic Equity Conference to discuss the inequities across the UC. This will allow for students to present different inequities in the UC system in regards to academics, resource centers, and specific communities.
- *Diversity Requirement Oversight:*
 - Letter to the Academic Senate involving the lack of membership that were recommended by the DROC in 2014.
- *Sanctuary Campus:*
 - UCLA and UCPD Town Hall, Dean of Students, UCPD Lieutenant, Afrikan Student Union, and Underground Scholars Initiative will be panelists.
- *Academic Affairs Commissioner:*
 - Emergency Preparedness ad-hoc committee on the Campus Safety Task Force.
 - Creation of an Academic Contingency Plan, within the Academic Senate.
 - Reevaluating the Professor's Evaluation based on a question about campus climate, "Did you feel as if you were able to freely ask questions in class and during the sections?"
- *Academic Senate:*
 - Intercollegiate Athletic Appointment is focusing on mental health and a list of demands for student- athletes.
 - EDI, will be working on retention of faculty of color and seeing how to ensure policy decisions can be created to have more faculty of color.
 - Undergraduate Committee on Admissions is focusing on how policy can be made to have a more holistic admission process.

E. Facilities Commissioner

Hajee

- We're back! On Friday, January 19th, the USAC Facilities Commission is hosting Bruin Bazaar, a community swap meet! The event will be from 11am- 3pm in Bruin Plaza, and all members of the UCLA community are welcome. We will be collecting donations at our event table on the day of. Bring something of yours and take something of ours (Like a garage sale, but free!) Suggestions for items include clothing, shoes, extra cables, books, and kitchen equipment; all donations must be in good condition. Participate to show your support for reuse and recycling in your everyday life to reduce waste.
- First work group meeting regarding Dance Space on Campus-- Dance Community Leadership, and Admin entities will be in attendance. If you're interested in attending, it will be Feb 7 from 12-1:30pm on the Hill.
- New Program implemented by UCLA Transportation.
 - Contingent on our dissemination.
 - Flat rate for anyone within 5 miles of campus for Uber Pool.
 - if price under the flat rate, pay the lower rate.
 - Verification—putting in ucla email on the app.

F. Financial Supports Commissioner

Boudaie

- We had a very successful event this past Wednesday with LAUSD School Board Vice President Nick Melvoin with about 40 students in attendance, including Arielle, Adriana, and Nicole. Thanks for coming.

- We had a great FSC retreat this past weekend. This was the first time the fellows got to be integrated into the larger office. I'm looking forward to seeing how the fellows grow this quarter.
- I want to thank Pratik for working so hard to get our FSC parking scholarships out so quickly. They were just sent out and this leads me to my last update...
- Tomorrow, I along with the co-chairs of the Parking Advocacy Task Force, will be meeting with a representative from Transportation and Parking Services at 10am. I will update the council next week.

G. General Rep 2

He

- iStart fee:
 - We had a "draft" solution that we discussed in the office. It is to have international students to complete istart at Orientation, and then have the international students who can't make it to the orientation will complete the istart, so in that way, there will be less people complete the istart at Dashew, so Dashew will need less people to do the check in, so it should be cheaper for the students.
 - We are meeting with the director of New Student Orientation and Dashew Center to see if they are on the same page with us.
- Body positivity fashion show. It turned out that Body Image Task Force is doing a body positivity fashion show 2 weeks before the one we plan. Co-program is not really an option because they already have everything ready and set in stone. So we adjust our event to a body positivity fair, panel & booths that have different themes. starting next week, we will do weekly campaign such as asking students what do they love most about their bodies, and letting them paint the part of body they love, and then exhibit all the work we collect at the fair on week 7.
- RISE. Application for the recognition is coming up soon and currently we are working with Student affairs because we are trying to make it an official UCLA recognition. We also working with Residential Life to integrate the recognition with the hills recognition "of the month".

H. Campus Events Commission

Saidian

- This week we have a CEC free film: Loving Vincent 1/18 at 8pm in Ackerman Grand Ballroom. Last week we had a CEC free film: Blade Runner 2040 1/9 at 8pm in Ackerman Grand Ballroom.

I. Student Wellness Commissioner

Lee

- Active Minds:
 - Working on week-long initiative for Week 5 titled Culture in Mind.
 - Collaborating with CSC for Meeting in the Middle volunteer days and panels on Jan 20th where we'll be going over to different volunteer sites, working with children, debriefing and facilitating discussions on how service and mental health intersect.
 - Will be launching annual isupport bracelet campaign week 4.
 - creating Mental Health Coalition within our Student Health Network.
- Body Image Task Force:
 - Can We Talk? Wed 1/17 6-8:30pm, Conference Room A/B 3rd Floor Bradley Hall.
 - "Fat is Not a Feeling" photo shoot 1/19 12-3 pm at top of Janss Steps
<https://www.facebook.com/events/566473393744821/>
 - Looking for models for body positive, inclusive fashion show, at tinyurl.com/bitfFashionShow
 - Week 5 I Love My Body Week.
- BCC
 - Tabling at Global Health event on the hill last week.
 - Working with CARE on human trafficking awareness event (last week).

- THIS week is our 4th annual Consent Week!
- Today: Steps Towards Healing Art, 12-5pm Janss.
- Weds: Men Against Sexual Violence, 6-7:30pm Bruin Walk & CAPS large conf room.
- Thursday: pan dulce platicas- film screening and discussion 6-7:30pm, CAPS large conference room.
- Friday: CARE Music as Healing, 1-2pm, CAPS large conference room.
- BDSM event with LGBT Center for Feb 8th.
- Photo-campaign with ASU Feb 15th.
- CPR/FA
 - Classes released! 3 BLS classes this quarter (18 classes this quarter) www.uclacpr.com
- EARTH
 - Bruin Bazaar.
 - EARTH is providing clothes from past clothing drives for event Friday - Bruin Plaza 10am-4pm.
 - Venice Beach Clean-Up. Date: TBD.
 - Altered Faucets.
 - Met with housing and moving forward to get more information from Altered Company.
- HNF
 - Find Your Swolomate - Week 6 - week of workout classes.
- Run/Walk
 - Over 500 registered for 19th Annual Run/Walk in first week!
 - Register at www.bruinrunwalk.com for our 5K to benefit Mattel Children's Hospital, April 29.
- SEARCH
 - Healthy Choice Menu Project will kick off soon!
 - Meeting with nutritionist last week.
 - Planning for Stress Less Fair Week 6.
 - Recruiting again! swc.ucla.edu/apply
- Sexperts
 - Working on a YouTube channel- more details to come.
 - "Ask A Sexpert" tumblr to launch soon! [under construction] both peer led.
 - Planning for Sex Week.
- SHA
 - Alcohol Harm Reduction Program Week 6 or 7.
 - Training peer educators Sexperts.
- Total Wellness
 - 18.1 published, FB: UCLA Total Wellness Magazine.
 - 18.2 and 18.3 being worked on.

J. Community Service Commission

Hardwicke

- Meeting in the Middle Campaign: The Intersection of Mental Health and Service is this week: Panel with professors and students involved in service tonight! Word on Wednesday on mental health and service tomorrow and Serve Conscious event on Saturday 1/20 inviting students to do service in order to learn more about the importance of acknowledging the effects of mental health on the communities we serve.
- Currently accepting applications to our delegation we are sending to the IMPACT conference- an annual collegiate civic engagement, social justice and service conference. It's a really unique space with students from universities all o fate country that work in these spaces. We encourage all those involved in serve and civic engagement to apply to join us (can find application at <http://uclacsc.org/impact/>).

- Will be releasing the Robert S Michaels Leadership in Service Award by next week! This is an \$1,000 scholarship with a \$250 donation to the students organization of the student's choice open to students not graduating June 2018 and that have demonstrated strong leadership in service during their time at UCLA. We're working with the President's office to spread the word about the award which will be due on March 4th, as well as determining the selection committee as per the USAC bylaws.
- We are hosting our annual Nonprofit Networking Night February 1st with Alumni Association, Career Center, Res Life, and the Volunteer Center. There will also be an alumni appreciation event for alumni working in the nonprofit industry that students who register early can attend.

K. Administrative Representatives

Aboagyee, Alexander, Champawat, Geller, Kadota

Alexander:

- Pick up your parking permit applications if you haven't done so yet. There are some names that haven't been checked off of our list.
- We hope to do this by the end of this week so that we can start offering spots to the people on the waitlist.

VIII. Contingency Fund Allocations*

Malshe

- 12 non USAC applications.
- \$7517.77 requested.
- \$4765.00 recommended.
- Lee moves to approve the \$4765.00 to non USAC offices for Contingency Fund Allocation, Flournoy-Hooker seconds.
- Mokhtarzadeh: So I have a question, what percentage of each requests do we approve?
- Malshe: We grade the applications, and if someone gets a full perfect 5, we meet 90% of their requirement. If the strength of the application is really weak, we will allocate only 10-20%. We don't allocate \$0 straight off because we want to encourage participation.

XII. Old Business

- None

XIII. New Business

1. USAC Surplus

Champawat

Champawat:

- When we are calculating surplus, we have arrived at a point that the prior fiscal year is closed out. The books have been closed.
- So we look at what the total revenues are.
- \$6.88 million flowed through your authority.
- Then there are expenses and the non expense items, i.e., the revenue.
- On this basis we identify surplus.
- The surplus crosses over to the next income year.
- On the first handout, the first big section identifies what we call the restricted surplus. Eg: ticket sales, donation, something that is not mandatory student fees.
- So that restricted surplus we subtract from the total surplus.
- You also have a provision in your bylaws, as a prudence mechanism, which is that you have 5% of your revenue that is held aside as reserve. This is against unanticipated losses or problems.
- Given that in the last 2 years, you've had significant income in the form of referenda based mandatory fees that have come in, it's time to increase the reserve.
 - We call this the cumulative reserve allocation.

- So subtracting that too, we get the surplus available for allocation.
- This year that number is extraordinarily large.
- The primary drivers of this were:
 - Bruin Bash fee.
 - Arts Restoring Committee fee.
- In student accounting, where these fees are collected, they were taken and put into a secure general ledger account. So it was in a stable way in that account.
- The challenge was that they were administratively unclear about where to send the money.
- So when that money finally came through to us, we had all this money.
- Now, we are going to get from the administration a projected enrollment and then we determine the fee level for every level of the referendum, adjusted for inflation.
 - That becomes the amount of money you get the spend.
- For Bruin Bash and Arts Restoring Committee, this year we had the full amount available, fully funded.
- Key numbers that you should look at in the handout:
 - Revenue.
 - Expense.
 - Non recurrent.
- And then I built back into it the fee that would have arrived.
- To be clear, at this point, this judgement is yours.
- I also want to clarify that the past council did not get access to this full amount due to confusion
- So by establishing a basic number into the mechanism that we see at the bottom, high numbers would be sent to the endowment and shortfalls would be dealt with as it is.
- So what happened in 2014-15, is that USA Programming Capital Contingency had these numbers:
 - \$37,000.
 - \$4,000.
 - \$6,000.
- They then would have had 29k remaining which they could've sent to the endowment.
- 2015-16: In the second year, similar story. Arts Restoring Community was collected, so the delta was larger.
 - That year there was a real shortfall so there was low funding and so earnings were taken from the endowment.
 - As we see now, that was not necessary because the money was infact actually there, it had just not been recognized.
- 2016-17
 - Full funding.
 - 209k surplus.
 - 2 different cheques were sent to the endowment:
 - \$ 210k
 - and \$ 31k
- The actual column is what occurred in that year. Budget, on the other hand is anticipated. So the adjusted is the actual adjusted for the absent fee, we get the adjusted column.
- The endowment mechanism is that when the money comes back, it can be used only and only for student group programming: for contingency and USA programming.
 - So it's still your asset, controlled by an investing body.

Questions:

- Hardwicke: so do we know how much money is in that endowment
 - Champawat: That's in the 3rd doc. Last year there were \$209k surplus.

- The way the accounting went, it would've gone into general ledger accounting. It was not in danger of being appropriated.
- So the USA's accounting system is different from the university's accounting system.
- All that said, if we look at it this way, I have a cumulative potential endowment contribution of:
 - \$311,891.
- If you put money into the endowment again, you would still have a remaining surplus for you to decide what to do with and due to other cash flow, you could send \$ 29k from this year and still have \$149,770 that is outside that prior year analysis.
- In any way that we look at this, you have a lot of money to evaluate.
- In the most conservative way you still have \$149,770 to decide what to do with.

Champawat continues:

- The 3rd document is the status of the endowment
 - The endowment is what?
 - A number of year ago, as a reaction to the volatility of surplus, the endowment was created.
 - That volatility is hard for student groups outside to understand.
 - So the endowment mechanism was meant to say that we will start with x amount of surplus and when the surplus is high, we will send it to the endowment. When surplus is regular or low, we won't do it.
 - The endowment is the fund that is invested, the core, the principal is never touched. What is spent is the gains from the investment.
 - Part of the legal agreement is that it is essentially in perpetuity. But nothing can be done with the money besides it's stated purpose.
 - The principal is never touched, but we are possibly 5% earnings; and in better markets, higher earnings.
 - If we figure out ways to raise funds from outside, from philanthropy, etc., we could grow the endowment. So if it could grow, it would become something that gains substantial influence.
 - \$163,500 is in there.
 - So there is \$32,013 that is already locked up and that is going to the endowment either way.
 - So the current endowment then is closer to \$200,000.
 - Geller: the revised non recurring expense: what does that reflect and how does that impact?
 - Champawat: I should've built the fees back into the revenue line. So structurally I should've revised the spreadsheet to explain it better to everyone.
 - So if the fees were present, the funding formulas would be been fully funded. One thing about endowment is that it is only possible to us it for the students.
 - Hardwicke: so how do students go about using the endowment to fund their programming?
 - Champawat: so far, the councils have used the payout for funding only once. So the student groups access it as payout.
 - Like your ESCOF and SCOOF money: their power is eroded by inflation. But the endowment protects from that.
 - Hardwicke: So if we sent the money to endowment, and it turned into something substantial, how can we use it?
 - Champawat: Council chose in the past, to put the money aside for future student groups. And by applying to funding bodies, you would access that fund.
 - Geller: Only once the withdrawal was made and was put into programming and contingency, the other years, its continued to grow. So you see \$11k available, thats can be withdrawn anytime. If you sent \$441,000 into the endowment, you total endowment would be \$650,000. So you would get 30k extra as returns.
 - Mokhtarzadeh: So what can and what can't we do with that surplus money?

- Champawat: My approach to this analysis was to show you the picture, whether that money should or shouldn't go to the endowment is your decision.
- So you would be sending \$312k from previous years to the endowment, and then there's the \$149k you have this year.
- Mokhtarzadeh: So what can we spend that money on?
 - Champawat: So many of you have an authorized spending level. And that amount is defined by the administration. As it crossed over as surplus, it's got more flexibility for you. And that's why you were able to establish an endowment.
 - Say it came from Bruin Bash fee, it could be used for community service. Because the students who paid into that pot aren't there anymore so you can't spend it on them.
- Geller: you could allocate more money to your offices, you could put out a call to campus for funding for programs that might have some different purpose. There've been years when funding was given to campus services that you prioritized for students that were not able to fully fund themselves.. Additional library hours happened during the financial crisis. Basically anything that any of your offices might want to do or the council as a whole might want to do.
- Champawat: many of the things that have been done in the past predated the mechanism of the endowment. One thing you can't do is putting the money aside for next year. The only way to do that is to send it to endowment. You can't preclude next years council's decision making.
- If surplus sits and it isn't used, it will just get transferred to the next years surplus.
- Sharma: can we allot it to scholarships.
- Geler: scholarships would have to be to be coordinated with financial needs office. Also it would not increase total funding available, if it is need based funding.
 - Now you could use the funds to buy lab coats or clickers, etc.
- Sharma: So if it were to subsidize access codes or textbooks, then?
- Mokhtarzadeh: So maybe if there weren't any more technical questions, we want to put a pause to this conversation and take the next week to think about ways to use these funds?
- Flornoy-Hooker: You're now looking at a balance and remove CEC from the picture and look at 14k surplus. 1) CAC can't afford to cover 14k. 2) Due to unexpected expense, the 14k is nowhere else that we can get the money from.
- Saidian: xxxxxx
- Champawat: I would say that we would decide this when we put this as an agenda item. But as we are gathering notions, the decision would come when the decision is an action item.
- Mokhtarzadeh: Is there a sense of urgency?
- Flornoy-Hooker: Yes.
- Mokhtarzadeh: I want to take time to think about this decision but is there a way to take a call on a part of this fund and think about the larger fun with more time.
- Champawat: Yes. But until council votes, the impact of the funds would be mobilized.
- Sharma: Do we need to type a formal proposal? Is this in the bylaws?
- Champawat: No formal proposal needed.
- Alexander: Surplus starts on page 61 of the bylaws. It's under procedures, #VI.
- Champawat: So your online guideline is "after council makes allocations".
- Hajee: I think instead of it having start in the constitutional review committee, I would rather have it discussed in the meeting and then we discuss it and then eventually vote on it.
- Champawat: you have to think if there's an underlying philosophical approach to it?
- Geller: I'd like to encourage you all to think about three things:
 - 1) How much do you want to put into contingency and programming?
 - 2) Do you want to allocate the amount that based on this, should've gone to the endowment based on these projections for the past 3 years.

- 3) What kind of a process do you want to have for whatever dollars are left potentially with a backup decision that whatever is left unspent will go into the endowment.
- Mokhtarzadeh: I think that given that there is such a large sum of money, we need to brainstorm ourselves and go out into the campus community and see what all places need funds. We need to postpone this for next week and allow for ideas to be proposed. I think a decision should be made in week 5 at the earliest, not even next week or the week after. We should have time to think about this.
- Champawat: The only thing I would advocate to add is that there is an obligation that the association has that x. Its an obligation of the association.
- Saidian: I think to be fully transparent: it's not just 14k, the reason that Malik has presented on behalf of CAC is so that the bill has been split between CAC and CEC. For the sake of this year, the amount in the bill exceeded the amount in the bruin bash account. In that meeting with our advisors, we came to the consensus that surplus generally is not used. People don't go to surplus as a means to fund programming that is already occurred. Given that information, I felt on behalf of CEC that detracting from student funds and from the surplus was not a viable option. So I could rearrange my annual funding to pay for this bill. And after that conversation, a little bit more information was given on what surplus is. That money was directly from bruin bash and that why that surplus was not used. My initial decision was to not pull from surplus. Given this new information today, I still feel uncomfortable pulling from this money. It's about 20k if we split it halfway. But a part of me also recognized that these are bruin bash fee and were meant to be allocated anyway to the commission that was putting up this event. Yes surplus is a large portion from the bruin bash fees. And the resolution I came to is that it would be okay to pull partially from surplus, say allocate 10k from my half. If anyone has questions, please ask me. This whole process has been alot for me
- Champawat: In the past, it wouldn't have occurred that Jazz Reggae retroactively received any funds. Jazz Reggae would ask prior to the event for an allocation from the surplus. So it was not done to resolve debt from the past. The way the money flows through the account, the arts restoring and bruin bash were fully funded. So they were both taken care of.
- Flournoy-Hooker: I want to reiterate some points on why I'm asking for 14K. In the whole process of planning for Bruin Bash, we didn't know what clear budget we had. So without our understanding, we overspent by a large amount. So this 60k bill was due to lack of sponsorship because we got 24k less that we got the year before. I don't see that it's such a negative thing to ask for 14k to cover or unforeseen financial expenses. I think that this is going to set a precedent for us to take money out of this surplus. I don't know how we will retrieve these 14k if we don't do it from this surplus. This bill would just remain open.
- Saidian: one thing to speak is that going into this, at least for CAC and CEC, we are thrown into planning this event which is our largest for the year. It was made very clear to us that sponsorship is a tentative amount. I think we took precaution. And on the artist, we spent the same amount of money this year as they did before. At least I felt the need to rearrange my budget. I encourage all of you to look at my budget. I can't speak on behalf of CAC but it is a viable option for CEC to arrange its annual budget and take responsibility for this bill. But given everything that roy told us today, we can reasonably ask for 10k.
- Mokhtarzadeh: So I think over the next few weeks, we should make decisions on the 3 things that Dr. Geller mentioned.

2. A Resolution of Solidarity with and Calling for the Immediate Release of UC Students Luis Mora and Orr Yakobi.*

Boudaie, Corona Diaz, and Mokhtarzadeh

- Mokhtarzadeh: 3 members of nicole's staff were very instrumental in helping this resolution come through. I want to acknowledge them; they are Aaron Martin Simental, Melissa Orozco, and Sonia Ysabelle Xavier.

Diaz:

- Originally it was Arielle who brought this up and started a conversation with me and Aaron.

- We drafted the resolution this past weekend.

Diaz discusses specific changes she wants to make.

- We need to talk about what's happening to undocumented students even if they are Cal State students.
- I would suggest we proceed and read it and amend it as we go. And in the end we can decide if we want to vote on it or table it.

Diaz reads the resolution and there are edits made:

- Diaz moves to approve "enter heading", Flornoy-Hooker seconds
- 11-0-0 vote, the resolution is passed.

III. Approval of the Minutes from January 09th, 2018*

- Hardwicke moves to approve the minutes, Hajee seconds.
- 10-0-1 vote, the minutes are approved.

XIV. Announcements

- Flornoy-Hooker: This Saturday there's an event.
 - There's an update we've been working on: That bridge under Luskin is where we are working to get murals in the underpass.
 - Special open mic tomorrow related to mental health.
- Diaz: Tomorrow both of our offices have come together to have a photo campaign which is called #FreeLuisMora. So stop by and take a picture. We will be wearing our "I <3 Undoc Bruins" t shirt.
- Kadota: the L.A. county homeless count is next week. Westwood council homeless count starts at 10pm. Be sure to RSVP.
- Pan: DACA Renewal applications are being accepted and workshops are happening so if you know any students, let them know.
- Sharma: UCPD x UCLA event.

XV. Signing of the Attendance Sheet

- The attendance sheet is passed around.

XVI. Adjournment

- Saidian moves to adjourn, Boudaie seconds.
- 11-0-0 vote the meeting is adjourned at 9:51PM.

XVII. Good and Welfare

* Indicates Action Item

Indicates Consent

Item □

@Indicates Executive Session Item